

*Minute  
Book*



December 11<sup>th</sup> 1956

A committee meeting was held in the Village Hall on Monday Dec. 3rd. Those present were Mrs. Baker, Mrs. Upson, Mrs. Cooper, Mr. J. W. Lummis, Mr. E. Lummis, Mr. H. Gooderham. Pastor Clarke was in the chair.

Owing to illness the secretary (Miss Burrows) was unable to attend, and therefore the minutes of the last meeting were not read.

It was proposed by the meeting, that, owing to the illness of the secretary, she should be relieved of her post, and this should be taken over by Mr. H. Gooderham.

The chairman said he would convey a personal vote of thanks to Miss Burrows for her work for the hall.

Replacement on committee.

As two members of the committee had left the village, it was suggested that these should be replaced. After some discussion it was decided to ask Mrs. E. C. Lummis and Mr. R. W. Locke if they would serve.

Heating of the Hall.

The new stove had been installed and was a great improvement to the heating of the hall. It was proposed by Mr. J. W. Lummis, and seconded by Mr. E. Lummis, that a vote of thanks should be passed on to Mr.



E. Elliott for his work on the stove  
Treasurer Report.

The treasurer, in his report for the year, stated that he started the year with £33 1 11 in hand, credit had been £81 0 11½, debit £53 3 6, leaving a balance of £60 19 4½ in hand. It was agreed by the committee to be a very satisfactory state of affairs.

It was proposed by Mr. E. Lummis, and seconded by Mrs. Baker, that the accounts should be adopted.

The treasurer then asked if the money could be put in the bank, or in the Post Office. The latter was agreed upon, and for this two signatures would be needed. Those of Mr. J. W. Lummis and Pastor Clarke were agreed upon.

#### Ladies Meetings.

It was decided that the sum of £1 would be charged for use of the hall in connection with the ladies meetings.  
Coke stove.

The ladies asked if a coke stove could be purchased. The chairman said he would be going to Ege and would arrange for one to be sent along.

Institute party.

Mrs booper asked if the committee would state its charge for the use of the hall on the evening of Dec. 12th. After some discussion the sum of 10/- was agreed to. fete.

The question of a fete was brought up, and the date decided upon was June 22<sup>nd</sup> 1957. There being no other ~~business~~ business the meeting was adjourned.

*Oliver F. Clarke*

4/2/57



A committee meeting was held in the Village Hall on Monday Feb. 4th. 1957. Those present were Mrs. Cooper, Mrs. Upson, Mr. J. W. Lummis, Mr. H. Gooderham, Pastor O. J. Clarke was in the chair. The minutes of the last meeting were read and approved.

Treasurer's report: The treasurer reported he had the sum of £62 18 1/2 in hand. The question of the fete to be held on June 22nd. was again brought up, but the committee decided not to arrange anything until the church committee had been asked if they would join in as in recent years, but it was decided that the secretary should write to Mr. Osborn of Ipswich for information concerning his fun-fair, and also that Mr. R. Lummis should be approached in connection with the hire of side-shows. The ladies thought it was cleaning of Hall. The time the Hall was given a good clean through out, but it was decided that this should wait until better weather, to enable the walls to dry out more.

Grants. The secretary was asked to inquire about a grant from the Carnegie United Kingdom Trust, a trust set aside for grants for small halls. The next meeting was to be on Mon April 8th. There being no other business the meeting was adjourned.

Oliver F. Clarke 5/4/57.

A committee meeting was held in the Village Hall on Monday April 8th 1957. Pastor Clarke was in the chair. Others present were, Mrs. Cooper, Mrs. Upson, Mr. E. Lummis, Mr. J. W. Lummis, Mr. Abbott, Mr. H. Gooderham. The minutes of the <sup>last</sup> meeting were read and approved.

Treasurer's report: The treasurer reported that on Feb. 18th he had put £55 in the Post Office savings bank. The total in hand stood at about £72.

Cleaning of Hall. It was proposed by Mr. J. W. Lummis and seconded by Mr. Abbott that Mr. Webber of Thwaite should be asked for an estimate for cleaning the hall. The work to be done was distemping, painting, repairing skirting board and plaster, and plugging windows.

Addition for committee. It was ~~agreed~~ agreed that another lady was needed on the committee. It was proposed by Mrs. Upson and seconded by Mr. E. Lummis that Mrs. Doggett should be asked to serve.

It was reported by Mr. E. Abbott that the boys were interfering with the hall property. The chairman said he would contact P.C. Read about the matter. Boys club. The boys club had used the



hall on 24 occasions thus the charge would be £1. 4. for the period. The secretary had received forms to be filled in concerning a grant from the United Kingdom Trust. This was done at the meeting. The next meeting was arranged for June 3rd there being no other business the meeting was then adjourned.

*Oliver F. Clarke*  
3/6/57

A committee meeting was held in the village hall on Monday 3rd June 1957. Pastor Clarke was in the chair, and those present were Mrs. Doggett, Mrs. Upson, Mrs. Cooper, Mrs. Baker, Mr. E. Abbott, Mr. E. Lummis, Mr. G. W. Lummis and Mr. H. Gooderham.

The minutes of the last meeting were read and approved.

Before any business was discussed the chairman welcomed Mrs. Doggett to the committee.

The treasurer reported that the amount of money in hand still stood at about £72. He also said that he had forwarded £1. to the H. D. C. in connection with the Batteries act, but had had no reply from them.

Mr. Lummis also said he had been down to the hall with Mr. Webber in connection with repairing it, but the amount of money he asked for was too much. It was then decided to let the matter rest for the time being.

It was proposed by Mr. E. Lummis and seconded by Mr. E. Abbott that a vote of thanks be passed to the ladies of the committee who had given the hall a good clean. The date of the next meeting was fixed for Monday Aug. 12th. at 7.30pm.

There being no other business the meeting was then adjourned.

*Oliver F. Clarke*  
12/8/57

A committee meeting was held in the village hall on Monday July 15th. 1957. Pastor Clarke was in the chair, and others present were: Mrs. Doggett, Mrs. Upson, Mrs. Cooper, Mr. Abbott, Mr. E. Lummis, Mr. G. W. Lummis, Mr. Gooderham. The object of the meeting being called was that the secretary had been accused of embezzlement of the village hall funds, by one or two members of the village. The sec. then said that he wished to resign.



as a result of these accusations. The chairman said he was sure that these accusations were quite untrue and that both he and the rest of the committee had every confidence in the secretary, and hoped that he would change his mind.

After some discussion it was decided that no action would be taken in this case, but that if, on any other occasion these accusations were repeated, the matter would be put into the hands of a solicitor.

The meeting was then adjourned.

Oliver F. Clarke 7/10/57

A committee was held in the village hall on Aug. 12th. Pastor Clarke was in the chair and others present were Mrs Cooper, Mr. E. Lummis, Mr. J. W. Lummis, Mr. H. Gooderham.

The minutes of the last meeting were read and approved.

The chairman stated that he was pleased to announce that this meeting was to be more pleasant than the last one, and that sec. had withdrawn his request to resign.

The treasurer reported the amount of money in hand was £99. He also said he had received a receipt for £1. from the H.D.C. in connection with the registration of the hall for the lottery act.

The sec. said he had received no more information in regard to a loan from the Carnegie United Kingdom Trust.

Mrs Cooper then asked if it were possible to get some whist tables as the ones in use were not in very good repair. The treasurer said he would see if he could get some at a reasonable price.

The question of cleaning the hall was again brought up, and it was decided that Mr. Elliott should be asked for his advice as to what material would be required.

It was thought then that it could be done by voluntary labour. It was also decided that a concrete path should be made from the ~~club~~ road to the door.

The next meeting was fixed for Oct. 7th at 7.30 p.m.

The being no other business the meeting was then adjourned.

Oliver F. Clarke 7/10/57

A committee meeting was held in the village hall on Monday Oct. 7th. Pastor Clarke was in the chair and others present were, Mrs Cooper, Mrs Doggett, Mr. J. W. Lummis and Mr. Gooderham.

The minutes of the last meeting were read



and approved.

The treasurer said that the amount of money in hand was £101 5. 7. He also said that he had purchased six whisky tables at £1. each.

The sec. said that the boys of the village had inquired as to whether the club could be started again. It was agreed that it could start subject to proper supervision. It was also agreed that the charge should be raised from 1/- to 1/6 per night. The date for the club to start could not be fixed as the hall was to be cleared.

The next meeting was fixed for Monday Dec. 2nd at 7.30 pm.

There being no other business the meeting was then adjourned.

*Oliver F. Clarke*

Dec. 2nd 1957

A committee meeting was held in the village hall on Mon. Dec 2nd 1957. Pastor Clarke was in the chair and others present were Mrs Cooper, Mrs Upson, Mrs Duggitt, Mr. J. W. Lunnis, Mr Abbott, Mr Goodenham.

The minutes of the last meeting were read and approved.

The sec. said he had written to the sec.

of the Suffolk Rural Community Council asking if he could give any indication as to whether a grant would be forthcoming from the Carnegie United Kingdom Trust. In reply, he said there were several problems facing the Trust in issuing the grants, and asked if we would give them a little more time.

In his yearly report the treasurer said that up to the end of the year he had received £125 14. 8d. the debit had been £55 10s 2d. leaving a balance in hand of £70 2s 5d. He also said he had had a letter from the Hartismere District Council asking for the sum of £1. to be forwarded for the small lotteries act, but had in fact actually received a receipt for the same on 8th April 1957.

The chairman asked if it would be possible to hold the annual garden party for missionaries at the village hall in the coming year as it would not be possible to hold it at the Manse.

There being no other business the meeting was then adjourned. The next meeting was fixed for Monday Jan 27th 1958 at 7.30 pm.

*Oliver F. Clarke*

27/1/58



A committee meeting was held in the village hall on Mon. 27th Jan. 1958. Pastor Clarke was in the chair, and those present were Mrs Doggett, Mrs Upson, Mrs Cooper, Mr. E. Lummis, Mr. G. W. Lummis, Mr. Abbott, Mr. Goodesham.

The minutes of the last meeting were read and approved.

The sec. said he had received a letter from the Rev. Addison on Jan 3rd. to inquire if his wife could use the hall for a meeting of the mothers union, on the 28th Jan. As the committee meeting was not until the 27th Jan the sec. had seen the chairman and between them had decided that it could be used. To this, the meeting gave its full approval. The meetings would take place bi-monthly, afternoons in the winter, and evenings in the summer. It was decided that the fee should be 2/3<sup>0</sup> per meeting, just to cover expenses.

The sec. had also received a letter from the Suffolk Rural ~~Dist~~ Community Council asking for more information concerning the hall, and also asking if the cost of equipment applied for could be given in more detail.

The committee agreed that D. Lummis be co-opted, as to represent the Boys Club, as all village organisations should be represented to come in line with the National Council of

### Social Service

The treasurer said that the amount of money in hand was £73. 11s. 3<sup>2</sup>d.

Mr. Abbott inquired as to whether the water could be laid on, but it was decided to wait until a sink had been installed first. He also said that the chimney needed re-pointing badly.

It was then that the chairman said he would have to resign, as he was leaving the district. The treasurer, speaking for the rest of the committee, said he was very sorry this had to happen, as the committee had always looked to the chairman as a man to whom they could confide in, and was always willing to help anyone. In reply the chairman thanked Mr. Lummis, and said he had very much enjoyed his position, and wished the hall every success in the future.

The question of a new chairman then arose, and after some discussion Mr. G. W. Lummis said he would take it on temporarily.

The next meeting was arranged for 24th March 1958 at 4.30pm.

There being no other business the meeting was then adjourned.

G. W. Lummis Chairman  
March 24<sup>th</sup> 1958



A committee meeting was held in the village hall on Monday 24th March 1958. Mr. G. W. Lummis was in the chair, and others present were Mrs. Hooper, Mrs. Upson, Mrs. Doggett, Mr. Abbott, Mr. Gooderham. The minutes of the last meeting were read and approved.

The treasurer said he had written to the Inland Revenue concerning the tax paid by the hall. The chairman asked if the annual fete was to be held this year. The committee agreed that it should, but decided not to make any arrangements until the church committee had been asked if they were willing to help. The sec. said he would write to Mr D. Osborn of Ipswich to see if he would be available again.

The next meeting was to be on Monday 2nd June at 7.30pm.

There being no other business the meeting was then adjourned.

A meeting was held in the village hall on Monday 21st April 1958. Mr. G. W. Lummis was in the chair and others present were, Mrs. Doggett, Mrs. Upson, Mrs. Hooper, Mr. Abbott, Mr. Gooderham.

The meeting was called because the sec. had received a letter from the Carnegie United Kingdom Trust stating that it had agreed to make a grant

of up to £78 for new equipment for the hall. There were two clauses in the terms offered which were not clear, and the sec was asked to write to Mr. B. J. Reid of Ipswich to enlighten us on these matters. The chairman said he had written to A. M. Bulby asking if it would be possible to supply the items, if so, could he come to the hall and discuss it with some of the committee.

Signed G. W. Lummis Chairman  
June 2nd 1958

A committee meeting was held in the village hall on Monday the 9th June 1958. Mr. G. W. Lummis was in the chair and others present were Mrs. Doggett, Mrs. Upson, Mrs. Hooper, Mr. E. Lummis, Mr. Gooderham. The minutes of the last meeting were read and approved.

The sec. stated that the hall had been booked for the 8th July for the annual fete of the Baptist Chapel, and also the 10th July for a puppet show in aid of funds for the parish hall of Thwaite.

It was suggested that something should be done about a gents convenience, and after some discussion it was decided to make one out of the existing lavatories. The chairman said he



would ask the opinion of Mr. Blower of Thornham.  
There being no other business the meeting was then adjourned.

Signed G. W. Lummis Oct 13<sup>th</sup> 1958

A meeting was held in the village hall on Monday Oct 13<sup>th</sup>. Mr G. W. Lummis was in the chair, and others present were Mrs Cooper, Mrs Upson, Mr Gwiderham.

The minutes of the last meeting were read and approved.

The treasurer then read out his report, it was that for the year the credit had been £125 8 7, the debit was £162 19 3. The amount in the bank was £79 8 11. Of this £37 10. was owed to the treasurer thus leaving £34 18 11 to credit. The treasurer then asked permission to draw their money out.

It was then suggested by Mrs Cooper that amount charged for use of the hall was not enough. After some discussion it was decided that the fee should be at the rate of £1 for weddings, social events 10/- and meetings. between Oct. March 3/6. April - Sept 2/6. The sec. was then asked if he would

contact Mr. Brown to see if he was willing to serve on the committee. There being no other business the meeting was adjourned.

G. W. Lummis Chairman  
22/12/58

A committee meeting was held in the village hall on Mon. 22<sup>nd</sup> Dec. Mr G. W. Lummis was in the chair, and others present were Mrs Upson, Mrs Cooper, Mr Abbott, Mr Gwiderham.

The minutes of the last meeting were read and approved.

The sec. said he had received a letter from Mr Brown to say he would be willing to serve on the committee again.

The ladies then asked if it would be possible to have a dust-bin for the hall, and that would it be possible also for the water to be laid on. The treasurer said he would be writing to the H. D. C. and would inquire about them, and also the cost for the water.

It was then suggested that at the next meeting the church committee should be invited to attend, to discuss plans for a fête. There being no other business the meeting was then adjourned.

G. W. Lummis Nov 10<sup>th</sup> 1959



A committee meeting was held in the village hall on Tuesday Nov. 10th. Mr. J. W. Lummis was in the chair, and others present were Mrs. Baker, Mrs. Doggett, Mrs. Upson, Mr. Abbott, Mr. Brown, Mr. E. Lummis, Mr. Gooderham.

The minutes of the last meeting were read and approved.

The treasurer reported that the amount of money in hand was £66 2s 9d.

The treasurer also said he had written to the H.D.C. about a dustbin, which had since been delivered, and to inquire about the water. A man from the council had been to look and measure up, but he had heard no more from them.

Attention was brought to the interior of the hall by the sec. who asked if it would be possible to have it seen to in the near future. This was agreed to, and it was suggested that Mr. Glover of Thornham should be asked to carry out the necessary repairs.

It was understood by some members of the comm. that the hall was being booked, but without no particular member. It was agreed that all future bookings should be made with Mrs. Upson.

As Mrs. Cooper had left the village and committee it was agreed that Mrs. Bradbury be asked if she would take her place on the committee.

Mr. Brown then asked that a presentation be made to Mrs. Cooper for the work she had done for the hall. After some discussion it was agreed that a present be obtained from the hall funds.

The treasurer asked that a name should be nominated to be put on the Post Office saving book of the hall, as Mr. Clarke had left the village. It was agreed that Mr. Brown should have his installed.

There being no other business the meeting then adjourned.

J. W. Lummis 12/12/60

At a committee meeting held in the Village Hall on Monday Dec. 12th, 1960, Mr. J. W. Lummis was in the chair, and others present were Mrs. Upson, Mrs. Doggett, Mr. Abbott and Mr. Gooderham.

The minutes of the last meeting were read and approved.

The treasurer reported that the amount of money in hand was £82. 11s.

Notice was brought to the floor in the recess which was breaking away, and also to the condition of the ladies toilet, and it was agreed that a new one of cement blocks should be made. The



chairman said he would be seeing Mr. Glover and get his opinion of these matters.

It was also decided that the outside of the hall needed painting but it would be better if left until the spring.

Mrs. Upson said she wished to give up the caretaking of the hall, so it was agreed to put a notice in the shop asking for names of anyone who was willing to take over. The names were to be considered at the next meeting.

The chairman asked if Mr. Stockbridge should be co-opted to the hall committee. This was approved by everyone, and the sec. said he would contact him.

The next meeting was arranged for Jan 9th 1960. 7.00pm.

There being no other business the meeting was adjourned.

At a meeting held in the hall on the 4<sup>th</sup> November 1965, the following Trustees were present:-

Messrs Buckmaster, Goulston and Abbot, and Mrs Baker. Eleven members of the village also attended.

Mr Buckmaster took the chair.

Mr Abbot proposed existing committee be enlarged, and new members be elected on a temporary basis pending the calling of a public meeting. Mr G. W. Sumner seconded. Motion carried.

Mrs Baker proposed Mr G. Brown as new chairman. Mr Abbot seconded. Motion carried. Mr G. Brown took over the chair from Mr Buckmaster.

Mrs Baker proposed Mr Shuttleworth as secretary and was seconded by Mr Abbot. Motion carried.

Mr G. W. Sumner, the treasurer stated that he would like to resign, and Mr Shuttleworth offered to carry out these functions on a temporary basis. A tribute was made to the retiring treasurer for the unselfish manner in which he had carried out his duties during all the years when no meetings had been held, and Mrs Harding proposed, and



Pastor Stockbridge seconded that all outstanding money due to him should be paid! Pastor Stockbridge volunteered to audit the books.

Various deeds and documents were handed to Mr Shuttleworth for investigation and safe keeping.

The question of installing electricity was then discussed, and a generous offer of \$15 towards the cost was made on behalf of the Fellowship of Youth Club by Mr Harver.

Mr Sleigh proposed that installation should be proceeded with, and Mr Shuttleworth seconded. Motion carried.

Mr Shuttleworth instructed to proceed with arrangements.

Mr J. W. Dummis proposed a charge of 7/6 for a two hour letting. Mr Abbot seconded. Motion carried, but position to be reviewed at a later date.

It was agreed to hold a further public meeting after installation of electricity. Meeting adjourned.

Godart Brown

25th Mar. 1966

A public meeting was held in the village hall on the 25th March 1966. Mr Godart Brown was in the chair and the following members of the public present:

Mrs K Oggett, Mr J. Brown & Mr Shuttleworth

Messrs, J. Dummis

Abbot

Bullock

Popping

Sleigh

1-1-1-1

Shuttleworth & Buckman Co.

Apologies for absence received from Mr Malcom and Mr Stockbridge.

Minutes of the previous meeting read and confirmed, and signed.

Arising from minutes:

Various suggestions were put forward about the formation of a permanent committee, and it was finally agreed, on a proposal by Mr Sleigh, seconded

by Mr Bullock, that all members of the old committee, as well as all people present that evening should form the committee. Motion carried.

Mr Shuttleworth reported that he had had the hall deeds investigated.



and that the hall did in fact belong to the village, and that Lord Henrich had no further responsibilities towards it. The Trustees named in the deeds were Trustees for life. Mr Shuttleworth reported that the electrical installation was completed and that cost had been £26-4-2. The ~~W.F.C.F.O.T.~~ F.O.T. had contributed £15-0-0 and an anonymous donor had bought all the wire. Deducting these two sums left only £4-2-6 to be paid.

Mr Sumner reported he had not ~~standing~~ standing to the account of the old Home Guard fund. Mr Poppy proposed and Mr Buckmaster seconded that this ~~sum~~ sum be made over to the village hall funds. Motion carried. Fund raising for the village hall was then discussed. Mrs Brown proposed a Bazaar & Bazaar coupled with Bings, and refreshments. Mr Bullock seconded. Motion carried unanimously. Date agreed as 15<sup>th</sup> April at 7-30 p.m. Mr G. Brown volunteered to show the posters, and the ladies arranged to meet later to make arrangements for refreshments, & stalls.

Various offers of prizes also made.  
Meeting adjourned.



a public meeting was held on  
the Nov 1<sup>st</sup> 1966 to discuss arrangements  
for Nov 5<sup>th</sup> 1966 Fire work party.

The Fire work display on the 5<sup>th</sup> Nov  
followed by a Barbecue in the  
Village hall proved a great success,  
a large crowd turning out.  
a profit of £10-7-7 was made

A public meeting was held on  
the 30<sup>th</sup> Nov. 1966, and it was decided  
to hold a first ship social on  
Sat Jan. 7<sup>th</sup> 1967 a further meeting  
to be held Jan 4<sup>th</sup> to complete  
preparations.



A combined Parish & Village Hall meeting was held on the 31<sup>st</sup> March 1969. Mr Shuttleworth reported that there was a balance of £65 in the accounts. He also reported that certain essential building work was needed to stop rain & rising damp getting into the hall. Mr Free the builder had estimated the cost of this work as £30. The meeting approved that this work should be done. The provision of a new lock was to be discussed between Mr Shuttleworth & Mr Free.

It was also proposed Mr Shuttleworth should make enquiries to see who owned the waste land south of the village hall. It was also proposed that Hall charges should be 15/- for a two hour sitting, plus 5/- for every extra hour during the winter. Summer charges to stay at 10/- inclusive.

It was proposed that Mrs Gordon should receive an extra 6<sup>d</sup> for as caretaker, making the payment up to 4/- per meeting. Some criticism was expressed about ~~the~~ her work in the past, and it was suggested that her duties be more clearly defined.



Wednesday 14<sup>th</sup> Oct 1970

A meeting of the Village Hall Committee was held to reappraise the committee as a whole.

M<sup>r</sup> Shuttlesworth was proposed by L Bullock + seconded as chairman by M<sup>r</sup> High. M<sup>r</sup> Shuttlesworth + seconded M<sup>r</sup> Mc Lummis was proposed by M<sup>r</sup> Bullock as Vice Chairman by M<sup>r</sup> Bullock. M<sup>r</sup> L Bullock as Treasurer & Asst Secretary Proposed by M<sup>r</sup> High & seconded by Shuttlesworth.

then the meeting went on to discuss the outlook of the running of the Hall and it was proposed to have a Social Committee to make sure that the Hall & People of the Village would have a good and promising outlook. The proposed Committee was made up of two People for the indoor activities & two People to represent the outdoor games. Names Proposed were M<sup>r</sup>s G Upson

M<sup>r</sup>s R Dossett

M<sup>r</sup> John Goodson

M<sup>r</sup> David Hawes

The Funds for the Village Hall were put back for further Discussion.

The cost for the Hire of Hall for Winter Summer.

it was proposed that the Social Committee should meet on the 20<sup>th</sup> of October also a Whist Drive for the 23<sup>rd</sup> October 1970

1970

October 23<sup>rd</sup>

The Social Committee met in the Hall at 7.30 PM Those in attendance were

M<sup>r</sup> Shuttlesworth

M<sup>r</sup>s R

M<sup>r</sup>s G Upson

M<sup>r</sup> D Hawes

M<sup>r</sup> J Goodson

M<sup>r</sup> L Bullock

M<sup>r</sup>s R Dossett non arrival

M<sup>r</sup> D Hawes was proposed as

Chairman by M<sup>r</sup> Shuttlesworth

+ seconded by M<sup>r</sup> L Bullock.

Discussion took Place and an agreed Programme was made out Whist Drives every 2<sup>nd</sup> Week on a Friday.

Other Proposals were a Firework Plus Social Evening for November 7<sup>th</sup> all fireworks to be given to John Goodson or the Chairman.

A Fish & Chip Social for JAN 18<sup>th</sup> 1971. Result very good 4.5-6.11. - 22 Rent for Hall. TICKETS to be done as soon as possible 5/- each numbers between 50-60.

A Whist Drive for JAN 1971. Bank Book returned from P.O. with Interest now made up we have a balance of £74.9.11.

Meeting closed to be recalled as soon as all the projects are under weigh.

Nov 17<sup>th</sup>

M<sup>r</sup> Shuttlesworth + myself met M<sup>r</sup> Murray re finance & other proposals for the Hall. matter to be discussed.

Vernon R Shuttlesworth.  
7/12/70.



1970  
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December 7<sup>th</sup> Committee meeting called for 7.30 PM to discuss Christmas Whist Drive, a Fish & Chip Social for Jan 9<sup>th</sup>. 1971 + other Whist Drives, Council of Parish + the rent of the Hall. AOB.  
Appt. Mr Sleigh  
Mr Abbott

Present were Mr & Mrs Skuttleworth Mr & Mrs Upson Doggett Mr & Mrs Summies David Hawes John Goodson & Mr Bullock  
The results of the Forework social were given by the Treasurer standing at £25.6. from this 1/2 was taken as rent for the Hall & equipment. <sup>£23.15 the Forework Team</sup>  
Results of the sending in of the Bank Book funds in this now stand at £74.9.11.

Next item discussed was Rent to be paid by Parish Council. Mr Skuttleworth proposed a standing Rent of £1.-. Plus agreed charges for the use of Electrical equipment. proposed 1/- a unit seconded by Mr Summies.

Discussion on the Christmas Whist Drive on the 18<sup>th</sup> and Prizes were proposed by Mr Upson & seconded by Mr Skuttleworth.

also to try & keep Whist Drives running with one on Jan 1<sup>st</sup>.

Next item was the Fish & Chip do with games to play to be held on Jan 9<sup>th</sup> 5/- Ticket were given out at the meeting ready to sell, took for an M.C. & set out games - party pieces. Draw + a possible Bingo Session / a proposal by Mr Skuttleworth

Mr Skuttleworth proposed investigating the possibilities of disposing of the hall and with the help of the Suffolk Rural Community Council building a new hall on the spare piece of land. after some discussion the meeting authorized Mr Skuttleworth to look into all the aspects of this idea and to report back.  
J.R. 12.70

Christmas Whist Drive was well attended. and the amount taken for the Evening was £7. 3. -  
Vote of Thanks to Mr & Mrs Sleigh Aldous Edna Lummas for extra Prizes which they contributed.

Jan 1<sup>st</sup> 1971

Whist Drive of 3 Tables Draw Prizes given a good evening well attended in spite of the weather

Jan 9<sup>th</sup>

Fish & Chip Social very well attended. 56 People had a good happy evening. a vote of thanks should be given to Mr & Mrs Cole for his splendid effort & to Miss Stone D'Vandrey for their Gifts towards the Draw  
after all expenses were paid a Profit of £14. 10. 3. was made. this enables us to cover our upkeep expenses & leaves our Bank Balances untouched.

Jan 15<sup>th</sup>

Whist Drive of 4 Tables Draw Prizes given by D.B. Vandrey Mr & Mrs Sleigh & Mr & Mrs Aldous & the Club. another good Evening.

Jan 21<sup>st</sup>

Whist Drive of 4 Tables Draw Prizes given by D.B. Vandrey Mr & Mrs Aldous, Edna, & the Club. another good Evening.

Feb 12<sup>th</sup>

Whist Drive of 4 Tables Draw Prizes given by D.B. Vandrey Mr & Mrs Aldous, Edna, & the Club. another good Evening.

Feb 26<sup>th</sup>

Whist Drive of 3 Tables Draw Prizes given by D.B. Vandrey enjoyed by all present

March 12<sup>th</sup>

Whist Drive of 3 Tables Draw Prizes given by D.B. Vandrey Mr & Mrs Aldous, Edna, Mrs Lummas & D.B. Vandrey. Enjoyed by all present



1970  
34

December  
7<sup>th</sup>

Committee meeting called for 7.30 PM to discuss Christmas Whist Drive, a Fish & Chip Social for Jan 9<sup>th</sup>. 1971 + other Whist Drives, Council of Parish + the rent of the Hall. A.O.B.  
Appt. Mr Sleight  
Mr Abbott

Present were Mr. & Mrs. Shuttleworth Mr. Upson Doggett Mr. & Mrs. Lummis David Hawes John Goodson & Mr Bullock  
The results of the Forework social were given by the Treasurer standing at £25.6. from this 1/2 was taken as rent for the Hall & equipment. £23.15 the Forework Team  
Results of the sending in of the Bank Book found in this now stand at £74.9.11.

Next Item discussed was Rent to be paid by Parish Council. Mr. Shuttleworth proposed a standing Rent of £1.-. Plus agreed charges for the use of Electrical equipment. proposed 1/- a unit Seconded by Mr. Lummis.

Discussion on the Christmas Whist Drive on the 18<sup>th</sup> and Prizes were Proposed by Mr. Upson & Seconded by Mr. Shuttleworth.

also to try + keep Whist Drives running with one on Jan 18<sup>th</sup>

Next Item was the Fish & Chip do with games to play to be held on Jan 9<sup>th</sup> 5/- Ticket were given out at the meeting ready to sell, took for an M.C. + set out games + party pieces. Draw + a possible Bingo Session / a proposal by Mr. Shuttleworth

Mr. Shuttleworth proposed investigating the possibilities of disposing of the hall  
and  
on the  
Mr. & Mrs. Shuttleworth  
1971

## Stoke New Village Hall Committee 1971

Mr. R. V. Shuttleworth Chairman  
Mr. P. Sleight Secretary  
Mr. L. Bullock Treasurer  
Mr. Upson Doggett  
Mr. & Mrs. Lummis  
David Hawes  
John Goodson  
Mr. & Mrs. Upson  
Mr. R. Doggett  
Mr. L. Bullock Treasurer

Social Committee  
Mr. R. Shuttleworth  
Mr. & Mrs. Upson  
Mr. R. Doggett  
Mr. David Hawes  
Mr. John Goodson

Mr. Sleight, Lummis, Luma, Mr. & Mrs. Lummis, Mr. & Mrs. Vaseby +  
Enjoyed by all Present



April 1971  
2<sup>nd</sup> a Whist Drive of 4 Tables + 1. with Prizes provided by the Club D.B. Vassilopoulos M<sup>rs</sup> Sleight M<sup>rs</sup> Aldous a very successful evening by the attendance

April 16 1971 a Whist Drive of 4 Tables with Draw Prizes supplied by the Club with Thanks to M<sup>rs</sup> M<sup>rs</sup> Joppy M<sup>rs</sup> Aldous + M<sup>rs</sup> Sleight another Happy Evening for all who came. agreed to have another Drive in two weeks time April 30<sup>th</sup>

April 30 1971 Last Whist Drive of the Season with 3 Tables + 1. Draw Prizes Supplied by the Club + M<sup>rs</sup> Upson. Sleight Aldous — another successful Evening. with good prospects for the start of a new session. all Bills paid to date leaving a sum of £15 in the till  
Youth Club hopes to start their New Session this month.

May 15 SAYC a fumble Sale good results  
Monday nights 6.30 PM - to 9 PM.  
7 4/- Rent as agreed by the Chairman  
M<sup>rs</sup> R.V. Shuttleworth

24 SAYC 4/- Rent  
25 Mothers Union meeting 4/- Rent Paid

June 1<sup>st</sup> SAYC 4/- Rent  
7<sup>th</sup> 4/-  
14<sup>th</sup> 4/-

1971  
June 25

Mothers Union  
Youth Club restarted.

July 27<sup>th</sup>

Mothers Union 4 meetings Rent Paid

Oct 8<sup>th</sup>

Whist Drive commenced for the Year 1971.  
15 entries at 12<sup>1/2</sup> NP + 15 for MINI at 2<sup>1/2</sup> NP  
Draw Prizes, a good enjoyable Evening

Oct 9

Electric Bill Paid

Oct 11

18

22<sup>nd</sup>

SAYC

Whist Drive 18 @ 12<sup>1/2</sup> NP + 18 min at 2<sup>1/2</sup> NP  
Draw Prizes. another Good Evening  
by Club M<sup>rs</sup> Sleight + M<sup>rs</sup> Aldous.

Oct 26

SAYC.

Nov 5<sup>th</sup>

Whist Drive 18 @ 12<sup>1/2</sup> + 15 min at 2<sup>1/2</sup> NP



A Meeting of the Village Hall Committee was held on Wednesday, 17th December, 1961. Two Trustees, and 7 members of the Committee were present. Mr. Shuttleworth was in the Chair.

The minutes of the last meeting were read, confirmed and signed.

Arising from the Minutes

Mr. Shuttleworth reported that he had looked into the possibilities of building a new Hall. He had approached the Suffolk Rural Community Council, who had suggested that since it would be difficult, and very costly to improve the Hall, it would be better to rebuild, the S.R.C.C. offering to match £1 with £1. The Chairman, then, obtained outline planning permission from the Hartismere Rural District Council to convert the present Hall into a dwelling, so that the present Hall could be sold for that purpose. He also, gained permission to build a new Hall on the piece of ground adjoining the present Hall. Application was made to the East Suffolk County Council for permission to build the new Hall on that piece of ground. This was rejected on the grounds that there would be insufficient room for parking. Meanwhile, at a general Parish Council meeting, one of the Trustees had objected to the sale of the present Hall, and the building of a new one. In view of this latter point, it was impossible to proceed with the idea of building a new Hall, because the signatures of all Trustees would be necessary for any plans carried out. Mr. ~~Shuttleworth~~

Mr. Shuttleworth, then, pointed out the responsibilities of the Trustees - that according to the Deeds, they are res-

they are res-

ponsible to see that the Village Hall is kept in a reasonable state of repair.

Mr. Shuttleworth reported that he had approached Mr. Mole, the builder, to give a rough estimate for putting in a false ceiling, into the present Hall. Mr. Mole's estimate was approx. £110, to include the false ceiling and lowering the end, large window - and £120 if the ceiling was insulated above. This was discussed, and Mr. Abbott said that we would need Lord Henniker's permission. The rest of the Committee felt that this was unnecessary, but it was suggested that Lord Henniker's involvement should be clarified. Mr. Shuttleworth said that he would write to Lord Henniker. Mr. Sleight said that he would try to find a reasonable source of supply <sup>for the wood material</sup> for the ceiling. Otherwise, there was general agreement that the improvement should be carried out, and that the ceiling should be put half way between the upper and lower windows.

The Treasurer, Mr. Bullock, reported that there was £78.50 in the P.O. Savings Bank, and £30 cash in hand.

Mr. Hawes suggested that after the ceiling was done, we should consider repainting as a communal effort.

The Fish and Chip Supper and Social was discussed, for 8th January, 30p per ticket. Mr. John Goodson said he would see what the Youth Leader of Debenham Youth Club be approached as M.C.

There being no other business, the meeting ended at 7.50pm.

✓ R. W. 4/2/72



A Meeting of the Village Hall Committee was held on Wednesday, 9th February, 1972. One Trustee and 7 members were present. Mr. Shuttleworth was in the Chair.

Apologies & Received from Mr. Abbott and Mrs. Upson.

The minutes of the last meeting were read, confirmed and signed.

Arising from the Minutes

The Chairman read a letter from Lord Henniker-Major, in reply to the query that Lord Henniker's permission was needed to alterations or improvements to the Village Hall. Lord Henniker made it clear that this was not necessary.

False Ceiling to the Hall Mr. Sleigh said that Mr. Mole had advised that new wood should be ~~advisable~~ ~~for~~ used for the new ceiling.

Mr. Shuttleworth said that he would write to Mr. Reid of the East Suffolk Rural Community Council, to see if they would assist in towards the cost of the improvements. He also, said that he had been in contact with the Suffolk Fire Service, to inform the Service of impending improvements and asking for advice, under the new Fire Precautions Act of 1972. A representative of the Fire Brigade is to meet the Chairman, at the Village Hall on Wednesday, 16th February.

Mr. Bullock, the Treasurer, said that the Committee could consider spending £100.

Hire of the Hall by the Parish Council - Mrs. Shuttleworth proposed that the Parish Council be asked to make a discretionary donation to the Village Hall Funds, in order to help cover overheads incurred at their meetings. This was seconded

by Mr. Bullock and passed unanimously.

Insurance - Mr. Bullock asked the Chairman to look into the question of third party cover, in the present Insurance policy.

There being no other business, the meeting ended.

V.R. Shuttleworth  
19/4/72.

A meeting of the Village Hall Committee was held, in the Hall on 20.9.72., at 7.15 pm. Mr. Shuttleworth was in the Chair.

9 members were present.

The minutes of the last meeting were read, confirmed, and signed.

Arising from the Minutes

3rd Party Insurance. Mr. Shuttleworth said that he had been in touch with the Phoenix Insurance Company., who had said that the minimum cover for 3rd Party was £10 per annum. It was proposed by Mr. Sleigh and seconded by Mr. Bullock, and agreed unanimously that 3rd party insurance was necessary, and Mr. Shuttleworth was asked to get a member of the Phoenix Insurance Co., to come out to give a final quotation.

Alterations to the Hall Mrs. Shuttleworth reported that Mr. Reed of the East Suffolk Rural Community Council had met Mr. Bullock and herself. Mr. Reed suggested that it was not necessary to put in a false ceiling in the Hall, and said that by ~~putting~~ installing overhead heaters, the old stove could be dispensed with, it would be much cheaper than the present means of heating, and the high



ceiling would be an advantage rather than a disadvantage. After discussion Mr. Gooderham proposed and Mrs. Upson seconded that we should proceed with putting in the false ceiling, remove the coke stove and re-decorate the Hall. This was passed unanimously. Mr. Shuttleworth was asked to get an estimate from Mr. Mole.

Finances Mr. Bullock reported that our finances stood at £100 in the G.P.O. a/c, plus £33 cash. P.O. account He pointed out how much more convenient it would be to have a Bank a/c rather than the Post Office a/c. It was proposed by Mr. Bullock and seconded by Mr. Sleight that the P.O. a/c be closed and a deposit a/c be opened at Barclays Bank, Eye. This was passed unanimously.

Hall Charges Overheads for the running of the Hall were discussed. It was proposed by Mr. Sleight that we have a Day and Night meter installed in the Hall, to reduce electricity charges. This was agreed to unanimously.

There was discussion about the charges for the hire of the Hall. Mrs. Shuttleworth proposed and Mr. Lummis seconded that the charge be increased to 50p per hour. This was passed by the majority.

#### Social Activities

Whist Drives to start on 13th October.  
Harvest Supper 6th October (run by W.I.)  
Bonfire & Barbecue 4th November (run by Football Club)

Working Party to clean the Hall Mr. Gooderham proposed that the men come on Wednesday, 27th Sept. to do the high work etc. and the ladies to come in on Thursday 28th Sept.

The meeting closed at 8 pm.

A meeting of the Village Hall Committee was held on Monday, 11th December, 1972 at 7.30pm in the Village Hall. Mr. Shuttleworth was in the chair. 2 Trustees and 6 members were present. Apologies were received from Mrs. Upson and Mrs. Doggett.

The minutes of the last meeting were read, confirmed and signed.

#### Arising from the Minutes.

Insurance Mr. Shuttleworth reported that the Phoenix Insurance company had not been out to view the Hall, as requested, but that the public liability insurance for 3rd party was arranged by letter at a premium of £10.00 per annum. The question of the insurance of the building was then discussed. The main hall is at present, insured for £900.00, the outbuildings for £25.00 and the furniture and fittings for £75.00. It was agreed unanimously that these figures were out of date, and Mr. Gooderham proposed that the Insurance be increased to £3,000. This was seconded by Mr. Hawes, and passed unanimously.

Improvements to the Village Hall It was reported that Mr. Mole had submitted an estimate for the improvements, at £235. A request for assistance had been sent to the Suffolk Rural Community Council. Mr. Shuttleworth read a letter, in reply, from Mr. Reid, the Secretary of the S.R.C.C., in which he reported a backlog of schemes within the County, but promised to do his best, as the cost of this scheme is comparatively small. Plans and accounts had to be sent to the Community Council.

Mr. Shuttleworth explained that a grant from the S.R.C.C. was made up by  $\frac{1}{9}$  from the County Council,  $\frac{1}{8}$  from the Rural District

*VR Shuttleworth*  
11/12/72



Council,  $\frac{1}{12}$  from the Parish Council, and  $\frac{4}{9}$  from the Education Au-  
thority. The final  $\frac{1}{3}$  of the cost of a scheme is met by the  
voluntary organisation concerned. The Chairman suggested that  
we should look forward to improving the Village Hall still further,  
in view of the long delays in getting assistance, and to give  
the village a financial goal to reach over a period of years.  
Discussion took place with regard to installing flush toilets  
in the present porch. Mr. Shuttleworth reported that he had  
enquired from Mr. Peck of the Hartismere R.D. Council, as to  
which form of sewerage was possible, in view of the position of  
the Hall, on low ground. Mr. Peck considered that 2 cess pits, made  
of strong plastic would be necessary, which would be emptied  
free, once a year by the Council. The Committee asked that plans  
should be drawn up, so that these could be discussed, with a view  
to subsequently submitting them to the S.R.C.C.

Mr. Shuttleworth reported that the Parish Council was  
donating an additional heater to the Village Hall, to replace  
the old combustion stove. After discussing the merits of oil  
and electricity, Mr. Bullock proposed and Mrs. Shuttleworth seconded  
that a Valor Module 3 Oil Stove, price £56 be purchased, plus a  
5 gallon drum for the paraffin. The Committee expressed their  
appreciation to the Parish Council.

It was also, reported that the Women's Institute had held  
a successful harvest supper, in the Hall, the proceeds of which  
were being donated, towards new curtains, for the Hall. The Com-  
mittee expressed their appreciation for that, too.

Finances Details of the year's accounts, including the balance  
sheet was passed round.. The year's finances were then discusse-

The cash in hand stood at £51.55p, and the cash in the bank at  
£100. The profit for the whole year was £37.49p. It was felt  
that if headway is to be made with improvements, a bigger drive  
to raise funds was necessary next year.

Entertainments The following were discussed

- 1) The Xmas Whist Drive 22nd December. It was decided to  
charge 15p. and 3p extra for the miniature.
- 2) Fish & Chip Social - 10th February (Saturday). Tickets 35p  
Mr. Chittock of Park Farm, Rishangles to be approached for MC  
for the Social. Mr. Bernard Nuttock was named as an alternative.  
Draw to be ~~run~~ organised.
- 3) Barbecue with Side Stalls - 18th May. It was decided that  
a draw be run with printed tickets, printed by Mr. M. Ruth, of  
Victoria Hill, Eke.

Weekly Tote. ~~Xxxxxxxx~~ Mr. Hawes suggested that we run a weekly  
tote, in the village, with weekly prizes of £1, 75p and 50p.  
Mr. Shuttleworth was asked to enquire how this was affected by  
V.A.T. before proceeding with it.

Hedge Mr. Goodson proposed that the hedge be removed on to the  
green. Mr. Gooderham and Mr. Shuttleworth said that they would  
deal with this together.

Sink Unit Mr. Bullock reported that Mr. Poole, of Bowling Green  
Cottage had offered a 2-sink unit for the kitchen. Mr. Shuttle-  
worth said that he would contact Mr. Poole, and accept the unit,  
, on behalf of the Committee with thanks.

Annual General Meeting Mr. Shuttleworth suggested that the  
Annual General Meeting of the Village Hall Committee be held  
regularly, in June, <sup>so</sup> ~~as~~ that it came after the Parish Council



elections. It had been suggested by the Rural Community Council that it was appropriate that only a percentage of Parish Councillors should serve on the Village Hall Committee, and vice versa. The meeting was fixed for the 13th June, 1973.

It was felt that the number on the Committee should remain at 9, with 3 Trustees.

The next meeting was fixed for 3rd January, at 7.30pm.

# STOKE ASH VILLAGE HALL.

## BALANCE SHEET 1.1.72 - 1.1.73

1.1.72	Cash in Bank	£	p
	Cash in Hand	74	50
		39	56
		<u>£114</u>	<u>06</u>

### Receipts

Cash in Hand b/f	£	p
	39	56
Fish & Chip Social	15	10
Donation	£1	00
Whist Drives	107	16
Contribution from Stoke Ash Parish Council	2	50
Hire of Hall	£	p
Youth Club	2	10
Private	2	00
#.I.	<u>4</u>	<u>50</u>
	8	60

### Payments

Fish & Chips	£	p
	4	90
Caretaker	5	80
Electricity	23	31
Coal	3	85
Oil		45
Water Rate	3	10
Rates		25
Insurance	3	00
Whist Drive Expenses	49	29
Bank	25	50
Cash in Hand	54	47

£173 92

£173 92

1.1.73	Cash in Bank	£	p
	Cash in Hand	100	00
		54	47
		<u>£154</u>	<u>47</u>

✓ R. Shuttleworth 8/2/73

A meeting of the Village Hall Committee was held on Thursday 8th February<sup>13</sup> at 7.00pm in the Village Hall. Mr. Shuttleworth was in the Chair. 2 Trustees + 6 members were present.

The minutes of the last meeting were read, confirmed + signed.

Insurance. It was reported that the Insurance<sup>premium</sup> on the building + contents had been increased to £3,000.

Weekly Totals. Mrs. Shuttleworth said that she had been to see Mr. Reid of the E. S. Rural Comm. Council for advice on running the Totals. He said that it was only possible if a Community Council was formed in the village - he offered to come to Stoke Ash to speak about this matter. It was proposed that he should be asked to come on 28th March, after the Annual Parish Meeting.

~~The Shuttleworth reported that he had been to see Mr. Reid to ask for his advice~~



An open meeting was held in the village hall on the 15<sup>th</sup> September 1975. In the Chair was Mr Shuttleworth and present were, Messrs. H. Goodham, F. Banham, G. Sumner, L. Lee, A. Poole and Mrs Hayward, Mrs Upson, Mrs Dwyett and Mrs Shuttleworth.

The minutes of the last meeting were read and approved.

Matters arising: Further discussion on the functions of the Custodian Trustees, and the management committee took place. It was agreed to delete reference to the Mother Union, and to change the reference to the football club to sports club. A completely new management committee to be formed when legal formalities are completed, but in the meantime Messrs Poole, Lee, F. Banham, and Mrs Poole & Mrs Hayward were elected to the committee.

At the request of the chairman for a new Treasurer, Mr Poole volunteered on behalf of his wife.

The chairman also requested a Vice chairman & proposed ~~Shuttleworth~~ Mr H. Goodham. Mr Slingsby seconded. Proposal carried unanimously. Accounts Chairman reported a balance in the bank of £110.41 and £26.64 cash in hand.

Mrs Hayward handed in a further £21.50 at the meeting.



Trustees

~~Mr.~~ Mrs. Shuttleworth asked if she could approach Mr. Reid for advice about Mr. Bookmaster's Trusteeship of the Village Hall. Mr. Bookmaster wished to retire. She suggested that either, other Trustees be approached to make up the original number, or the Parish Council be appointed, as permanent Trustees together with the 2 remaining Trustees. Mr. Bullock it was agreed that Mr. Reid should be approached.

Smashed Windows

It was very much regretted that vandals had broken several panes of glass. Mr. Shuttleworth said that Mr. P. Whitting had promised to repair them. No one in the village had any idea who was responsible.

Bardays Bank.

It was reported that the Post Office a/c had been closed, & the money transferred to the banking a/c.

Barnes

Mr. Shuttleworth said that she would not be able to organise this, owing to family commitments & asked whether other members of the Committee would undertake. As no one was able, it was decided to abandon the function.

June 20th

It was decided to hold the A.C.M. in 20th June. There being no other business, the meeting ended at 7.30 pm.

V. R. Shuttleworth  
15/9/75.

A Meeting of the Village Hall Committee was held on Thursday, 27th September, at 7 pm. Mr. Shuttleworth was in the Chair.

Present - Messrs. Sleigh, Lumis, Abbott, Gooderham, Goodson, Mrs. Upson and Mrs. Doggett.

Minutes of the previous meeting were read, confirmed and signed.

Arising from the Minutes - Trustees The question of asking the Parish Council to become Trustees, and the formation of Management Committee, to run the Hall, was discussed at length, and it was proposed by Mr. Gooderham and seconded by Mr. Abbott that the Chairman write to The E.S. Rural Community Council informing them of this decision, and to inform the Parish Council at the same time.

Committee Members The Chairman reported that Mrs. Shuttleworth wished to resign, and with Mr. Bullock being ill, and in the future unable to give physical help, more local help must be forthcoming.

Improvements - Mr. Mole had informed the Chairman that with the increased cost of materials, that his original estimate would be increased by about £30. This was accepted and it was agreed that he should accept work.

Whist Drives It was agreed that the first Whist Drive should be on 12th October, and that it should be advertised in the Diss Express. The Chairman stated that it was vital that more functions should be arranged, so ~~that~~ as to provide a regular income, and to pay for further improvements. It was agreed that an opening function of some sort should be organised, immediately the improvements were completed.

The meeting ended at 7.50 pm.

Letter to Mr. Reid 30/9/73.



raised by her group. The chairman thanked her & her helpers for the way they had cleared up the hall. ~~At~~ <sup>all</sup> improvements Mr H. Fowlerham, and Mrs Haywood and Mrs Upson were elected to a sub-committee to discuss further improvements with the landlord.

Hire charges agreed to increase there to 7.5p per hour.

Being Mr Shyft agreed to ask Mr. Suffolk if things was permissible

Concider Mr Fowlerham proposed that groups having the hall should do their own cleaning afterwards and save on this expense. Decision postponed until new committee formed after legal formalities completed.

V. R. Shuttworth  
27/5/76.

A public meeting was held in the village hall on the 27<sup>th</sup> May 1976. In the chair was Mr Shuttworth and present were Mr H. Fowlerham, J. Baker and Mrs Upson, D. Oggett, Haywood, Lee, and Sheila Theobald.

Apology for absence was received from Mrs. P. Cole.

The minutes of the last meeting were read & approved.

Matter arising. The chairman reported that all legal formalities with regard to the transfer of trusteeship to the Charity Commissioners were now completed and copies of the scheme were available. The improvements to the hall were now also completed.

Nominations for a new chairman were then accepted.

Mr Shuttworth proposed Mr H. Fowlerham and Mrs D. Oggett seconded. Carried unanimously.

Mrs Haywood proposed Mrs Upson as vice chairman and J. Baker seconded. Carried unanimously.

Mrs Poole was elected treasurer in her absence.

Elected to Management Committee



Elected members.

J. R. Shuttleworth.	H. Gooderham (chairman)
S. Baker.	Mrs. Upson. (V. chairman)
	Sheila Theobald.

Representative members.

Mrs. Duggett.	Mother Union
" Coe.	W.I.
" Hayward.	Youth Club
" Loner.	Primary School.

The Treasurer reported a total of £109.59 plus £25 held in trust for youth club. The question of raising the charge from 75p an hour was postponed until the Autumn meeting.

The situation of the caretaker was discussed at length and it was decided to make no alteration for the time being.

It was decided that all representative members must let the chairman have their first five pints so that he could let the caretaker know in good time.

H. Gooderham  
17/10/1977

A meeting of the Village Hall Committee was held on Monday 17<sup>th</sup> Oct 1977. Mr H. Gooderham was in the chair and 7 members were present.

The minutes of the last meeting were read and approved.

Matters arising.

The question of raising the hire charge was discussed and Mr Shuttleworth proposed it should be still 75p per ~~hr.~~ hr. for village use, but for outsiders it should be raised to £1. This was seconded by Mrs. Hayward and the motion was carried.

As regards to the situation of the caretaker it was decided that her services should be dispensed with, and in future the hirer of the hall should be responsible for the cleaning. This was proposed by Mr. Shuttleworth and seconded by Mrs. Coe.

A complaint from the W.I. that the hall was never opened ready for their meetings was made by Mrs. Poole and after some <sup>Parkin.</sup> ~~discussion~~ it was decided to ask Mrs. ~~Bayton~~ <sup>Parkin</sup> if she would have a key and open up in future.

Treasurer's report.

Money in bank	£237
cash in hand	£18



Money held for Youth club £15.  
 In respect of the proposed toilet to be installed in the lobby, the chairman had written to the community council asking for a grant, forms had been sent to him, which were duly filled in and returned, but at the time of the meeting he had heard nothing from them. Estimates had been received from 3 local builders but these could not be discussed fully until the amount of money as grant had been finalised. The chairman said he would write to the community council and ask what progress was being made.

#### Fund raising

The general feeling of the meeting was to try and have bingo for one night. It was decided to hold this on Fri 11<sup>th</sup> Nov. Admission charges, 5p children, adults 20p, 25p per book.

As Mr J Baker had left the village it was agreed to ask co-opt Mr L. Boe onto the committee.

L. H. Gooderham  
 11<sup>th</sup> April 1978.

An open meeting was held in the Village Hall on Wed 15<sup>th</sup> March 1978. In the chair was Mr. H. Gooderham and those present were Mrs. Upson, Mrs. Doggett, Mrs. Poole, Mr. Poole, Mr. Boe and Mr. Shuttleworth.

As this was the first annual meeting to be held under the new status as a charity with the Parish Council as trustees there were no minutes to be read.

In his report the chairman said that the whist drives and bingo sessions over the past year had been a great success. As regards to the application for a grant towards the cost of installing an inside and the making of the outside toilets into flush toilets, this had been successful as about 75% of the initial cost had been promised. This was subject to confirmation at the time of the meeting. The actual amount promised was £375 from the department of Education and Science, and £93 each from the County Council and Mid Suffolk Council. As it was about a year ago since the estimates had been quoted the chairman was asked to get revised estimates from the builders.

The treasurer reported the amount



of money in hand was £485.  
 £15 of this being Youth Club money.  
 £237 was in an account at Barclays  
 Bank, £243 in the Post Office Investment  
 Account. It was then proposed by Mr  
 Shuttleworth and seconded by Mr. boe  
 that £200 should be transferred from  
 the bank account into the P.O.  
 account. The motion was carried.

The re-election of the hall committee  
 members en bloc was proposed by  
 Mr. ~~Mr.~~ Poole and seconded by Mr  
 Shuttleworth. Motion carried.

The representative members were also  
 re-elected to the committee namely  
 Mrs. Doggett, Mathers Union, Mrs. Hayward  
 Youth Club, Mrs. boe. Womens Institute.

Mr. Shuttleworth. The next committee meeting was  
 arranged to be held on Tues April 11<sup>th</sup>  
 7.30 P.

L. H. Gooderham  
 11. 4. 1973

A committee was held in the Village  
 Hall on Tues. 11<sup>th</sup> April. Mr. H. Gooderham  
 was in the chair and those present  
 were Mrs Poole, Mrs Doggett, Mrs boe  
 Mrs Upson, Miss S. Thorbald, Mr. boe.  
 The minutes of the last meeting  
 were read and approved.

Election of new chairman.

It was proposed by Mrs Poole and  
 seconded by Mrs boe that Mr. H  
 Gooderham should carry on for the  
 next session. The motion was carried.  
 Mrs Poole was again elected to be  
 treasurer.

In her report the treasurer said that  
 she had £3.80 in hand, current account  
 in Barclays Bank was £37.62 and in  
 the Post Office Investment Account  
 there was £491.00. Of this £15 belonged  
 to the Youth Club.

The chairman said he had only received  
 one revised estimate at present, and as  
 there had been no confirmation of the  
 grant from the Community Council work  
 on the toilets had not been able  
 to start yet.

It was generally agreed by the  
 committee that some new crockery and



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 account. The motion was carried.

The re-election of the hall committee  
 members en bloc was proposed by  
 Mr. ~~Boe~~ Poole and seconded by Mr  
 Shuttleworth. Motion carried.

The representative members were also  
 re-elected to the committee namely  
 Mrs. Doggett, Mather's Union, Mrs. Hayward  
 Youth Club, Mrs. Boe, Womens Institute.

Mr. Shuttleworth. The next committee meeting was  
 arranged to be held on Tues April 11<sup>th</sup>  
 7.30 PM

L. H. Goodham  
 11. 4. 1978

## STOKE ASH VILLAGE HALL

Statement of Account for the Year Ending February 1978

Income

Whist Drives

131.83

Hirings

28.75

Youth Club

26.70

Bingo

125.13

Donation from W.I.

34.23

Expenditure

Electricity

29.12

Caretaker

7.80

Insurance

11.13

Water Rate

6.63

Rates

1.89

Repairs

.50

Affiliation Fee to S.R.C.C.

2.10

Bingo tickets

3.24

Billard table (Y.C.)

10.00

Sundries

.79

346.64

73.20

Money in bank February 1977

177.14

Cash in hand

34.79

211.93

Money in bank February 1978

480.51

Cash in hand

4.86

485.37

to

It was generally agreed by the  
 committee that some new crockery and



trays should be bought as the present ones were rather worn and it was decided to look around to see where these could be purchased cheapest. It was also decided that an ~~Expel~~ "Expel Air" be installed in the main hall.

The question of a mini fete was brought up and it was decided to arrange one for Sat. 24<sup>th</sup> June at the Village Hall. A meeting about the fete was arranged for Tues. 6<sup>th</sup> June 7.30.

There being no other business the meeting was adjourned.

B H Gooderham  
25. 7. 1978

A committee meeting was held in the Village Hall on Tues. 25<sup>th</sup> July. Mr H. Gooderham was in the chair and those present were Mrs Hayward, Mrs Upson Mrs Poole.

The minutes of the last meeting were read and approved.

The treasurer reported that the amount of money in the hall funds at present was £679.30. of this

£15 belonged to the youth club Toilet Grant.

The chairman said he had phoned Mr. Hargreaves of the Community Council, because there had been no confirmation of a grant as had been reported in the press. Mr Hargreaves said a grant would be forthcoming but the work would have to be done under the Job Creation Scheme. The work would probably start in Sept. and we would have to supply about 25% of the funds. Inquiries had been made about the £93 grant from Mid Suffolk Council but no definite answer had been given.

Some new crockery had been purchased but no new trays at present. Fete.

The profit of the fete of the 24<sup>th</sup> June was approximately £133.32 but one small item still had not been accounted for. It was decided that an item should be put in the Village news letter thanking everyone for their help and support. There being no other business the meeting was adjourned.

B H Gooderham  
8/8/1979



An open meeting was held in the Village Hall on Thursday 8th March 1979.  
Those present were Mrs. Upson, Mrs. Dogget, Mrs. Hayward, Mrs. Poole, Mrs. Boe, Mr. Boe, Mr. Shuttleworth, Mr. H. Gooderham was in the chair.

The minutes of the last meeting were read and approved.

In her report the treasurer said that the amount of money in the Village Hall account now stood at £478.82. This was generally felt to be very satisfactory.

The question of insurance was brought up because it was felt among the committee members that the Hall was being under insured. at £3000, and it was decided to raise this to £10,000. The treasurer was asked if she would inquire around to see which company would give the best cover.

The chairman reported that work on the toilets had started on Monday 20th Nov 1978. but with the poor work performance by the men supplied by the Job Creation Scheme and bad weather, work was still going on.

He also said he had contacted the Mid Suffolk Council about the grant (£93) being given to the hall, in respect of the toilets, and was informed that as soon as the work was completed and a certificate from the Job Creation Scheme was presented, the money would be forth coming.

It was also stated that 3 new trays had been purchased for the kitchen.

The question of further fund raising activities was discussed, and it was decided to have a beetle drive and fish and chip supper on April 10th at 4.00pm Adm. £1 children under 14yrs. 60p.

June 23rd was set aside as a provisional date for the fete to be held at the Village Hall.

It was also agreed that the present committee should carry on as before.

L. H. Gooderham  
17/5/1979



council toward the cost.  
The treasurer had received a new draft from the charities commission for a scheme including appointment of trustee and vesting in official custodian for charities. Under the old scheme it was known as "The Stoke Ash Parish Council" but now it will be known as "The Stoke Ash and Thwaite Parish Council". There was not time to discuss this fully and it was decided to leave it until the next meeting which was to be held in the near future.

Re-election of committee. Elected members.  
It was proposed by Mr. A. Poole and seconded by Mrs E. Hayward that Mr. H. Gooderham should continue as chairman. Other proposals were proposed. Seconded.

Mr. A. Poole	Mrs L. Upson.	Mrs D.A. Poole, treasurer
Mrs E. Hayward	Mrs. R. Dogget.	Mr L. Coe
Mr. R. Shuttleworth	Mrs. D.A. Poole	Mrs. J. Gore
Mr. L. Coe	Mrs D.A. Poole	Mrs E. Hayward

Representative members:-

Mr. R. Shuttleworth.	Parish Council.
Mrs R. Dogget	Mothers Union
Mrs. D. Barclay	Sunday School.
Mrs L. Upson	Sport & Social

~~There being no~~  
The next meeting was arranged for Thurs April 3rd 1980 7.30pm.  
There being no other business the meeting was then declared closed.

L. H. Gooderham  
3. 4. 1980.

A committee meeting was held in the Village Hall on Thursday 3rd April 1980. Six members were present, Mr H. Gooderham was in the chair.

The meeting had been called to discuss a new draft concerning the trusteeship of the hall. This draft had been sent by the Charities Commissioners for England and Wales for approval. If approved by the committee the village hall would be under the Official Custodian for Charities scheme.

After some discussion it was decided to wait until the next Parish Council meeting to ask the Councillors if they agreed to the move or they themselves rather act as trustees.

It was decided to hold the annual fete at the village hall on Sat 14th June 1980, with usual stalls and competitions.



council toward the cost.  
The treasurer had received a new draft from the charities commission for a scheme including appointment of trustee and vesting in official custodian for charities. Under the old scheme it was known as "The Stoke Ash Parish Council" but now it will be known as "The Stoke Ash and Thwaite Parish Council". There was not time to discuss this fully and it was decided to leave it until the next meeting which was to be held in the near future.

Re-election of committee. Elected members.  
It was proposed by Mr. A. Poole and seconded by Mrs E. Hayward that Mr. H. Gooderham should continue as chairman. Other proposals were.

Proposed.	Seconded.	
Mr. A. Poole	Mrs L. Upson.	Mrs D.A. Poole. treasurer
Mrs E. Hayward	Mrs R. Dogget.	Mr L. Coe
Mr. R. Shubleworth	Mrs D.A. Poole	Mrs. S. Gore
Mr. L. Gore	Mrs D.A. Poole	Mrs E. Hayward

Representative members:-

Mr. A. Shubleworth.	Parish Council.
Mrs R. Dogget	Mothers Union
Mrs. D. Barclay	Sunday School.
Mrs L. Upson	Sport & Social

~~There being no~~  
The next meeting was arranged for Thurs April 3rd 1980 4.30pm.  
There being no other business the meeting was then declared closed.

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The meeting had been called to discuss a new draft concerning the trusteeship of the hall. This draft had been sent by the Charity Commissioners for England and Wales for approval. If approved by the committee the village hall would be under the Official Custodian for Charities scheme.

After some discussion it was decided to wait until the next Parish Council meeting to ask the Councillors if they agreed to the move or they themselves rather act as trustees.

It was decided to hold the annual fete at the village hall on Sat 14<sup>th</sup> June 1980, with usual stalls and competitions.



The next meeting to arrange items for the fete was to be held on Monday 19<sup>th</sup> May 1980. There being no other business the meeting was declared closed.

B.H. Gooderham  
19/5/1980.

A meeting was held in the Village Hall on Monday 19<sup>th</sup> May 1980. 9 members were present. Mr. H. Gooderham was in the chair.

Before the meeting started its business the chairman, on behalf of the committee, welcomed Mrs Worsley who had joined the committee as representative for the W.I.

The minutes of the last meeting were read and approved.

The treasurer reported she had received another letter from the community council asking for the money that was outstanding to them to be paid up, but, as the work on the toilets had not been inspected and passed by the Mid Suffolk Council, it was still being withheld.

A letter had also been received from the charity commissions regarding handing over the trusteeship of the Village Hall

to the Commission, but as the Parish Council was not meeting until May 22<sup>nd</sup> 1980 and the issue was to be discussed by them then, it was decided that no further meeting on the subject would be needed by the hall committee and the treasurer could reply accordingly to the outcome of the Parish Council meeting.

After lengthy discussion about arrangements for the fete to be held on Sat 14<sup>th</sup> June there being no other business the meeting was declared closed.

B.H. Gooderham  
16.12.1980.

A committee meeting was held in the village hall on Thursday 16<sup>th</sup> Dec 1980. Mr. H. Gooderham was in the chair and five members were present.

The minutes of the last meeting were read and approved.

The treasurer reported that she had paid Mr. R. Grimwood for repairs he had carried out to the hall, namely two new windows at the front, new glass in the toilet window and a new sheet of asbestos for the roof. The amount being £286.17p. After payment this had left about £620 in hand.



The next meeting to arrange items for the fete was to be held on Monday 19<sup>th</sup> May 1980. There being no other business the meeting was declared closed.

C. H. Gooderham  
19/5/1980.

A meeting was held in the Village Hall on Monday 19<sup>th</sup> May 1980. 9 members were present. Mr. H. Gooderham was in the chair.

Before the meeting started its business the chairman, on behalf of the committee, welcomed Mrs Worley who had joined the committee as representative for the W.I.

The minutes of the last meeting were read and approved.

The treasurer reported she had received another letter from the community council asking for the money that was outstanding to them, to be paid up, but, as the work on the toilets had not been inspected and passed by the Mid Suffolk Council, it was still being withheld.

A letter had also been received from the charity commissions regarding handing over the trusteeship of the Village Hall

to the Commission, but as the Parish Council was "not meeting until May 22<sup>nd</sup> or 23<sup>rd</sup>" it was discussed.

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CONCERNING MINUTES OF MEETING  
16<sup>th</sup> DEC. 1980

The treasurer reported that the Mid Suffolk Council had paid the grant towards the toilets and this had been passed on to the Community Council. All money owed on toilets had now been paid.

C. H. Gooderham  
Hire of Hall.

Proposed D Poole

Seconded L Coe

to raise hire of hall to £1.00 per hour had been carried.

Two new windows at the rear, new glass in the toilet window and a new sheet of asbestos for the roof. The amount being £286.17p. After payment this had left about £620 in hand.



The question of cleaning the hall was again discussed, and it was decided to have someone to do it regularly, Mrs Upson was asked, as she had done most of it previously, Mrs Upson accepted to do the cleaning, and it was agreed to pay her £1.25 per week.

The next item for discussion was the heating of the hall. As the electric fires were getting quite old and did not appear to be altogether safe it was agreed some other form of heating should be introduced. The treasurer had some leaflets on wall heaters and convectors from the electricity shop, and the chairman said when he went to Diss he would inquire as to the prices.

It was also agreed to buy a fire extinguisher for the hall, as it was felt this was of great importance for safety, Youth Club.

In recent weeks young members of the village had been inquiring about the formation of a youth club at the village hall, When the chairman was approached as to whether

the hall could be used he suggested a meeting of the youngsters, and then a report could be made to the hall committee as to the use of the hall.

This had been done and Mr. L. Coe said he had attended such a meeting and there had been a good response from the youngsters. The meeting was also attended by a Mr. Fox who is senior organiser for this area. He also said a committee had been formed, and with the equipment already at the hall, and a promise of help from Mr. Fox, they would like to start the club on Jan 8th 1981. The club activities were to be under supervision of a senior person "i.e." Mr. L. Coe, Mr. M. Barclay Mr. M. Lankham.

Mr. Shuttleworth said that it seemed as if everything concerning arrangements for the youth club and its activities were quite in order and hoped it would be a success.

It was agreed by the committee that the hall be used by the club every Thursday night starting Jan 8th 1981.

There being no other business the meeting was declared closed.

L. H. Gooderham  
16th March 1981



A general meeting was held in the village hall on Monday March 16<sup>th</sup> 1981. Mr H. Gooderham was in the chair and 8 members were present. Minutes of the last meeting were read and approved.

Mallen  
Arriving

The treasurer said she had written to the county fire officer about fire precautions and extinguishers, and he had replied saying he would come down and make an inspection of the hall for us. ~~She also said that one new~~  
~~electric~~ ~~convector~~ ~~had been purchased.~~

In her report the treasurer said that the money raised during the past year was slightly down, but on the whole had been quite successful. The amount in hand being £459.35.

Insurance.

As the Hall now employed a cleaner, it was decided to insure the employee, along with the building and contents with the same company, namely the Phoenix. It was decided to insure for public liability under a scheme with the Community Council as it was less expensive but also gave the same coverage.

Youth  
Club.

Mr. L. Boe reported that the Youth Club seemed to be quite a success with about 15-20 youths attending. They had received some ~~financial~~ financial help from the Council, this being used for the purchase of some games. A party had been arranged by the club for 26<sup>th</sup> March 1981.

It was agreed by the hall committee that the Youth Club should stop at the end of May, and it would resume activities again in the Autumn.

Heating

The chairman said that one new electric convector had been purchased. It was the general feeling of the meeting that some form of water heating should be put over the sink in the kitchen. It was agreed that estimates should be asked for, and when these were received the chairman and Mr. Shuttleworth should decide which to have so that the work could be done straight away.

There was also some discussion as to the best way to enlarge the hall, and it was decided to contact the Mid Suffolk planning authority and ask for their opinion.



Now that the Youth Club seemed to be functioning quite well it was agreed that a member of the club should be co-opted on to the hall committee. Trevor Sheldrake was chosen to be the representative.

Re-election of Committee.

There was a unanimous decision that the committee should be re-elected en-bloc.

Chairman Mr. C. H. Gooderham.

Elected members.

Treasurer Mrs D. A. Poole  
Mr. L. Coe Mrs S. Coe.  
Mrs E. Hayward.

Rep. members.

Parish Council  
Mothers Union  
Sunday School  
Social  
Youth Club  
w. l.

Mr. R. Shuttleworth  
Mrs R. Doggett.  
Mrs D. Barclay  
Mrs. E. Upson.  
Mr. T. Sheldrake.  
Mrs Worsley

There being no other business the meeting was declared closed.

C. H. Gooderham  
24<sup>th</sup> April 1981.

A committee meeting was held in the village hall on Mon. 24<sup>th</sup> April 1981. Mr H. Gooderham was in the chair and 9 members were present. Mr. R. Shuttleworth sent apologies for not being able to attend.

The minutes of the last meeting were read and approved.

Correspondence. The chairman said he had received notification from the Mid Suffolk C. C. that the hall would be required on May 7<sup>th</sup> 1981 for election purposes. The sum of £12 was to be charged the use of the hall.

Insurance. Concerning the insurance for the hall the treasurer said we were insured until Nov. 1981 for public liability, and until April 1982 for contents and employees, with the Phoenix company, but when these had expired we would have to find another insurer.

Fire precautions. A letter had also been received from the County Fire officer following his inspection of the hall. He had made some recommendations as to safety i.e. A dry powder type fire extinguisher situated near to the kitchen door, illuminated "Fire Exit" signs above the doors, all curtains and drapes be treated with



a suitable flame retardant solution,  
 and the maximum number of people  
 in the hall do not exceed 40.  
 Enlarging hall. The treasurer said she had met  
 a lady from the mid Suffolk Council  
 planning authority, at the hall, regarding  
 enlarging the hall. To square the hall  
 out to the road she suggested that  
 the roof would have to be apexed up  
 to the height of the main roof. The  
 alternative would be to lengthen the  
 hall towards the playing field by  
 putting a lean-to on the end. It was  
 generally felt this could not be done  
 as a concrete pipe was laid close  
 to the wall. The committee were not  
 unanimous in agreeing on these ideas  
 so it was decided to try and get  
 some friendly advice on the matter.  
 Mrs S. Parton had ask if the  
 fence between her land and the hall  
 could be ~~put~~ pulled down, and would  
 the hall replace it with something  
 else. It was agreed to do this.  
 Fund raising As the village was having some  
 form of entertainment on the Royal  
 Wedding Day, it was decided not  
 to have a fete this year, but

to have a harvest supper in  
 Sept., and probably a bon fire night  
 on Nov. 5<sup>th</sup>. In the meantime one  
 or two members had other ideas  
 which they would be looking into,  
 there being no other business  
 the meeting was then closed.

L H Gooderham.  
 20/8/1981.

A village hall committee meeting was held  
 at Bowling Green Cottage on Thursday 20<sup>th</sup> Aug  
 1981. Mr H. Gooderham was in the chair and  
 8 members were present.

The minutes of the last meeting  
 were read and approved.

Regarding the insurance of the hall it  
 was decided to inquire from the  
 community council about future premiums.

A fire extinguisher had been installed  
 in the hall, and other recommendations  
 by the fire officer had been discussed  
 but no decisions taken.

It was decided to hold a harvest  
 supper in the village hall on Sat.  
 10<sup>th</sup> Oct. 7.30pm. Members of the hall  
 committee would prepare the food, and



afterwards the W.I. would provide some entertainment. There would also be a small raffle. It was agreed that a price of £1.50p to be charged. It was suggested by Mr L. Coe that a building fund should be started as to making improvements to the hall. He gave details of a fund raiser called the "Hundred Club" where by each member pays £1. per month with a draw for prizes taking place each month. It was decided that each committee member should inquire around to see if enough people would join, and it would be decided at the next meeting if it were possible to start.

It was with regret the committee had to accept the resignation of Mrs D Poole as treasurer, but this was unavoidable as she was moving from the village. The chairman <sup>on behalf of the committee</sup> thanked her for what she had done for the village hall and wished her well in her new home.

The post of treasurer was being taken over by Mr. Shibleworth. The amount of money in hand was £884. 46.

There being no other business the meeting was closed  
B.H. Gooderham 25/1/1982

A Committee meeting was held in the Village Hall on Monday 25<sup>th</sup> Jan. 1982. Mr H Gooderham was in the chair and 4 members were present. The minutes of the last meeting were read and approved.

In his report the treasurer said that the amount of money in hand was £900. +.

It was suggested by Mr L Coe that the fee to hire the hall should be increased as costs were increasing all the time. It was agreed to increase the fee by 25p ~~to~~ to £1.25p per hr.

The chairman said he had had an offer of an electric cooker for £15. As the present cooker was not usable it was agreed to purchase it.

Of the suggestion to start a fund raising scheme, ~~by~~ for hall improvements, known as the "hundred club", it did not seem as if many people were interested, and it was agreed that the idea should be abandoned.

The treasurer said he had had a lady from the planning office of the Mid Suffolk Council down to the village hall to see if it were possible to enlarge the hall by building a piece on the front to make the hall more square thus



enlarging the main room. In her opinion this was possible, so he had had some plans drawn up by a local builder to show the committee, who agreed that it would make a vast improvement. The builder estimated the cost at about £2,600. To finance this the treasurer had inquired at Mid Suffolk for the possibility of a grant, and was told we may be eligible for 25% from ~~Mid Suffolk~~ the parish council. ~~the~~ had been asked for 25%, and he suggested that we asked the community council for a loan of about £600, to be paid back over a period of 5 yrs. The balance could then be paid out of existing hall funds.

After some discussion it was agreed this seemed the only way possible to get the work done. It was then agreed to have the plans drawn up and submitted to Mid Suffolk for approval.

The next meeting was arranged for Wed. 24<sup>th</sup> March 1982.

There being no other business the meeting was declared closed.

B. H. Gooderham.  
24/3/1982

A committee meeting was held in the village hall on Wed. March 24<sup>th</sup>, 1982. Mr. H. Gooderham was in the chair and 5 committee members were present.

The minutes of the last meeting were read and approved.

In his report the treasurer said that in the past year £264 had been raised for hall funds, but expenses had been £336, and the amount in the investment account was now £803.

The cooker had been bought and installed.

The treasurer said he had had plans drawn up for enlarging the hall, these had been sent to the Mid Suffolk Council, and to the community council, and he was waiting for replies from them regarding grants and loans.

It was suggested by Mrs Worsley that a sale of "nearly new" things should be held as a fund raising effort for the hall, and this was agreed to with a date to be announced later.

There being no other business the meeting was declared closed.

B. H. Gooderham  
2.4.11.1982.



A committee meeting was held in the village hall on Tuesday 2nd Nov. 1982. Mr. H. Gooderham was in the chair and 7 members were present.

The minutes of the last meeting were read and approved.

The treasurer said he could not give a full account of money in hand at this time as he was waiting for the final bill from the builder. As the work was nearing completion he hoped it would not be too long.

After some discussion it was decided to raise the hiring price of the hall to £2 per hour, but if hired for longer sessions i.e. weddings or parties a charge of £10 per session would be made.

It was agreed to hold a cheese and wine party in the village hall on Sat. 22nd Jan. 1983 at 7.30pm to officially declare the hall open after being enlarged, and to ask Lady Henniker if she would be our guest and duly open the new section. A charge of £1 per adult and 50p for children was decided. Next meeting 4th Jan 1983.

There being no other business the meeting was declared closed

L.H. Gooderham  
4/1/1983.

A committee meeting was held in the Village Hall on Tuesday 4th Jan. 1983.

Mr. H. Gooderham was chairman and 7 members of the committee were present.

The minutes of the last meeting were read and approved.

The treasurer reported he had received the final account from the builder, and, as extra work had had to be done to the roof and floor of the hall, this had been more than previously estimated. He had wrote and asked Mid Suffolk Council if they would consider a further grant on the extra cost, and was awaiting their reply.

The rest of the meeting was given over to finalising details for the re-opening celebrations on Sat. 22nd Jan. 1983.

The meeting was then declared closed.

L.H. Gooderham 22/3/1983.



A committee meeting was held in the village hall on Tuesday March 22nd 1983. Mr. H. Gooderham was in the chair and 7 members were present. Mrs Doggett sent apologies for not being able to attend. The minutes of the last meeting were read and approved.

In his report the treasurer said he had received all money due, as grants, for the cost of the hall improvements, the final cost being £3,433. The amount owed to the builder was £183, and to the community council, in respect of the loan, was £700 payable over 4 yrs. The amount of money in hand was £262.64. It was generally agreed this was a very good financial position as the project had only been started a year previous.

After the completion of the building work the floor does not seem to be satisfactory, as it tends to turn very damp when being used. The builder has been informed and is willing to try and correct it.

After some discussion it was decided it might be better if part of the floor was taken up and replaced

with wood, which also could be a little warmer. It was suggested that further advice be sought <sup>before</sup> deciding what to do.

It was proposed to hold a fete at the hall with the 11<sup>th</sup> June 1983 as a provisional date. In the autumn it was decided to have a harvest supper on 15<sup>th</sup> Oct. 1983.

The committee members all agreed to serve again for the forthcoming year.

There being no other business the meeting was then declared closed.

H. Gooderham  
5/9/1983.



A meeting of the Village Hall Committee was held on Monday 5th Sept. Mr H Gooderham was the chairman and 6 members were present. Apologies from Mrs Worsley and Mr Coe for not being able to attend.

The minutes of the last ~~month~~ meeting were read and approved.

In his report the treasurer said the amount of money in hand at the moment was about £30, but a bill for resurfacing the hall floor were to expected from the builder in the near future. The resurfacing of the floor, plus 4 ventilators in the walls had to be done because of dampness though condensation.

As regards to the harvest supper on Oct 15th it was decided it should be followed by a social evening together with a draw. Tickets for the supper would be on sale at the P.O. £2 adult £1 child under 16. The ladies arranged to meet on the 6th Oct to make arrangements for food and drink etc.

There being no other business the meeting was declared closed.

L H Gooderham 19/3/1984

A village hall committee meeting was held on Monday 19th March, 6 members were present. Mr H. Gooderham was the chairman. The minutes of the last meeting were read and approved.

The treasurer reported that the amount of money in hand was £428.16. This was generally agreed to be very good, hiring, bingo and whist drives all being very successful. The hall funds had benefited by the sum of £125.25 given by the now disbanded quist club.

The Mid Suffolk Council had asked to book the hall for the forthcoming E.F.C. elections on 14th June 1984, and a hire charge of £30 was agreed.

A letter had been received from the community council asking for a donation towards its funds. It was proposed by Mr L. Coe, and seconded by Mrs E. Upson that the sum of £10 be forwarded.

As the floor of the hall <sup>now</sup> seemed to be quite dry, the question of floor covering was discussed, and the treasurer said he would inquire from the community council about the best covering, and also the cost.

It was decided to hold a Beetle



A meeting of the Village Hall Committee was held on Monday 5th Sept. Mr H Gooderham was the chairman and 6 members were present. Apologies from Mrs Worsley and Mr Boe for not being able to attend.

The minutes of the last meeting were read and approved.

In his report the treasurer said the amount of money in hand at the moment was about £30, but a bill for resurfacing the hall floor were to expected from the builder in the near future. The resurfacing of the floor, plus 4 ventilators in the walls had to be done because of dampness through condensation.

As regards to the harvest supper on Oct 15th it was decided it should be followed by a social evening together with a draw. Tickets for the supper would be on sale at the P.O. £2 adult £1 child under 16. The ladies arranged to meet on the 6th Oct to make arrangements for food and drink etc.

There being no other business the meeting was declared closed.

L.H. Gooderham 19/3/1984

# THE COMMUNITY COUNCIL FOR SUFFOLK

(Affiliated to the National Council of Social Service)

Patron: SIR JOSHUA ROWLEY, BART., D.T.

President:

Vice-President: ~~VILLAGE HALLS~~ ~~AUBREY HERBERT, ESQ., O.B.E.~~

Chairman: E.C.R. SANDON, ESQ., F.R.I.B.A.

Alexandra House, Rope Walk,

Ipswich, IP4 1LZ.

Telephone: Ipswich 55801

Organising Secretary: W.D. HARGREAVES

Assistant Organising Secretary: MRS. P.P. GIBSON

WDH/AS/KB

26th March, 1984

V. R. Shuttleworth, Esq.,  
Hill Farm,  
Stoke Ash,  
Eye,  
Suffolk.

Dear Mr. Shuttleworth,

Thank you so much for Stoke Ash Village Hall Management Committee's recent donation of £10.00 towards the work of the Community Council for Suffolk. We are most grateful for your prompt response and assure you that every penny will be thoughtfully spent.

Our thanks to your committee for their support, which is greatly appreciated.

Yours sincerely,

*W.D. Hargreaves*

W. D. Hargreaves,  
Organising Secretary.

Registered Charity No. 212557

about the best covering, and cost.

It was decided to hold a Beetle

was held  
were  
chairman.  
thing were

amount  
his was  
hiring,  
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benefited  
by the

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and a  
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the  
donation  
used by  
m. G. Upson  
needed.

ed to be  
covering  
said the  
city council  
also the



drive with a fish and chip supper  
on 19<sup>th</sup> May 1984. Admission adult £1.50  
child £1.

There being no other business to discuss  
the meeting was declared closed.  
L. H. Gooderham 9/10/1984

A hurriedly arranged meeting was held in the  
village hall on Thurs. Aug. 2<sup>nd</sup> 1984.

The object of the meeting was to discuss  
estimates for floor covering. Two estimates were  
discussed, one was for over £1000 for a  
wooden floor, the other approx. £550 for  
carpet tiles. The general feeling was  
that the wooden floor, although more  
servicable, was too expensive as quite a  
sum of money would have to be  
borrowed, and it was feared that if  
the income dropped it could be difficult  
to repay. It was decided to let the  
treasurer get a few more details about  
the carpet tiles, and if these were  
favourable go ahead and order the  
work to be done.

The next meeting was arranged for  
Tuesday 9<sup>th</sup> Oct. 7.30 pm.

L. H. Gooderham 9/10/1984

A meeting of the Village Hall Committee was held  
on Tuesday 9<sup>th</sup> Oct. 1984. Mr H Gooderham was in the  
chair and 6 members were present. The minutes of the  
previous meetings were read and approved.  
The hall floor had been covered with carpet tiles  
and it was generally agreed that it had made a vast  
improvement to the comfort and warmth. The approximate  
cost of the flooring was about £550, which after payment  
would leave about £200 in hand. It was also agreed to  
purchase a new electric floor cleaner.  
The rest of the meeting was given to arrangements for  
the Harvest supper to be held on Sat. Oct 27<sup>th</sup>

J. R. Shuttleworth 71  
26/5/80.



26/3/85

A meeting of the Committee and others was held on the 26 March 1985. Mr. Shuttleworth took the chair & read the previous minutes. Nominations were then requested for the office of Chairman with no success. Mr. Shuttleworth offered to carry on as chairman provided that other members took responsibility for their own interests. Discussion about urgent repairs took place: new kitchen roof, fire door, back door, and toilet door. The chairman having pointed out the financial state of the accounts, only having approximately £300 in hand, it was decided to get in touch with the M.S.D.C. and see if a grant was available. The builder was asked to be contacted for an estimate of work required. It was agreed to hold a

Barbecue on either the 15 or 22 of June. The headmaster of the school to be approached about a 'plate painting competition' for the children to be judged at the Barbecue, to commence at 6 p.m. Admission 20 p. children 10 p. with free by No ticket. Working Committee to meet on the 28 May at 7.30 p.m. Harvest Supper arranged for 28<sup>th</sup> Sept 7 p.m.

A meeting of the Village Hall Committee was held at 7.30 p.m. on 13th March 1986.

## Present:

Mr. R. Shuttleworth  
Mrs. B. Worsley  
Mr. and Mrs. Dyer  
Mr. G. Waller  
Mrs. Upson  
Mrs. S. Coe  
Mrs. Gooderham  
Mrs. Ethel Stannard  
Mrs. S. Grimley

Mr. Shuttleworth requested nominations for the position of Chairman, on the understanding that he was willing to continue as Treasurer. After some discussion and encouragement from members of the Committee, Mrs. S. Grimley agreed to act as Chairperson.

Financial report

Income 1985	£773.09	Bank A/C Investment	£104.50
Expenditure	695.53	Current	197.50
Balance £77.56		Balance	77.56
			<hr/>
			£379.26

Maintenance and Improvements

Mr. Shuttleworth agreed to see if it were possible to claim on insurance to cover repairs to window and doors, and to ask Mr. Grimwood to put these repairs in hand. Also to ask him to make repairs to stop water coming in by the chimney.

Mrs. Worsley thought that the kitchen should be the next project to be undertaken. Mr. Shuttleworth agreed to contact the Mid Suffolk Council to see if they would make a grant towards modernisation.

Future dates

It was agreed to hold the Harvest Supper on 27th September with a meeting beforehand to organise arrangements.

It was agreed to have a Village Barbecue on 21st June at 6.30 p.m. with a planning meeting on 27th May at 7.30 in the Village Hall.



## Notes of a Planning Meeting for the Village Barbecue.

A meeting was held on 27th May 1986 in the Village Hall to discuss the Barbecue, which is to be held on 21st June, 6.30

It was agreed that Mr Coe should act as Treasurer for the occasion and should be responsible for buying sausages, beefburgers, crisps, & cans of cold drinks & softs. Mrs Gurnley agreed to bring some onions & apple juice.

Mr Worley agreed to do the cooking, & Mr Coe would borrow a barbecue for the occasion. Admission to be 20p.

### Stalls & Games

Mr & Mrs Dyer agreed to have a Treasure Hunt, & Mr & Mrs Gurnley would arrange a Tombola & Egg & Bacon game. There would be a plant stall and a raffle.

Mr Coe would look into the possibility of arranging races for children, & Mrs Gurnley agreed to ask Mr Barclay to arrange some dancing & music. Mr Worley agreed to ask the Primary School to arrange some children's competitions & dancing. Mrs Gurnley to do some posters.

Subsequent notes: the Barbecue date was postponed <sup>to 19th July</sup> owing to a clash with Wickham Skittle. It was not possible to have Moons Dancing, but Stephen Barclay provided music. Mr Rice, Head of the Primary School, was very cooperative, & arranged for the children to sing, & make vegetable models for a competition.

Harvest Supper Mrs Gurnley agreed to try to book some entertainment, & a meeting should be held on to plan details.



# Notes of a Planning Meeting for the Village Barbecue.

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Notes of a meeting of the Village Hall Committee, 29th July.

Re: Harvest Supper

Menu: Ham, tongue, haslet, boiled eggs, french bread and butter, salads; trifle, apple pie, cream; sheaf of bread, cheese. Beer, cider, apple juice. Tea and coffee.

We agreed that Sheila would get the meats, eggs, butter and cream. George and Joan Dyer agreed to get the French bread.

Everyone to bring salads. All ladies to bring either an apple pie or a trifle. We would ask Ruth, Rosie, Ellen and Betty if they would be able to help. We would also ask Betty if she could make one of her sheaves of bread, and Diana if she would do some flowers for the tables.

All ladies to bring crockery, cutlery and tablecloths.

We would ask Bob to organise some beer on sale or return, and hire of glasses.

Tickets to be sold at Post office - £2 per head, children £1

Mr. and Mrs. Dyer would speak to the Vicar and Mr. Underwood about it and ask Mr. Underwood if there was any possibility of borrowing tables.

Mr. Hubbard coming to entertain - we will ask him to do his bit for half an hour or so.

Helpers to come at 6 o'clock. Meal at 7.30



# NOTES OF A MEETING OF THE STOKE ASH VILLAGE HALL COMMITTEE HELD ON 13th OCTOBER, 1986

Present: Mr. R. Shuttleworth, Mrs. R. Doggett, Mrs. Upson, Mrs. Gooderham, Mrs. S. Coe, Mr. and Mrs. G. Dyer, Mrs. E. Stannard, Mrs. S. Grimley

Minutes: Minutes of the last meeting were read and, with the addition of some financial details supplied by Mr. Shuttleworth, agreed as a true record.

## Matters arising:

Mr. Shuttleworth reported that the repairs to the window and door had been completed and that the cost had been covered by the insurance. Repairs to the kitchen had been undertaken by Mr. Grimwood and these had now been completed satisfactorily.

## Financial matters

Mr. Shuttleworth reported that it had not been possible to obtain a grant from the Council towards the kitchen repairs, but that the Parish Council had given a grant of £400.

He further reported that the summer barbecue had raised £195 and the Harvest Supper £80.25.

The present state of the account was as follows:

£546-34 in bank  
£104 in investment A/C  
Total £650.34  
Plus £400 grant from *Parish Council*

The invoice for the work on the kitchen had been received from Mr. Grimwood and after some discussion it was agreed that it was reasonable. The original estimate had been for £600 and the actual amount charged for the work originally requested had finally totalled £539. However it had been found necessary to do some extra work which had not at first been envisaged, i.e. work on the fireplace, tiling, replastering and rewiring.

This had now been completed and the invoice now totalled £870-00 + £130 VAT = £1000. However Mr. Shuttleworth said that he would arrange for the invoice to be paid through the Parish Council so that we would avoid paying VAT. After paying this account we could expect to have a balance of £180. Mr. Shuttleworth also reported that an application had been made for cheap rate electricity for the hall.

Mr. George Dyer said that he and Joan would like to make a donation to the Hall funds of £100. He said they were very grateful to all neighbours and friends in the village for the help they had received at the time of the fire in their cottage. All the members present expressed their thanks and appreciation of this generous act.

## Committee members

Mrs. Grimley as a new member was anxious that the membership of the committee should be clarified. Mr. Shuttleworth tabled the Charity Commission document which gives details of the constitution and composition of the committee.

The present committee comprises: Mrs. S. Grimley, Mr. R. Shuttleworth (representing Parish Council); Mrs. S. Coe, rep. W.I., Mrs. Rosie Doggett, rep. M.U.; Mrs. Betty Worsley, rep. school; Mr. L. Coe, Mrs. Upson, Mrs. J. Gooderham, Mr. and Mrs. Dyer, Mrs. E. Stannard

Groups no longer in existence include the playgroup, the sports club, the Sunday School and the Youth Club.

It was felt that there should be a representative of the Art Club on the committee, and that we would welcome one or two more members. It was felt that Jimmy Baker should be regarded as a member of the committee as he does so much work for the Hall.

## Future Projects

Urgent needs for the village hall were discussed. It was agreed that the kitchen should be finished. Mr. Shuttleworth promised to ask someone to paint the walls in the kitchen as soon as the plaster had dried out. The carpet donated by Mr. Waller could also be laid as soon as the floor was dry enough. It was agreed that another worktop on the opposite side of the kitchen to the sink would be an advantage as soon as money was available.

Other needs for the coming year were more card tables (some were to be bought by Jimmy from the proceeds of the Webb Ivory Catalogue), and a partitioning fence alongside the hall. It was felt that a strong fence should be erected and George Dyer volunteered to look into the question of railway sleepers.

## Fund Raising

After discussion it was agreed that a large-scale Draw would not be practical because of the cost of a licence, and that a 200 Club would not attract enough support to make it worth while.

It was agreed that Mrs. Coe would find out about the possibility of a market stall in Diss one Saturday next year, and it was also thought that a jumble sale/50-50 sale might be a good idea, but to be held in Eye. It was agreed to find out about the cost of the hall etc.



Future events

After discussion it was agreed that we would have a social evening on 29th November at 7.30 p.m. Mrs. Coe proposed that we should have a draw for one really big prize and wondered if Mrs. Shuttleworth might donate a painting. We would also have some games/competitions and two games of Bingo. 50p entrance would buy a ticket for one glass of wine. All other food and drinks to be bought individually. Bring and Buy table. Planning meeting 10th November. Publicity should include Thwaite. Event to be called STOKE ASH VILLAGE HALL SOCIAL EVENING

Ideas for 1987:

Beetle Drive with Fish and Chip supper  
Coffee evening and Easter Egg draw  
East Anglian Film Archive films and supper evening.

*Sylvia Coe  
16.3.87*

*McKenzie*

## NOTES OF A MEETING OF THE VILLAGE HALL COMMITTEE HELD ON 16th MARCH 1987

**Present:** Mrs. S. Grimley, Mr. R. Shuttleworth, Mrs. S. Coe, Mrs. B. Worsley, Mr. and Mrs. Dyer, Mrs. Upson, Mrs. Gooderham, Mrs. Ethel Stannard.

**Apologies for absence** were received from Mr. L. Coe and Mr. J. McKenzie

**Matters arising from the minutes:**

Mr. R. Shuttleworth reported that the decoration to the kitchen walls had been finished. A new work surface had also been fitted. Unfortunately the floor was still wet due to a leaking pipe during the bad weather so the carpet could not be laid until it had dried out. The cost of the decoration including materials had amounted to £124.

Mr. Dyer reported that he had enquired about possible means of fencing for the boundary behind the hall and he estimated it would cost between £200 and £300. Rubbish from the next door property was still a problem. The committee agreed that a fence should be erected but that a definite decision should be made later in the year. Mr. Shuttleworth promised to search his farm for possible materials and the committee agreed that if materials were donated expenditure of £50-75 on labour would be acceptable.

Mr. McKenzie had paid £50 into Village Hall funds for the purchase of card tables. It was agreed that these should be acquired as soon as possible. Mrs. Grimley promised to look into this matter and Mr. Shuttleworth thought it would also be a good idea to contact the community council with a view to finding out about sources of second hand tables and chairs.

It was agreed that the social evening before Christmas had been successful and thanks were expressed to all who had helped.

**Committee members for 1987:**

All members present agreed that they would continue to serve for the coming year, but Mrs. Coe reported that Mr. Lionel Coe no longer felt that he could serve on the committee, although he would help with events. It was agreed that Mr. Peter Brown might be asked if he would be willing to serve, also Mr. E. Walmsley. Mrs. Grimley agreed to continue in the chair, and Mr. Shuttleworth as Treasurer. Mrs. Walmsley agreed to ask her husband if he would be willing to help with publicity distribution etc. from time to time.

**Financial matters**

Mr. Shuttleworth gave a financial report. The income for the past year was £1361-19 and expenditure £964. There was a balance of £500 in deposit account and £41 in the current account. Mrs. Grimley expressed concern that the amount received in rental from users of the hall was not covering basic expenses. After discussion it was agreed to charge £2.50 per hour from September onwards.



Future expenses for 1987 were anticipated. It was thought that the main expenses would be for the fence, card tables, and repair to toilet door. A new entry door would be desirable, but it was agreed to wait until the autumn to decide upon possible expenditure on this. Also it was felt that calor gas heaters might be more efficient and economical. Mrs. Grimley promised to enquire into costs.

Mr. Shuttleworth reported that the insurance of the building was under consideration. Committee members felt that an independent valuation would be a good idea and Mr. Shuttleworth agreed to contact the Community Council to enquire if a valuation could be arranged through them.

Mr. Shuttleworth also anticipated the use of the hall for election purposes. It was agreed to charge £50 for the use of the hall for the day.

#### Events for the coming year:

It was agreed to hold the Summer Barbecue on 4th July (Mrs. Coe to ensure this does not clash with Wickham Skeith), and to have a planning meeting on 8th June, 7.45 p.m. Preliminary publicity could be arranged before this meeting. Members promised to think about special attractions for this event (? novelty match ?children's races) Harvest Supper to be on 3rd October, possible with a showing of the Lifeboat Film (Mr. McKenzie to let Mrs. Grimley know details). Christmas Social evening to be on December 5th. (?Cheese and wine).

#### NOTES OF A MEETING OF THE VILLAGE HALL COMMITTEE HELD ON 18th JANUARY 1988

Present: Mrs. Gooderham, Mrs. Upson, Mr. and Mrs. Dyer, Mrs. Coe, Mrs. ~~Wainley~~ <sup>Wainley</sup>, Mr. McKenzie and Mrs. Grimley.

Apologies for absence were received from Mr. Shuttleworth.

1. Current financial situation: Mr. Shuttleworth had provided figures for the past year.

Income last year	£724	Expenditure	£649
On deposit	£205	Current a/c	£477

Income last year was less than previous year from all sources - Bingo, Whist and events. So far the only capital expenditure in the past year had been on the boundary fence.

After discussion, it was agreed that the hire charges should be reviewed at the end of the year and that in the meantime users of the hall between October and May should be invited to pay £1 per session, in addition to hire fee, to contribute to lighting and heating. It was felt that a notice to this effect should be on view.

2. Expenditure agreed:

- a. Calor gas heater (Mrs. Grimley agreed to purchase)
- b. Crockery - to spend up to £100, concentrating on cups and saucers to start with, of a design which could be replaced and added to. Mrs. Coe will investigate warehouse.
- c. £150 on carpet for kitchen floor - Mrs. Grimley to ask John Doe's for possible off-cut.
- d. Small amount for Village Hall sign - Mrs. Coe to ask Mr. Coe if he would be able to help.
- e. New exterior entrance door and frame - Mrs. Grimley to obtain estimate and Parish Council to be asked for grant.

3. Events and Fund-raising

It was agreed that our social events were not to be regarded as "good fund-raisers" but that some functions were very desirable for the village.



Agreed: \*to have a social evening on Feb. 13th - Fish and Chip Supper and Beetle Drive (Competition games on walls Shove-ha'penny etc. to be provided while people arriving). Jimmy agreed to see if a van would come and cost of fish and chips - alternatively someone could take orders and fetch from Eye or Debenham. Choice of cod or plaice - tickets about £2. Raffle (Mrs. Upson)

\*to have Harvest Supper on 1st October.

Other possibilities:  
Mr. McKenzie promised to look into the costs of holding a Barn Dance in the summer.

Mrs. Coe was asked to see if the W.I. would consider a "joint" Strawberry tea this year - with the work and profit to be shared between Hall and W.I.

It was agreed to encourage the formation of new groups to use the Hall where possible and to take some active steps to see if any of the following would prove possible:

Mother and toddler group; coffee mornings; first aid course

#### 4. Date of next meeting

28th March (Monday) 7.30 p.m. - to report on above, and agree committee for next year. Please come along (or send message) if you are prepared to help again next year - and bring any other helpers!

*John R. Upson*

**Present:** Mrs. Goodherham, Mrs. Upson, Mrs. Worsley, Mrs. Daggett, Mr. Dyer, Mr. Mackenzie, Mr. Shuttleworth, Mrs. Grimley.

**Apologies for absence** were received from Mrs. Coe and Mrs. Dyer.

The Committee was united in asking Mr. Dyer to convey best wishes to Mrs. Dyer. We were pleased to hear that she was feeling better.

#### **Matters arising from the Minutes of the last meeting**

The calor gas heater and kitchen carpet have been bought and everyone seemed well pleased. The new hall door had been fitted and Mr. Shuttleworth reported that the cost would be about £200. The view was expressed that the estimate should have come to the committee before confirmation, but everyone agreed that the door was a great success and the price was very reasonable. Mrs. Goodherham reported that the Parish Council had agreed to grant £100 towards the cost of the door.

Mrs. Coe was not present to report on the possibilities regarding crockery and a hall sign and Mrs. Grimley promised to ask her to let us have any information possible at our next meeting. It was felt that, in any case, it might be advisable to wait a while before buying the cups and saucers as recent expenditure had been heavy!

#### **Events**

There was some discussion about a possible summer event. Mr. Mackenzie reported that a Barn Dance did not appear financially viable at present, and a "joint" Strawberry tea (with WI and Church) was thought to be a good idea, but everyone felt that if the profit were to be split three ways it would have to encompass some extra attractions. It was thought that we might have a flower show as an added attraction, and Mrs. Worsley agreed to raise this at the next WI meeting to see if this proposal could go forward. If agreed, Mrs. Grimley would let members of the committee know. The date proposed was the second Sunday in July.

The Fish and Chip supper had been very enjoyable (thanks to all helpers); the Harvest Supper would now be on 8th October when the new Vicar could be invited.

No progress had been made to encourage the formation of new groups to use the Village Hall. The coffee morning to promote new activities had not been encouraging.



### Community Council for Suffolk communications

Mrs. Grimley mentioned various communications from the Community Council. No one felt that we should enter the Village Hall competition, but there was agreement that we should send a contribution of £10 to the Community Council.

### Committee for 1988/89

All present were willing to serve on the committee for 1988/89, except for Mr. J. Mackenzie, who wished to resign for personal reasons. He felt that his fund raising activities for the village hall were not being supported by the committee. Mrs. Grimley felt that she had caused a misunderstanding because of her concern that the committee should be consulted before major expenditure was considered. Mrs. Grimley regretted that she had probably not expressed herself very well and had caused offence. The committee felt that Mr. Mackenzie's work for the village hall was much appreciated and endorsed Mr. Shuttleworth's request that Mr. Mackenzie should reconsider his position.

Mr. Shuttleworth was willing to carry on as Treasurer if needed. Mrs. Grimley felt that she was unable to give enough time to the position of Chairman. However there were no other nominations and so it was agreed that Mr. Shuttleworth and Mrs. Grimley should continue.

### Other business

Mr. Dyer and Mr. Mackenzie were unhappy about the response from the RNLI after our efforts in supporting them last year. No receipt or thanks had been received for the donation of stamps and coins, and Mr. Mackenzie felt that it was not correct that for the RNLI to have appointed him a collector without his prior agreement. Mrs. Grimley promised to contact the RNLI on this matter.

Mrs. Grimley asked for suggestions for "entertainment" for the Harvest Supper. Suggestions were received from Mrs. Worsley and Mr. Mackenzie and Mrs. Grimley promised to follow them up.

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### Notes of a meeting of Stoke Ash Village Hall Committee held on 6th September, 1988

Present: Mrs. S. Coe, Mrs. B. Worsley, Mr. and Mrs. G. Dyer, Mrs. G. Upson, Mrs. J. Gooderham, Mrs. R. Doggett, Mrs. S. Grimley.

Apologies for absence were received from Mr. R. Shuttleworth.

The Minutes of the last meeting were read and agreed as a true record.

### Matters arising from the minutes

Mrs. Grimley mentioned that the suggestion that we should share in the Strawberry tea had not progressed as the W.I. had felt that the event should remain as a fundraising event solely for the W.I.

Mrs. Grimley confessed that she had not yet written to the Lifeboat Institution concerning the dissatisfaction expressed by Mr. Dyer and Mr. Mackenzie, but promised to do so in the near future.

### HARVEST SUPPER

It was agreed to try to vary the menu slightly and have game pie, chicken drumsticks, jacket potatoes and salads, followed by apple pie or trifle, cheese with harvest loaf, and coffee/tea. To accompany the meal we should have pieces of french loaf, and beer/cider/apple juice to drink.

Detailed arrangements were made, including a request to the Baptists to borrow their tables again. All helpers promised to help with foodstuffs and to bring cutlery, crockery, condiments etc.

Mrs. Upson agreed to do a raffle again, and it was agreed that the supper should be at 7 p.m. on 8th October. Tickets to be sold from the Post Office price £2.50 per head (£1.50 for under 12s).

Mrs. Grimley promised to write a note to invite the new Rector, Mr. Woodward, and Mr. Dyer promised to also ask Mr. Underwood.

### EXPENDITURE

It was agreed that we should go ahead and buy some new cups and saucers, and hopefully add more matching crockery over the next year or two.

Mrs. Grimley promised to take steps to get the outside door "shaved" and the toilet door repaired. When this was done, the possibility of putting carpet tiles in the entrance hall would be investigated.

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Report of the Village Hall Committee to the Annual Parish meeting  
March 2nd 1989

Events

We have had a quiet year - the only event being organised by the committee being the Harvest Supper. This was well attended and was a happy occasion. We were able to welcome the new Rector and his family, and a film was shown by the East Anglian Film Archive society which was interesting.

The Hall has also benefited from some other sales organised by Mr. Jimmy McKenzie.

Purchases

The main purchase of the year was some new cups and saucers. A design was chosen with a view to buying more crockery to match in the future.

It is hoped that the toilet door will soon be repaired and that the entrance might be carpeted (door willing!).

No major expenses are expected in the near future, and we have not had any particular requests for items of equipment.

Regular hirers

The hall is used regularly for Whist and Bingo on Friday evenings; by the W.I. once a month, and by the Eye Art Guild once a week in the winter.

At present there seems little likelihood of any other organisations wanting the hall.

The Committee has often expressed a wish that the hall should be used more often.

Finances

We at present seem to have a healthy balance in the bank, and are grateful to the Parish Council for their grant towards the expenses of the external door at the beginning of the year. Mr. Shuttleworth's financial statement on reverse of this sheet.

General comments

The Hall seems to be going through a "quiet" period at present. There does not seem any pressure to further improve the hall at present, and the hall seems fairly adequate for what is wanted at the present time. It does not seem that there is any great demand for much more in the way of organised events.

We have to report with great sadness the loss of two dear ladies from our Committee - Mrs. Rosie Doggett and Mrs. Joan Dyer. They will be missed very much indeed by the Committee as well as the village as a whole.

Notes of a meeting held on Tuesday, 11th April, 1989

**Present:** Mr. P. Brown, Mrs. S. Clark, Mrs. S. Coe, Mr. G. Dyer, Mrs. J. Gooderham, Mrs. S. Grimley, Mr. G. Locke, Mr. D. O'Keefe, Mr. J. McKenzie, Mr. R. Shuttleworth, Mrs. E. Stannard, Mrs. G. Upson, Dr. B. Vaudrey,

**Apologies for absence** were received from Mrs. B. Worsley and Mr. G. Hobson.

Mrs. Grimley reported the great sense of loss felt by all over the deaths of Mrs. Dyer and Mrs. Doggett. The sympathy of all present was expressed to Mr. Dyer and Mr. Doggett.

**Minutes of the last meeting** were read and agreed as a true record of the last meeting.

**Matters arising from the minutes** - 50 cups and saucers had been purchased; toilet door had been repaired; Mrs. Grimley had written to the Lifeboat Institution as requested but had not had a reply.

**Financial statement**

Mr. Shuttleworth felt that the income was meeting the ordinary expenses of running the hall. However the income last year was slightly exceeded by expenditure owing to an exceptionally heavy year. Dr. Vaudrey suggested and it was agreed that a proportion of the balance now in the current account should be transferred to deposit.

**Report**

Mrs. Grimley reported a quiet year last year, with only one event organised by the hall committee, namely the Harvest Supper which had been quite successful.

Mrs. Grimley expressed her personal feeling that the village hall was not well supported by residents of Stoke Ash and asked for views on whether the current way of running the hall should continue. Most people agreed that all the organisations meeting in the hall depended on support from outside the village. Nevertheless it was felt that the hall should be kept going as at present, always hoping for renewed support from new residents. Dr. Vaudrey recorded that the hall was held in trust having been given to the village by Lord Henniker.

**Committee for 1989/90**

No nominations were forthcoming for Chairman, Secretary or Treasurer. The idea of a separate Social Committee was floated but was not felt practical.

It was therefore agreed that Mrs. Grimley should continue in the Chair and Mr. Shuttleworth should continue as Treasurer. Mrs. Upson agreed to continue as booking secretary and said that her husband was willing to open the hall and turn on heating before meetings.



Mr. O'Keefe felt that his wife might be willing to act as caretaker and promised to ask if she would be agreeable. Failing this arrangement, it was agreed that an advertisement would be placed in the P.O.

All those present agreed that they would be willing to help in various ways during the coming year, and Mrs. Grimley expressed the hope that some people might feel able to organise events and form working parties for odd jobs.

#### Events 1989

Mrs. Sheila Clark offered to organise a Cheese and Wine party on June 17th and promised to start on designing tickets immediately.

It was agreed that the Harvest Supper should be on October 7th and Mr. O'Keefe agreed to work on the "entertainment".

Mr. Mackenzie promised that he would be arranging a jumble sale.

All these offers of help were gratefully accepted.

#### Repairs

Mr. Cracknell had replaced the toilet door and had recommended that the old chimney should be ventilated with an air brick. Also some tiles needed to be replaced on the roof. It was agreed that Mr. Cracknell should be asked to do these jobs and that a working party to decorate the hall should be arranged when the walls had dried out.

Some of the card tables needed repair, and Mr. O'Keefe felt that he might be able to arrange for this to be done.

Dr. Vaudrey felt that something might be done about the curtains when the decorating had been done, and it was felt that they should be replaced when funds permitted.

#### Hire charges and hiring conditions

After discussion it was agreed that the charges should be as follows:

£3 per hour October - March

£2.50 per hour April to September

Day rate - £25 for 10 hours and upwards.  
(Preparation time to be included in hiring charge)

A deposit of £10 should be requested for all bookings apart from regular meetings.

Saturday bookings should end at 11.45 p.m.

All damages to be paid for.

Hirers to be reminded that the hall is not licenced so that drinks should not be sold.

#### Other Business

Mr. McKenzie asked if we could hire out our trestle tables and it was agreed that they could be borrowed by people arranging their own transport with no fixed charge but a donation requested.

It was agreed to find out how much Wetheringsett charged for the hire of their crockery as this question also might arise in the future.

Mr. Dyer reported that there was a lot of noise created by people driving cars on the car park late at night. It was felt that anyone experiencing nuisance must contact the police and that a watch should be kept on the amount of damage. This should be discussed again later in the year.

#### STOKE ASH VILLAGE HALL

##### HIRING CHARGES AND CONDITIONS

All bookings and payments should be made through Mrs. Upson, 10 Roman Way.

Charges: October - March inclusive £3 per hour  
April - September " £2.50 per hour

Day rate: £25 for 10 hours and above  
NB "Preparation time" to be included in the hiring charge.

A deposit of £10 is payable in advance for all bookings apart from regular meetings.

Saturday bookings to end at 11.45 p.m.

Hirers will be asked to meet the cost of replacement of any items damaged.

NB HALL IS NOT LICENCED FOR SALE OF ALCHOLIC DRINKS.



### Internal door

As Mr. Cracknell had not started his work by the Bank Hol. SDG wrote reminder 1st June, adding that the door repair was pretty urgent.

June 4th 1989

Mr. Shuttleworth rang SDG. Said Mrs. Upson had reported water fault in kitchen and door not mended. RS had asked Dave O'Keefe to do repairs. RS instructed SG to use Dave O'Keefe as handyman.

SG rang Mr. Cracknell to cancel request about door.

ed repair  
would be  
aken off  
ge etc.  
a great  
would be  
in to do

Mrs. Clark outlined requirements.

Agreed:

Mr. Dyer and Mrs. Coe on door

SDG + ? selling raffle tickets

Wine table: Gladys Locke, Jimmy and Peter Brown.

Some help needed Saturday afternoon to set up.

SDG promised to help transport stuff from Sheila's house to hall 3 p.m.

Those present felt that we would "rally round" to do washing up after event

Cost of tickets was felt by some to be high - it was agreed that helpers should pay reduced price of £2.

Raffle prizes were offered by:

Mr. Shuttleworth (telephoned offer beforehand)

Sheila Coe  
Sheila Clark  
Jimmy McKenzie  
Gladys Locke  
SDG

Jimmy announced that he was planning a mini fete on August 12th and would be requesting a meeting of helpers on 26th June.

### SUMMER 1989

Helpers meeting 15th May to make arrangements for Cheese and Wine.

Cheese and Wine (organiser Mrs. Sheila Clark) held June 17th. c £150 raised for Hall.

Helpers meeting 26th June to make arrangements for "mini fete" (organiser Mr. J. McKenzie).

Mini fete held 19th August - raised £235 for Village Hall.

### Support for the Village Hall:

Cheese and Wine had been mainly supported by people from outside Stoke Ash, but mini fete had been very well supported by Stoke Ash residents.

Thanks to all helpers.

Caretaking - during the summer Mrs. Upson's health had improved and it was agreed that she should take back her old responsibilities. Mr. O'Keefe had agreed to act as "odd job man" when required, but we were sorry that he had been unwell for some weeks.

Repairs: Estimate for air brick to chimney and repairs to tiles on roof accepted but Mr. Cracknell so far has done nothing despite reminders.

Internal door has been repaired by Mr. O'Keefe. Outside door still giving trouble and Mr. Cracknell has been asked to see to this urgently.

Repairs to card tables by Mr. O'Keefe's father?

Working party to decorate hall as agreed - or ask for estimates?

### Agenda for meeting:

Matters arising - Decorate the hall?

Buy more crockery?

Arrangements for Harvest Supper  
NB arrangements for back door etc. for hall bookings.

Date of next meeting - new Chairman



## Stoke Ash Village Hall Committee

Notes of meeting of 4th September 1989

Apologies for absence were received from Mr. R. Shuttleworth, Mr. G. Dyer, Mrs. S. Clark

Present: Mrs. S. Grimley, Mrs. G. Upson, Mrs. J. Gooderham, Mr. D. O'Keefe, Mr. J. McKenzie, Mrs. B. Worsley, Mrs. S. Coe, Mr. P. Brown, Mrs. G. Locke.

The minutes of the last meeting were read and approved.

### Matters arising from the minutes

Mr. Cracknell had repaired the door and the tiles on the roof, and had cleared out the chimney and put in two air bricks.

The Cheese and Wine had raised about £150, and the Mini fete had raised about £235. Many thanks due to Mrs. Clark and Mr. McKenzie.

No-one had reported any more late noise etc. on the green by the hall.

Mrs. Upson now better and able to resume her work for the village hall. Many thanks to Mrs. O'Keefe for her services in the interim.

### Expenditure

In view of the above income it was felt that we should invite estimates for the decoration of the hall. It was agreed that Mrs. Grimley should ask Mr. Cracknell to estimate, and Mr. O'Keefe's brother should also be asked. Estimates to next meeting.

It was also agreed to buy three more card tables.

### Bowling alley

It was agreed that we should write a letter of thanks to Mr. Trevor Stringer who had made a bowling alley which had been donated for the future use of the hall committee.

It was agreed that some balls for this should be bought before next season.

### Harvest Supper

Mr. O'Keefe had details of Folk Groups and it was agreed that he should book one for the Harvest Supper

A menu was agreed and volunteers of help were received.

Quiches, chicken drumsticks, jacket potatoes, salads, ham, French bread, butter, cheese, Sheaf of bread, apple or blackberry and apple pies, trifles, coffee, tea. Beer, Lemonade, Cider and fruit juice.

It was agreed that tickets should be £3 this year, £1.50 for junior school age. (£2 for helpers).

Supper to be at 7 p.m. on October 7th, helpers to be at hall between 6 and 6.15 p.m.



Any other business

Mrs. Grimley asked that we make sure that for events such as the Harvest Supper etc. the back door key and dustbin key should be available. It was felt that an extra back door key might be cut and kept in the drawer in the kitchen with the other outside key.

Mrs. Grimley asked that the Committee should be reconsidered after the Harvest Supper. She felt unable to continue to "Chair" the committee because of increasing domestic and work pressures, although she was willing to help in other ways.

The next meeting would be on 30th October at 7.30 p.m. when this matter could be considered, and the estimates for the decoration of the hall could also be discussed.

## Notes of Village Hall Committee meeting held on 30th September, 1989

Present: P. Brown, S. Coe, G. Dyer, J. Gooderham, S. Grimley, G. Locke, J. McKenzie, D. O'Keefe, G. Upson

Apologies for absence were received from Mr. R. Shuttleworth and Mrs. B. Worsley.

The Minutes of the last meeting were read and agreed.

Matters arising from the minutes:

SG confessed she still hadn't written to Mr. Stringer to thank him for the bowling alley and promised to do so soon.

SG reported that three new card tables were on order from Finbows.

The Harvest Supper had been well attended and £58 approx. had been made.

Forthcoming events

Everyone felt that there was no great demand for a Christmas or New Year event, and that the next event should probably be in the Spring of 1990.

Internal decoration

The two estimates were discussed and it was agreed to accept the cheaper estimate, until it was made clear that the second, more expensive estimate was for decorating the kitchen, cloakroom and entrance hall as well as the main hall. Everyone promptly changed their minds and voted for the more expensive estimate and Mr. O'Keefe promised to set things in motion, bearing in mind that it was necessary to disrupt the meetings in the hall as little as possible. It was agreed that the ceiling and paintwork should be white and the walls a light-coloured emulsion (magnolia or similar), with coloured main doors.

It was agreed that after the hall had been decorated, it would be good to have a notice board fixed over the fireplace, and that new curtains should be bought as soon as funds were available.

Committee

As Mrs. Grimley felt unable to carry on as Chairman, and Mr. Shuttleworth had agreed that he would carry on as Treasurer, it was agreed that there should be an election for two people to act as Chairman and Secretary. Mrs. Coe was elected Chairman, and Mr. Brown was elected Secretary. Mr. O'Keefe agreed that he was willing to be contacted when there were any odd jobs needing attention.

Keyholders are now: Mrs. Coe, Mr. Brown, Mr. O'Keefe, Mrs. Upson

Next meeting: 21st February, 1990, 7.30 p.m. Village Hall.



## Stoke Ash Village Hall

Committee Meeting...21 February 1990  
7.30pm.

## Agenda

1. Rating
2. Increased use of Hall
3. Fundraising
4. A.O.B.

1989.

INCOME

MISC 141.85  
WHIST 175.43  
ART 84.00  
W.I. 55.00  
FUNCTIONS 622.41  
PARISH C. 21.75  
BINGO 257.57

1361.51

EXPENDITURE

1251.08

CURRENT BANK ACC. 274.77  
DEPOSIT ACC 470.36  
INTEREST 745.13  
24.70

819.83

V.R.S.

## Notes of Village Hall Committee meeting held on 22 February 1990

Present: S.Grimley, D.O'Keefe, S.Clark, J.McKenzie, J.Goodeham,  
G.Locke, G.Upson, P.Brown, S.Coe, B.Worsley,

Apologies for absence were received from R.Shuttleworth

Minutes of the last meeting were distributed, read and agreed

## Matters arising:

The redecoration of the hall and kitchen was approved and the part-finished notice board will be generously completed by Dave O'Keefe free of charge. The possibility of stripping the doors will be investigated by D O'K, the cost is expected to be about £15 each (carriage extra?). This if accepted would need to be done in a mild spell to ensure the hall remained warm. Estimates for curtains were required and D.O'K and S.C. agreed to obtain them for lined heavy curtains to a floral pattern. Card tables had been received, some of the present tables were rough but could be left for the time being

## Rating

The hall had been rated as business premises and valued at £850 and rates of £295.80 are liable. As a registered charity 80% relief can be claimed and the further 20% is at the discretion of the District Council. A claim for 100% relief had been submitted supported by papers proving charitable status but without the accounts which have not yet been completed for 1989.



Beetle Drive.....March 31st

Cheese and Wine...June 23rd (provisional)  
(S.C.)

Fete and raffle...July 21st (provisional)  
(J.McK.)

Harvest Supper....Sept 29th. (provisional)  
and raffle.

The Beetle Drive was discussed in detail  
Publicity poster by D.O'K, 50p entrance, assume about 30 people  
for sausages and rolls (to be paid for), entertainment would  
require 50 beetle cards (J.McK).  
S.Clark can supply the sausages and rolls, S.Coe the shandy  
and Mesdames B.W., G.U., B.L., could the tea and coffee, sauce and onion  
etc.

The aim is to attract the whist and bingo groups. A raffle  
would be run for a bottle of wine, Easter egg and other prizes  
for the winner and a booby prize.

#### A.O.B.

Trees. The W.I. has kindly agreed to donate two trees for the green  
Cleaning. The recompense for preparing the hall and tidying  
up after meetings was agreed at £10 per month at two hours per  
week with additional £1.25p per hour if necessary in a week.  
Bingo and photographs (from D.O'K) had raised £40 and £15  
respectively.

A Hall Report was required by the Parish Council (P.M.B.)

#### Next meeting

Thurs May 31st. 7.30pm.

*Mr. Peter Brown*

#### PARISH OF STOKE ASH

The Annual Parish Meeting will be held on Thursday  
8th March 1990 at 8.00 p.m. in the Village Hall,  
Stoke Ash.

#### AGENDA

1. Apologies
2. Minutes of previous meeting held on 2nd March 1989
3. Matters arising
4. Chairman's report
5. Treasurer's report
6. School Governor's report
7. Village Hall Committee report
8. Friends of Stoke Ash School Committee report
9. Any other business

*Frankie*

Clerk



# Report of the Village Hall Committee to the Annual Parish meeting 8th March 1990

## Events

Three well-supported events were held during the year, a Cheese and Wine Party, Mini-fete and the Harvest Supper. The first two contributing about £150 and £235 respectively to funds. The hall continues to be used regularly for whist and bingo and the Art Guild.

## Purchases

Further additions have been made to the equipment of the hall by the acquisition of a spare gas bottle for the heater to add to the cups and saucers. The toilet door has been repaired and an air brick fitted into the closed-off chimney whilst the roof tiles have also been replaced. Estimates for the redecoration of the interior and exterior of the hall were accepted and the interior work is now completed. The exterior is due for attention when the weather improves

## Regular hirers

The hall is regularly used by two local organisations as mentioned above and by the W.I. once every month.

Consideration has been given to other uses of the hall and some ideas are under investigation.

## Finances

## STOKE ASH VILLAGE HALL

Committee Meeting Thursday 31 May 1990

At the village hall 7.30pm

## Agenda

- 1 Apologies.
- 2 Minutes of previous meeting 22 Feb. 1990
- 3 Matters arising
- 4 Correspondence
- 5 Finances
- 6 Maintenance and decorations
- 7 Events
  - Beetle Drive
  - Arrangements for Cheese and Wine Party
  - Arrangements for Fete
  - Harvest Supper
- 8 Any other business



# Notes of the Village Hall Committee Meeting held on the 31 May 1990.

## Present

Mr. D.O'Keefe, Mrs. S. Clark, Mrs. , Mrs. G. Lock, Mrs. J. Gooderham, Mrs. G. Upson, Mr. J. McKenzie, Mr. P. Brown, Mrs. S. Coe

Apologies were received from Mrs. S. Grimley, Mrs. B. Worsley and Messrs R. Shuttleworth, G. Dyer.

M\_nutes of the last meeting were read and agreed.

## Matters arising

About £30 were raised by the Beetle Drive. The new curtains were very successful and only needed a few minor adjustments. It was agreed to send the doors to be stripped at a cost of £6 each at Tivetshall St. Mary. Transport was the problem and PMB agreed to contact R.S. for the use of his trailer.

## Correspondence

Notice of the Suffolk Show had been received but not progressed. Only modest interest was expressed in this event but in future the poster would be displayed. A code of fire precautions had been sent from the Mid-Suffolk D.C. For a small hall only small changes were required i.e. a notice giving the location of a phone to call the Fire Brigade. Anglian Water Services had returned an overcharge of £6.79 for sewerage not connected to the Hall. The bill for the printing of the tickets for the Cheese and Wine Party had been received.

## Finances

It was estimated that about £500 was available with expenses of the curtains and decorations paid for. No further major expenses were anticipated in the near future.

## Maintenance

One pane of glass had been fitted by D.O'K. and the other remained to be done. The paint for outside decoration had been bought and the work would start shortly, at the same time D.O'K would refix the loose tiles and the broken drain pipe.

## Events

A Mini-sale was planned by J. McKenzie for the 2 June to clear the way for the Summer Fete. Cheese and Wine Party: The time omitted from the tickets

was settled as 8.00pm. PMB agreed to design a poster. Help for the Saturday morning beforehand was volunteered by J. McK. PMB, G.L., S.G., and S.C. On the evening D.O'K. would sell raffle tickets, P.M.B. on the bar, S.C. at the door and later inside. Raffle prizes: Fuschia (from S. Clark), basket of fruit (S.C.) and it was agreed to buy a jardiniere at about £20 as a main prize.

S.C. would ask b. Worsley to insert a notice in the Newsletter (including one for the Fete).

So far ticket sales had been slow as usual!

Fete: Attractions planned by J. McK. were a draw, teas, fancy dress, shooting, bowls, tombola, and next to new items. A "thank you" letter was due to Mr. Stringer 22 Roman Way for making the bowling alley at short notice last year. PMB to write this.

Harvest Supper: A singer of popular songs would be contacted by S.C. and booked if possible, alternatively Mr. Hubbard was a second choice.

## A.O.B.

The sale of drinks at a private function at the hall was queried. As the function had been properly licenced the arrangements appeared to be in order. The question of insurance cover would be checked by P.M.B. and R.S. for guidance in the future.

The offer of two trees from the W.I. was discussed and large trees were thought to suitable for the site and for the commemoration, copper beech and oak or ash were favoured not horse chestnut which would attract the attention of small boys. The football posts cause problems when removed from their sockets, the possibility of extensions to raise the crossbar was inconclusively discussed. Other playground equipment of the "adventure" type were suggested as a future object of fund-raising efforts.

Next meeting - for the Fete was fixed for Monday 2 July at 7.30pm.



## Notes of Stoke Ash Village Hall Committee meeting held on 2nd July 1990

Present: Mrs. S. Coe, Mr. J. McKenzie, Mrs. G. Lock, Mrs. Ellen  
Mrs. S. Clark, Mr. D. O'Keefe, Mrs. J. Gooderham, Mrs. G. Upson, Mrs.  
S. Grimley.

Apologies for absence were received from Mr. G. Dyer and Mr. P.  
Brown.

The Minutes of the last meeting were read and agreed.

Matters arising from the minutes

It was reported that the Cheese and Wine had made a profit of £98.  
Mrs. Coe thanked all who had been involved for their help.

Jimmy had made £42 from a mini sale in June, which he was using  
to buy prizes and prepare for the fete on July 21.

The outside wall-painting was nearly complete. It was suggested  
that the painting of the outside woodwork should be discussed  
shortly.

Mrs. Coe had booked a guitar-player for the Harvest Supper  
(probable fee c £40).

Summer fete - 21st July

Jimmy reported on his work so far on the arrangements for the fete and  
discussion took place as to the detailed management of the stalls etc.  
It was agreed that next year the starting time should be a little later  
than 2 p.m.

JM had arranged hire of loudspeaker (£10).

It was agreed that everyone should be asked to arrive at 1 p.m. to set  
up stalls, bring with them cloths for their own stalls as appropriate.  
Raffle prizes, bric a brac, cakes, next-to-new needed.

## Arrangements for stalls etc.:

On gate: George Dyer to be asked, also Ted Worsley. Entrance 20p  
Lucky numbers for entrance fee.

Fancy Dress: to be at 3.30 p.m. - JM to ask Mrs. Wright, Wickham  
Skeith to judge.

Teas: Renee and Brenda to do teas in hall, charge 25p. (JM  
has biscuits). Small cakes to be sold singly in  
addition.

They will also sell cakes, and have the next-to-new inside  
as well. Dave's Mum to be asked to help here if possible.  
Betty Worsley to be asked to help with teas.

Ice-cream  
& Bric-a-Brac Sheila Coe

Draw Sheila Clark (50p per strip)

Misc. Dave to enquire if school children might come and sing or  
dance or something.

Ellen to do small barbecue starting later.

Jimmy to put advertising boards on main road.

Sheila Clark will obtain some raffle ticket books

Games: Darts - Lionel (dartboard in kitchen, JM to buy new darts) 20p

Bowling - Dave. JM to buy balls, Sheila Coe to get a  
china pig or similar. 20p

Date of doll's birthday and Teddy drawer - Ann Trender

Bean bags - Gladys Lock (Sheila Coe will get bean bags) 20p

Shooting - Derek (dependent on field being cut) 40p

Welly throwing - Peter Brown (again dependent on barley  
being cut)

Spaghetti jar of jewellery - guess how many items - one  
of Dave's daughters

Lucky pots and Flyers - Jimmy 20p

Tombola - Gladys Upson and Joan Gooderham 10p. 6 for 50



## STOKE ASH VILLAGE HALL

Committee Meeting Monday 10 September 1990

At the Village Hall 7.30pm

## Agenda

- 1 Apologies
- 2 Minutes of previous meeting 2 July 1990
- 3 Matters arising
- 4 Maintenance and decoration ✓
- 5 Harvest supper ✓
- 6 Use of funds ✓
- 7 Any other business

Notes on the Stoke Ash Village Hall Committee meeting held on the 10 September 1990

Present: Mesdames Barclay, S.Grimley, S.Clark, Mr D.O'Keefe, Mesdames J.Gooderham, G.Upson, E.Stannard and G.Lock who joined the meeting later; and Mrs S.Coe and Mr P.M.Brown.

Apologies were received from Mr J.McKenzie.

Summer Fete made £218 and put us in funds for some substantial expenditure.

Maintenance and decoration Painting and decoration of the exterior of the hall were agreed upon. Mr D.O'K was to obtain an estimate from his brother-in-law and Mr P.M.B one from Mr Cracknel. PMB and SC were to decide upon one tender without further reference to the committee because of the urgency of the work.

The interior doors could be transported by Mrs B. or S.Clark. PMB and DOK would remove ready for despatch and investigate the fault in the outside loo.also.

Mrs G. and SC would investigate the purchase of new chairs and tables respectively, and a sign "Stoke Ash Village Hall" was generally agreed to be a useful improvement to the outside- Mrs S.C. agreed to contact Kim Mills at Wetheringsett for an estimate.

Consideration would be given to the purchase of a seat for the green and to donations to charities.

Harvest Supper

Arrangements for the Harvest Supper were discussed, the date and time were confirmed as Saturday 29 September at 7.30pm and Mr D.O'K would prepare the tickets and posters.

Music had been booked by Mrs.S.C. Reg Freeman would entertain us after dinner on the guitar. His fee was £40. To cover this and other costs the ticket price was set at £3, £2 for OAP's and £1.50 for children.



Menu: Pork pie(S.C) as previous year, ham(S.Clark) 2 Iceberg  
 lettuces, tomatoes and beetroot(J.G) cucumber, sheave cold  
 slaw(D.B) and rolls; jacket potatoes frim D.O'K, S.G. S.C.  
 and E.S.; eggs(S.G); salad cream (E.S); plates salt pepper  
 cutlery and table cloths(S.Clark)  
 Puddings-apple pie(J.G) and(S.G.) gateaux(E.S) and flan(G.L)  
 Cheese and cream(S.C)

Mrs Clark would bring dishes to kitchen on Friday  
 Beer, cider, orange and apple juice with glasses (S.G)  
 Drinks and raffle at supper (J.McK) All to bring raffle  
 prizes

Table from the Chapel(S.C) transported by Mr King; table  
 decorations(everyone)

Guests-Canon Woodward and Mrs Woodward, Mr and Mrs Underwood  
 and family. p.b. to send invitations and two tickets to each

Volunteers to set up tables on Friday(G.L and J.McK, P.B)  
 All on Saturday at 6.00pm to set out food.

Next meeting: Monday 28 January 1991 7.30pm

# STOKE ASH VILLAGE HALL

Committee Meeting, Monday 28 January 1991

At the Village Hall....7.30pm

## Agenda

- 1 Apologies
- 2 Minutes of previous meeting 10 September 1990
- 3 Matters arising
- 4 Appointment of treasurer
- 5 Budget 1991
- 6 A.O.B.



Notes on the Village Hall Committee meeting held on the  
28 January 1991

Present: Mesdames S. Grimley, E. Stannard, G. Lock, S. Clark, J. Gooderham and G. Upson with Messrs B. Shuttleworth and P. M. Brown. Mrs. S. Coe was in the chair.

Apologies were received from Messrs D. O'Keefe and J. McKenzie and Mrs B. Worsley.

The Minutes of the previous meeting were read and agreed.

Matters arising: The maintenance work on the exterior had been completed just before the onset of winter weather. It had entailed replacement of some wood and the outside w.c. door and repainting the entire exterior. The cost at £390 was very reasonable. The secretary had been advised that some more wood should be replaced in 1991.

Election of the Treasurer: Mr R. Shuttleworth announced his resignation after many years on the committee during which many changes had taken place notably the financing and building of the extension to the hall and the provision of the septic tank. The original trustees of the charity endowed with the hall by Lord Henniker had died and the hall was now vested in the Parish Council and Councillors were now the Trustees. Mr. Shuttleworth agreed to stay on the committee. Mrs Sylvia Grimley proposed a vote of thanks to Bob for all the hard work that he had put into the Village Hall over the years and this was carried with acclamation. Mrs S. Clark was proposed as Treasurer by Mrs. Ellen Stannard seconded by Mr. P. M. Brown and this was carried unanimously.

To regularise the position of the committee it was agreed that our next meeting would be the A.G.M. and this would be publicized so that all village organisations could be represented at it.

Budget: The proposed Budget set aside a sum as the minimum reserve the committee should hold against a failure to raise any profit for two successive years and this was agreed. It might be convenient to open a P.O. Giro account. Some £215 was available now and the committee agreed to have the outside w.c. repaired and the drain from the kitchen unblocked subject to an estimate from Mr. Barclay. Then chairs (up to 20) would be purchased and other items as money became available in the order given on the attached Budget. The existing wooden chairs would be offered to the church, keeping 20 back, or sold at an event at £1 each. Mrs. Coe was to look into the matching type of chair recently purchased by Thornham.

Next Meeting: Monday 25 February 1991 at 7.30pm.

# STOKE ASH VILLAGE HALL

## BUDGET 1991

### Minimum running expenses

Insurance.....	£115
Water.....	£35
Electricity/gas	£75
Running repairs.....	£50
Caretaker.....	£60

Total £335 Minimum expenses for 2  
years....£670

Deposits in Bank January 1991  
Current a/c.....£292.66  
Deposit a/c.....£593.33

Total £885.99  
less minimum exes £670

Available cash....£215

### Estimated Profits in 1991

Whist.....	£115
Bingo.....	£196
Parish council.	£ 28
Eye Arts.....	£ 42
Private events.	£ 51

Four events  
£416

Total £1063 estimated possible expenditure in  
year 1991.

### Proposed Expenditure

Immediate- up to £215  
-Repair of outside w.c. and kitchen drain  
Tables (£60 each) or Chairs (£10 each)

### Important items not previously discussed

Maintenance (replacement of rotten wood) say £100  
Heating (replacement/repair of defective electric  
fires) Up to £150

### Other items

Omitted item (Table or Chair) from above..Up to £230  
"Village Hall" sign.....up to £150  
Seat on green.....up to £100

Total Proposed Expenditure £1045



## STOKE ASH VILLAGE HALL COMMITTEE

## ANNUAL GENERAL MEETING

25 February 1991 at the Village Hall  
7.30pm.

## Agenda

1. Minutes of the previous meeting
2. Matters arising
3. Nominations for the Committee
  - Chairman
  - Treasurer
  - Secretary
  - Members
4. Events for 1991
5. A.O.B

## AGM of the Village Hall Committee

7.30pm 25 February 1991

Present Mesdames B. Worsley, S. Clark, G. Lock, G. Upson, J. Gooderham,  
S. Coe (in the Chair) and Messrs D. O'Keefe and P. M. Brown.

The minutes of the previous meeting were read and agreed

## Nomination of Officers

No nominations had been received and the serving officers  
and committee agreed to continue.

Matters arising from the previous meeting

The repairs to the kitchen drain had been done by Mr M. Barclay at cost and an estimate obtained for the re-installation of a WC cistern in the outside toilet. No estimate had yet been received for the fitting of a light and heater.

The committee agreed to the purchase of 15 chairs to match the present ones and to the estimate for the toilet.

## Events

Mid-summer was not thought to be the best time to hold cheese and wine parties and it was agreed to schedule this event to 2 March 1992.

## Fete

The afternoon of 20 July was chosen for this event. It was hoped to include a display by Drum Majorettes if the cost is reasonable, Mrs Lock agreed to enquire on this point.

A child's competition involving a collage picture was proposed with money prizes - 1st £2, 2nd £1 and 3rd 50p. D. O'Keefe agreed to check with the school on the fit to the national curriculum and their support for the competition. There would be the usual stalls, games etc and flower arrangements (entry fee 20p) to be judged by the Eye Gardening Club. A big raffle prize was wanted.

## Beetle Drive

## Arrangements for the Beetle Drive

13 April 1991                      7.00pm

## Entry 30p

Basic jobs and provisions for the Drive agreed at the committee meeting 25 February.

Mrs S. Clark: Rolls and hot dogs (50p)

Mrs S. Coe: Coke, large beers for shandies, lemonade (20p)  
coffee, may have some cards.

Mr J. McKenzie: May have some Beetle cards

Mrs E. Stannard: Dice and shakers

Mrs G. Upson: Raffle tickets (50p per strip)

All: Prizes and pencils

## Harvest Supper

A date of 28 September was provisionally agreed. Mrs Lock would check the availability of Mr Hubbard at this time and inform Mrs S. Coe.

## A.O.B.

A report to the Parish Council on 1990-91 was due. Mr PMB agreed to write and present the report.

Next meeting (to arrange the fete 1 July 1991 at 7.30pm



# Report of the Village Hall Committee to the Annual Parish Meeting. 14th March 1991.

## Committee

During the year Mr V.R.Shuttleworth announced his intention to resign as Hon.Treasurer and on 21 January 1991 his place as Treasurer was taken by Mrs Sheila Clark. Bob was thanked for the many years of work for the Village Hall as Chairmen and Treasurer. The AGM on 28 February confirmed Mrs Clark in office and Mrs Sheila Coe and Mr P.M.Brown as Chairperson and Secretary respectively. Mesdames S.Grimley, E.Stannard G.Lock, J.Gooderham and G.Upson (Caretaker and Bookings) and Messrs D.O'Keefe and J.McKenzie regularly attended committee meeting throughout the year.

## Events

Four well supported events were held during the year, a Beetle Drive, Cheese and Wine Party, Fete and Harvest Supper

## Maintenance and Developments

The interior redecoration was completed by the purchase and fitting of curtains and the stripping and renovation of the internal doors. The exterior of the Hall was completely redecorated and some woodwork repaired. Mr M.Barclay repaired a burst pipe and other defects at cost.

Stoke Ash W.I. has donated and planted three trees on the green to commemorate the 75th anniversary of the W.I. movement in Britain. Mr J.Gill generously donated two nets which have been fitted to the goal posts on the pitch by the football players. Mr G.Hobson has improved the furniture by re-covering the card tables with new baize.

## Regular Users

The Hall is regularly used by Eye Arts Guild and the W.I. as well as for whist and bingo every Friday. The football pitch is in continual use throughout the whole year with up to 20 players at each game.

## Finances

### Income

E.E.B. refund....	5.50
Whist drives....	187.26
Bingo.....	284.93
Art.....	42.00
W.I.....	70.50
Misc.....	157.00
Parish Council..	28.00
Functions.....	480.16
	<hr/>
	1255.35

### Expenditure

Feb.	Calor gas.....	28.85
Mar.	Insurance..	103.77
	Water.....	9.31
April	Caretaker...	20.00
	Curtains...	292.06
	E.E.B.....	51.91
June	Caretaker...	20.00
	Glass.....	7.47
Aug	E.E.B.....	18.38
	Care taker..	10.00
Oct	Water.....	20.94
	(Ref) Harvest Supper	92.02
	Builder....	100.00
	Expenditure (Continued)	
Nov	E.E.B.....	24.07
	Caretaker...	10.00
	Door.....	36.64
	Septic tank.	31.00
	Baize.....	28.70
Dec	Builder....	290.00
	Caretaker...	20.00
		<hr/>
		1214.40

The Committee has decided to keep a reserve of £670 to cover the minimum running expenses for two years of unprofitable operation. A surplus of £215 is to be spent on new chairs and restoring the outside WC.



Notes on the Village Hall Committee meeting held  
on the 3 June 1991

Present: Mesdames B. Worsley, S. Coe, S. Clark, J. Gooderham,  
and G. ~~Lock~~<sup>Upson</sup>; and Messrs D. O'Keeffe and P. M. Brown.

Minutes of the previous meeting were read and agreed.  
The outside WC had not yet been replumbed. A cheque  
covering the hire of the Hall for the local elections  
had been received from the District Council.

#### Village Fete 20 July 1991

It transpired that Sylvia Grimley, Sheila Clark, Gladys  
Upson and Peter Brown would all be absent on the 20 July  
furthermore Jimmy McKenzie would be available to run  
the music and not free to undertake so much of the  
organising as in previous years.

In view of the dearth of volunteers it was considered  
unwise to attempt to run a Fete this year and the Committee  
looked into alternative fund raising schemes eventually  
deciding upon a Draw.

Agreed details were as follows:

Promoter Dave O'Keeffe

Prizes...£100 put up from the Village Hall funds, contri-  
butions from the White Horse and Bucks Head (S. Coe); the  
Black Horse and Cat and Mouse (P. Brown); Brockford Garage  
(S. Grimley); a bottle from J. Gooderham and G. Upson.

Dave would need to know the prizegivers by the 7 July in  
order to print the tickets, sell them and arrange the draw  
for the Harvest Supper.

Next Meeting arranged for the 2 September 1991 at 7.30pm  
to ~~make~~ finalise details of the Harvest Supper and the  
draw

#### STOKE ASH VILLAGE HALL COMMITTEE

Meeting at the Village Hall  
7.30pm Monday 2 September 1991

#### AGENDA

- 1 Minutes of the previous meeting
- 2 Matters arising
- 3 Distribution of Autumn Draw tickets
- 4 Budget 1992
- 5 Arrangements for the Harvest Supper
- 6 Any other business

Notes on the Village Hall Committee meeting held  
on the 2 September 1991.

Present: Mesdames Lock, Stannard, Grimley, Clark, Upson,  
and Coe, and Messrs O'Keeffe and Brown.

Minutes of the previous meeting were read and agreed  
with one correction

The Draw was agreed upon with a £100 first prize  
and 20p tickets, these tickets were to be sold at the  
bingo and whist, at the White and Black Horse and  
Bucks Head pubs and by all present and Jimmy McKensie  
and the draw was to take place at the Harvest Supper  
(subsequently altered to the 9 November at an evening  
social)

Maintenance: A heater and light for the outside WC  
now it was plumbed was required before the winter  
frosts and also at the same time a delay for the  
outside light by the car park could be fitted. PMB  
was to arrange these with Mr Langham. The electric  
fires are now due for replacement.  
An increase in hire charges for the hall was discussed  
but turned down for the present.

Harvest Supper: Tickets were to be £3.50 with children  
up to 11 years at £2.00 and 50 to be printed.

A menu was agreed and responsibilities allocated  
among those present. All were to gather at 6.00pm  
to set up and lay the tables and provide prizes.



As a result of delays in printing and distributing the draw tickets it was decided to defer the draw until the 9 November and organise this social evening at a meeting immediately beforehand when the taking were known.

Notes on a meeting held on the 4 November 1991.

A total of £350 was expected made up from £140 from tickets distributed by Dave O'Keefe and £162 handed in from the Black and White Horses, the Post Office, and Mesdames Upson, Lock and Gooderham. About £30 was expected later. Expenses at £70 left £280 for distribution as follows:

Prize £100 Village Hall £90 Hospital £90 to which PMB would add £10 in lieu of a Prize to give a round donation.

Agreed to: frame two £50 notes  
produce meal vouchers for the pubs  
to countersign  
number the other prizes and present  
in descending order  
Lionel Coe to be asked to present the prizes.

PMB to write to the pubs thanking them for the meal prizes.

PMB to write an account for the local papers and newsletter.

Arrangements were then made for the Social Evening to be held at the Village Hall on the 9 November at which the Prize Draw would take place.

A report on the event follows.

Stoke Ash Village Hall Committee

10 November 1991

Report for the Village News Section

STOKE ASH

CHILDREN'S HOSPITAL Great St. Ormande Street will receive £100 from the Autumn Draw held at the Village Hall. Mrs M. Whiting of Thrandeston won the first prize of £100. Mr G. West (Diss) and Mr S. Farrow (Stoke Ash) won the second and third prizes of restaurant meals for two donated by the Stoke Ash White Horse and Thorndon Black Horse. A bottle of wine donated by the Cat and Mouse was won by Mr J. Rikkerson of Eye. Nineteen others won the remaining prizes of whisky, wines, chocolates and other attractive prizes. Many helpers ensured the success of the raffle organised by Dave O'Keefe and £140 went to the funds of the Village Hall.



Notes on a business meeting between the Chair, Treasurer and the Secretary, January 1992

1. Food Safety Act. Was registration as a food business in order to continue with the Harvest Supper and similar events now necessary?

PMB to enquire and make recommendations.

2. Charity Commissioners. A return dealing with annual income, accounts and banking information and the naming of a correspondent, was sent to the Commission. This information will be required annually and with this in mind future annual accounts should be audited.

3. Insurance. The recent village hall conference recommended that insurance should cover on an inflation indexed basis:

Buildings for all risks £65000 for SAVH.

Contents at replacement cost, assessed at £6000 for SAVH.

Loss of revenue is not important enough for SAVH to warrant insurance.

Employer liability is a statutory requirement and cover for £2 million is advised, the certificate must be displayed.

Public liability to cover volunteers, third party property and injury, legal costs and compensation with extension to cover food poisoning.

4. Electric heaters. Sheila Clark agreed to obtain estimates for fan heaters or radiant heaters with 6kW capacity.

5. AGM's. PMB agreed to provide a report to the Parish Meeting on 26 March 1992 and to provide notices of the Village Hall AGM at a fortnight in advance.

6. Public safety. A check list of safety precautions obtained at the village hall conference should be displayed and worked through and signed by a member of the committee about monthly.

VILLAGE HALL COMMITTEE REPORT TO THE ANNUAL PARISH MEETING  
26 March 1992

Committee

In March Mrs Sheila Clark announced her intention to resign as Treasurer after producing the accounts for the year to February 1992. The committee is otherwise as elected at the last AGM on 28 February 1991. The next AGM will be held on 30 March 1992.

Events

Three events in aid of Hall funds were held during the year in addition to the regular bingo and whist evenings held every Friday. Profits from the events are given in the accounts, one of the events, a draw, also provided a donation of £100 to the Great St. Ormonde Street Hospital.

Maintenance

Twenty new chairs were purchased from Hall funds to replace the old wooden chairs which had become rickety and the external WC has been replumbed at cost very generously by Mr M. Barclay. A heater and thermostat was fitted by Mr M. Langan to protect the plumbing against frost. A delay switch was wired to the external light at the same time. All this work was carried out in bitterly cold weather on Christmas Eve. The electrical heaters are due to be renewed and quotations are being obtained for this work.

Regular Users

The Hall is in regular use for bingo and whist on Fridays and the WI, Art Guild and yoga classes for a period, on other days. The football pitch is in frequent use.

Charity Commissioners

The Commission is reconstructing its Central Register of Charities and the appropriate return has been completed for the Village Hall. A copy of the return and accounts for 1991 also requested by them and the original letter is attached to this report.



## Finances

1 March 1991-29 February 1992

## Income

Whist drives.....	176.52
Bingo.....	289.68
Beetle drive.....	41.21
Village draw	
Takings.....	368.00
Expenses.....	40.00
Prize.....	100.00
Donation....	100.00
Profit.....	128.00

## Hiring

Art Guild.....	174.00
WI.....	66.00
Yoga.....	30.00
Polling, Parish...	108.00
TOTAL	1082.73

Deposit account..1135.66    Current account..296.00

The agreed reserve of two years minimum running expenses is inflation indexed at 4% to £700 and the surplus will be used to pay for the replacement electric heaters.

To avoid the payment of VAT on major purchases for the Village Hall it is hoped the Parish Council as trustees will agree to payment being made through their account although funded by the Village Hall Committee.

## Expenditure

Caretaker.....	110.00
Electricity.....	136.79
Water.....	44.43
Insurance.....	108.57
Repairs.....	70.44
Replacement chairs	178.54
Miscellaneous.....	178.17
TOTAL.....	826.94

Stoke Ash Village Hall Annual General Meeting

30 March 1992 at 7.30pm at the  
Village Hall

Present: Dave O'Keefe, Ellen Stannard, Joan Gooderham, Gladys Upson, Sheila Coe, Peter Brown, Sylvia Grimley and Betty Worsley.

The minutes of the previous meeting were read and there were no matters arising.

Committee Report for 1991-1992

See earlier entry in this Minute Book.

In the ensuing discussion Sheila Coe and Sylvia Grimley agreed to obtain the labelling for the WCs and Peter Brown undertook to obtain estimates for replacement heaters from Lummis, Mike Langan and Bernard Tatum of 6kw capacity controlled by the audience and a maximum cost of £300.

Election of Committee

In the absence of any new nominations except for Treasurer, were Ellen Stannard was elected by acclaim to replace Sheila Clark who had resigned, the existing committee agreed to continue for another year, i.e. Sheila Coe (Chairman) Peter Brown (Secretary) Sylvia Grimley (WI representative) and Dave O'Keefe (Parish Council).

The Secretary was obtaining quotations for higher levels of insurance to update to present values of £65000 for the building and £6000 for the contents. The fire extinguishers should be checked and fire notices displayed.

Programme for 1992

Events should be held to maintain local interest in the hall as well as to raise funds. A Harvest Supper in September and a Barbecue on the 4 July previously advertised in the Newsletter ~~for~~ April-May and June-July editions were decided upon for the year. The barbecue would include a drinks stall, a raffle and games eg bowling and shooting. If wet the event would held in the village hall.

Replacement Furniture.

Tables were available for about £60 each when ordered through the Council and Sylvia Grimley will enquire about the procedure. Up to £300 could be spent on these. A towbar and trailer was available from John King to dispose of the throw-outs.

The next meeting would be before the barbecue.



# STOKE ASH. VILLAGE HALL.

14-11-94

Income	£	p
HIRE.	275	50
BINGO.	265	86
WHIST.	259	62
TIMS F.R.	160	00
B.B.Q.	201	45
HARVEST SUPPER.	231	21
	1393	64

Payments	£	p
INS.	192	12
ELECTRIC.	92	27
WATER.	34	88
CARETAKER.	160	00
GAS.	11	95
HARVEST SUPPER.	182	16
B.B.Q.	22	79
SUNDRIES.	606	90
	1303	07

Tables & chairs at £450 included?

BALANCE.	90	57
1 JAN. 94.	1952	08
	2,042	65
INTEREST D/A.	25	33
	2,067	98

DEPOSIT A/c.	1,873	06
CURRENT A/c.	194	92
	2,067	98

## STATEMENT OF ACCOUNTS

Stoke Ash Village Hall. Year ending 31st January 1991.

### Receipts 1991

Whist Drives	167.02
Bingo	289.68
Hire of Hall	366.50
Grand Draw	428.00
Photo Sales	16.00
Beetle Drive	41.21
Harvest Supper	68.41
Donation	5.00
Interest High rate dep. acc.	40.34
TOTAL	1422.16

### Expenses 1991

Budget Direct (New chairs)	178.54
Caretaker	110.00
Electricity	136.79
Suffolk Water	44.43
Insurance	108.57
Plumbing (M. Barclay)	60.44
Grand Draw	100.00
First Prize	41.00
Printing	100.00
Donation St Ormond	25.00
Lottery Licence	30.00
Raffle Books	82.17
Harvest Supper	
TOTAL	1026.94

### Accounts reconciliation

From previous years accounts  
Balances brought forward :-

Current Account	292.66
Deposit Account	595.22
Total	887.98

Plus receipts 1991 1422.16

Total 2310.14

Less expenses 1991 1026.94

Total 1283.20

Balance carried forward :-

Current Account	647.54
Deposit Account	635.66
Total	1283.20

Accounts checked and agreed with an overall balance of £1283.20 at 31st December 1991

*[Signature]*

L.F. COE. 7/8/92.



Meeting of the Stoke Ash Village Hall Committee on  
the 15 June 1992

Present: Jimmy McKenzie, Gladys Upson, Ellen Stannard, Dave O'Keefe, Gladys Lock, Peter Brown and Sheila Coe in the Chair.

The minutes of the previous meeting (the AGM) were read. The decision not to register as a food business because the usage of the hall did not justify it was taken at the AGM but omitted from the minutes in error. WC labels had been obtained and PMB agreed to fix them when he completed the repair to the drain pipe and possibly the WC door bolt (if D O'K had not attended to this in the meantime). Heater estimates were available from Tatum and shortly from Langham, Lummis had yet to be contacted. An application form for a grant from the District Council had been obtained in case the estimates were higher than the committee expected. The new insurance arrangements were in force at a reduced price. Tables could now be purchased when prices between several suppliers were compared.

Barbecue

Arrangements for the barbecue were discussed. J. MCK had requested space for a stall to sell items to raise funds for the Telethon charity and several other people had expressed interest in running stalls privately. The school might also run a stall for school funds. It was agreed to let stall space for £5.

Publicity would be in the hands of D.O'K by posters and the local Press, the admission price was set at 25p per adult. The menu was agreed on sausages, burgers, fresh chicken drumsticks, long and round rolls, tomato ketchup, onions and barbecue sauce. The charge was to be about 60p and budgeted for 50 meals.

Drinks-3 trays of cans of Coke, shandy and orange juice and squash.

Draw-50p per strip with prizes provided by the committee. Games-shooting, bean bags, roll-a-ball, bowling and plastic eggs.

Morris dancers would be invited to perform if D.O'K could obtain a reasonable charge.

The Harvest Supper was scheduled for 26 September and an entertainer should be booked now, suggestions to Sheila Coe.

Meeting of the Stoke Ash Village Hall Committee on  
the 1st September 1992

Present: Sylvia Grimley, Dave O'Keefe, Ellen Stannard, Gladys Lock, Joan Gooderham and Peter Brown with Sheila Coe in the Chair.

The Minutes of the previous meeting were read and agreed.

Matters arising: Estimates for the heaters had now been received from three suppliers and the committee agreed to proceed with the application for a grant from the Council for four halogen heaters and ask the contractor to fit dimmers (without grant aid) as well for which we would carry the full cost. M. Langan was approved as the contractor.

In future when private stall holders were allowed to join in with a Village Hall event they would not be permitted to compete in raffles or sales with the activities organised by the Village Hall Committee.

Finances: Funds stood at £1265 total of which £700 was the reserve to carry the hall through an unprofitable period and to pay for major maintenance work due in 1995. About £500 therefore was available to pay for the heaters.

Maintenance: Dave O'Keefe agreed to see to the damaged drainpipe and manhole cover.

The committee unpacked the three new tables and discarded two old ones after the meeting.

Harvest Supper: The date was set for Saturday 26 September at 7.00pm.-helpers at 6.00pm and tickets were priced at £3.50 for adults and £2.00 for children under 11. Helpers for this event were to be: Sheila Coe, Sylvia Grimley, Sheila Clark, Ellen Stannard, Joan Gooderham, Gladys Upson, Gladys Lock and Dave O'Keefe. The vicar and the pastor would be given two tickets each.



STOKE ASH VILLAGE HALL  
COMMITTEE

Committee meeting February 1st at 7.30pm  
at the Village Hall.

Agenda

1. Minutes of the previous meeting
2. Matters arising
3. Budget and Finances
4. Report to Trustees and Charity  
Commissioners
5. Programme for the year
6. Any other business

Meeting of the Village Hall Committee held on the 1 February  
1993 at 7.30pm.

Present were Ellen Stannard, Dave O'Keefe, Joan Gooderham,  
Gladys Upson, Peter Brown with Sheila Coe in the Chair.

Minutes were read and agreed.

Matters arising: The new heaters had been inspected by the  
Council electrician and subject to clearance for the  
payment of the grant from Mr Long of the Council the  
committee agreed to payment to the electrical contractor.

The drainpipe and manhole cover had been replaced by  
Dave O'Keefe and all was in order. The last Church event  
had left behind some items of possible value and these  
were to be disposed of in a week unless they were claimed  
following enquiries. Discarded chairs, tables and other  
items were heaped together after the meeting ready for  
immediate disposal.

Budget and Finances: To complete the year's accounts the  
receipts for the insurance and lottery renewal were required  
by the Treasurer. The Art Guild, Parish Council and WI will  
be billed to make up the income for the year. The reserve  
will be inflated by 3% to £720 to cover redecoration by  
1995 at the latest. Total funds in Hall accounts stood at  
£1707 and after allowing for liabilities over expenditure  
estimated at £325 and the reserve a sum of about £500 was  
available for purchases.

It was proposed that this money should be spent on  
improving the fire safety of the Hall and improving the  
kitchen.

Fire: Investigate current regulations, service the fire  
extinguisher (£25), fireproof the curtains (£10), ensure the  
kitchen door was available as a fire escape, other expenditure  
to meet regulations would probably be small.

Kitchen: Electric blower heater and secondhand fridge and  
cupboard were estimated at £190.

Other items: A hall sign and projection screen at about  
£300 were considered to be useful additions.

Report to the Parish Council and the Charity Commissioners:

The report would be written by the Secretary when the  
accounts became available.

Programme for the year: Three events were decided on, the  
Harvest Supper and a barbecue in June. The third event was  
proposed by Jimmy McKenzie and would be a fete with half the  
proceeds to the Hall and half to the Gateway Club. This was  
accepted provided it did not clash with the barbecue in June.

Any other business: The AGM was set for Monday 22 March 1993 and  
the Secretary agreed to type a notice for immediate entry in  
the Newsletter and Dave O'Keefe would produce some posters.



# Village Hall Committee Report for 1992 to the Annual Parish Meeting

Committee 1992

Chair; Mrs S. Coe: Treasurer; Mrs E. Stannard: Secretary; Mr P. Brown

## Maintenance

Five new metal and plastic tables were purchased to replace worm-eaten wooden tables and proved to be very satisfactory in use. Negotiations were successfully concluded with Mid Suffolk District Council for a grant in part payment for the installation of electric halogen heaters to replace obsolete and dangerous electric fires. The heaters have been fitted and passed inspection and the grant paid after the closure of the 1992 accounts.

## Events

Two funding raising events were organised by the Village Hall Committee and the hall was let to a villager for a charity event. Major contributions were made to village hall funds by the whist and bingo organisers and the W.I., Art Guild and Keep Fit classes also hired the hall during the year.

## Charity Commissioners

The presentation of the accounts was queried by the Charity Commissioners and this year's accounts have been compiled under headings of "Receipts" and "Payments" and audited to comply with the Commissioners requirements.

## Finances

The Accounts for 1992 are attached; within the total balance of £1707.43 held in the Village Hall Accounts is included £725 held in reserve for major redecoration and to cover minimum running expenses (£300pa). It is hoped the Parish Council will seek to encourage new village activities which will in turn help to maintain the viability of the Village Hall.

P. M. Brown  
Hon. Secretary

23 March 1993

## STOKE ASH VILLAGE HALL

### RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 DECEMBER, 1992.

1991	RECEIPTS	
167.02	Whist Drives	£
280.68	Bingo	238.94
366.50	Hire of Hall	461.02
428.00	Grand Draw	461.50
---	Barbecue	---
16.00	Photo Sales	140.55
68.41	Harvest Supper	---
41.21	Beetle Drive	213.94
---	Sale of table	---
5.00	Donation	1.00
<del>40.34</del>	<del>Interest on Higher Rate</del>	<del>---</del>
40.34	Deposit Account	62.37
£1422.16		1570.32
	PAYMENTS	
44.43	Water	46.66
136.79	Electricity	152.42
130.00	Cleaner	130.00
178.54	Purchase of new chairs	---
108.57	Insurance	127.75
---	Gas	11.95
25.00	Lottery Licence	17.50
82.17	Harvest Supper	101.94
---	Electrical work	225.92
60.44	Plumbing	---
---	Purchase of new tables	306.25
241.00	Grand Draw	---
---	Water pipes and drain cover	14.09
---	Toilet signs	17.20
---	Purchase of Cash Book	3.41
40.00	Purchase of raffle books	---
£1026.04		1155.09
£395.22	Excess of Receipts over Payments	£424.23

P.T.O.



202.66	Opening Balances:		
505.32	Current Account	647.54	
	Higher Rate Deposit Account	635.66	
305.22	Excess for the year	1282.20	
<u>£1283.20</u>		<u>424.23</u>	
			<u>£1707.43</u>
	Closing Balances		
647.54	Current Account	809.40	
635.66	Higher Rate Deposit Account	808.03	
<u>£1283.20</u>			<u>£1707.43</u>

I have checked all the figures against the vouchers provided or I have accepted. In a few instances, the explanations given. All the transactions are confirmed by the bank statements, which record the balances shown.

*Dwight Vandy* 17 Nov 1993

Poems - The Thousandth Man

## The Thousandth Man

ONE man in a thousand, Solomon says.  
Will stick more close than a brother.  
And it's worth while seeking him half your days  
If you find him before the other.

Nine hundred and ninety-nine depend  
On what the world sees in you,  
But the Thousandth Man will stand your friend  
With the whole round world agin you.

'Tis neither promise nor prayer nor show  
Will settle the finding for 'ee.  
Nine hundred and ninety-nine of 'em go  
By your looks, or your acts, or your glory.

But if he finds you and you find him,  
The rest of the world don't matter;  
For the Thousandth Man will sink or swim  
With you in any water.

Page 1 of 1

## STOKE ASH VILLAGE HALL.

March 1993

CURRENT A/c. 1992. 31st DEC. 1707.43  
31st DECEMBER 809.40. HIGHER RATE A/c. Sheila Coe, 898.03. 'Keefe.  
300.00 + -300.00 ved.  
1109.40. 598.03  
Payments TO 22nd MARCH 1015.00 - s accepted.

RECEIPTS TO 22.3.93 94.40 were  
435.69. ar had  
530.09. As AT 22.3.93 ers of  
598.03 he due  
1128.12 the Eye  
Estimated the use  
Included for 1993-4 id) was  
Ins. due April £130 = 170 -  
Electric May £40 = 25 - Stanley at  
Electric Sept £40 = 25 - charge  
Water Sept £24.92. 30 - charge stimulated  
Running repairs 50 & blood  
1 or the whist  
ple to  
was resolved  
newsletter  
lub and invite  
eg a  
vity  
cretary  
rite to  
for their

Running repairs 50

Minimum

running costs £300



Stoke Ash Village Hall Committee Meeting  
7.30pm on the 26 April 1993

Present: Ellen Stannard, Dave O'Keefe, Joan Gooderham, Gladys Upson, Peter Brown with Sheila Coe in the Chair.

Minutes of the previous meeting were read and agreed.

Matters arising: M. Langan had been paid for fitting the new heaters and the old wooden chairs were given in aid of Roumanian relief and taken away. The electric blower heater given by Ellen Stannard was not well sited and consequently not often used and the former inadequate panel heater still remained in service. Now that the blower was resited the panel heater could be disposed of via an advertisement displayed in the Post Office.

Two quotes had been obtained for the hall sign, one by D.O.K. for £110 for a sign 9'X1'6" and an 'Entrance' sign, another by S.C. for £50 (4'X2') from Geoff. Wilson Tel: 0831 853090. S.C. agreed to ask for more details.

To improve our fire precautions a key was needed to open the kitchen door for use as a fire exit and D.O.K. or S.C. agreed to have one cut if the original key could not be found.

Finances: £1136 was in the bank and some £100 was due from users, with liabilities allowed for and the reserve inflated to £720 a balance of £430 was available for improvements. The Mother and Child Group wanted to use the Hall when the Pyramid bus failed to turn up. It was agreed to encourage this use by offering the Hall at a reduced rent of £2.50 or less provided expenses were met, as payment could be made when the key is collected.

Events: Preliminary decisions about the Barbeque were made, to be held on July 10, advertised in the newsletter at the end of May, stalls let at £5.25p admission, a raffle would be arranged by the Committee so none would be allowed by the stallholders.

A.O.B.: An inaugural meeting intended to stimulate use of the Hall by encouraging the formation of clubs was proposed for the 14 June. Future events such as the Harvest Supper would be held jointly with the Church and Chapel and perhaps the W.I. on other occasions again to encourage further support for the village hall.

Next meeting: About a week before the Barbeque.

Village Hall Committee Report for 1993 to the Annual Parish Meeting

Committee 1993

Chair: Mrs S. Coe; Treasurer Mrs E. Stannard; Secretary Mr P. Brown

Events

The number of villagers attending the Village Hall AGM was too small to support the organizing of fund-raising events (by themselves). It was agreed at the meeting to ask for help from the church and chapel in the running of the Harvest Supper and to encourage greater use of the Hall by local organisations. With the change of pastor the chapel was not contacted in time to contribute to the Supper but the Church's contribution was successful, and other groups and charity events raised more money for the Hall to bring the total income for the year above that for 1992.

Finances

The audited accounts for 1993 are attached; within the total balance of £1952 is included £800 held in reserve for major repairs and decoration and to cover minimum running costs in a lean year. The balance will be used to complete the fire precautions and the purchase of necessary equipment.

Maintenance

New heaters and fire safety equipment have been installed this year and the programme will be completed by the treatment of the curtains with fire-retardant.

VAT on Fuel

The introduction of VAT on fuel makes it advisable for the fuel bills to be addressed directly to the Parish Council as the Hall Trustees. The Village Hall Management Trustees could pay the bill out of hiring charges less the VAT and the Council would settle the account subsequently reclaiming the tax. The Committee requests the Council to notify Eastern Electricity of this change in the account title.



STOKE ASH VILLAGE HALL ACCOUNT FOR YEAR ENDED 31 DECEMBER, 1993.

1992	RECEIPTS		
237.94	Whist drives	233.25	
401.02	Bingo	370.26	
461.50	Hire of Hall	319.00	
140.35	Barbecue	101.4	
215.94	Harvest Supper	271.1	
1.00	Sale of chairs	2.00	
-	Donations	6.00	
-	Share of proceeds: Jimmy's Jumble	870.00	
-	Share of proceeds: Jimmy's Fete	100.00	
-	P.L.D.C. Grant	540.00	
62.37	B-R Deposit Account Interest	23.39	
<u>1579.32</u>		<u>1977.09</u>	
	Payments		
46.66	Water	42.70	
152.42	Electricity	117.16	
130.00	Cleaner	120.00	
127.75	Insurance	170.65	
11.25	Gas	11.25	
101.94	Harvest supper	162.72	
-	Harvest Supper: Parochial Church	50.00	
-	Council's share of proceeds		
-	Barbecue	46.25	
-	Purchase of new heaters	18.92	
-	Purchase of new fire equipment	8.30	
-	Purchase of 2 trays	2.20	
260.32	Electrical work, signs, toilet cover.	-	
306.25	Purchase of table	-	
17.50	Lottery licence	-	
<u>1155.09</u>		<u>1732.44</u>	
<u>2424.23</u>	Excess of receipts over payments	<u>2244.65</u>	
	Opening balances		
147.54	Current Account	109.40	
339.66	B-R Deposit Account	1.00	
1203.20		<u>1707.43</u>	
<u>424.23</u>	Excess for the year	<u>244.22</u>	
<u>1707.43</u>		<u>1952.08</u>	
	Closing balances		
109.40	Current Account	104.25	
338.03	B-R Deposit Account	103.73	
<u>1707.43</u>		<u>208.00</u>	

Harvest Supper Planning Meeting.

Held at the Village Hall on the 31 August 1993.

Present: Mrs King, Mrs Shoebridge, Mrs Worsley, M/s Diane Poppy, Mrs Gooderham, Mrs Upson, Mrs Coe, Mr Brown and Mr Vaudrey. Apologies were received from Mrs Vaudrey.

Arrangements were made for the Harvest Supper on 2 October 1993.

Harvest Supper Follow-up Meeting.

Held at the Village Hall on the 5 October 1993 to Apportion the costs and profits from the Harvest Supper.

Stoke Ash Village Hall Annual General Meeting

Held at 7.30pm at the Village Hall on 16 May 1994

Present: Dave O'Keefe, Ellen Stannard, Joan Gooderham, Gladys Upson, Sheila Coe (Chair) and Peter Brown

Minutes of the previous meeting were read and signed. Mrs Upson reported that an enquiry into the use of the village hall had been received from the Department of the Heritage and she had completed the enquiry form and returned it.

Report: The report to the Parish Meeting was read and accepted in arrears by this meeting. In the accounts it was noted that the electricity charge was lower this year possibly due to the newly installed heaters. To clarify the situation with respect to VAT the account name would be changed to The Trustees to the Village Hall c/o The Treasurer (currently Mrs Stannard) and the Secretary agreed to contact Eastern Electricity to make this change. Payment would then be made via the Parish Council which can reclaim the Vat now imposed on fuel.

Maintenance: The Calor heater needed attention and some means of securely storing the spare gas bottle outside was advisable. One fluorescent light was defective. The grass around the side of the hall required cutting.

Some equipment was needed - teaspoons (up to 1 doz.), glasses eg 3 doz. 1/2 pint tumblers up to £30.

cooker, up to £200  
three new tables, about £220  
15 new chairs, about £160

The old wooden chairs could be disposed of at Jimmy McKenzies fete.

The WI wished to donate a seat to the village green and they were thinking of a concrete design to be made by Chris Kesaru. A standard design from an established supplier was to be preferred and the WI were asked to look further perhaps asking Suffolk or the Parish Council.



Elections: All present members were willing to continue in their present roles and as there were no nominations the committee remained unchanged with Sheila Coe in the chair, Ellen Stannard as Treasurer and Peter Brown as Secretary.

Finances: Total funds stood at £1956 making the new equipment affordable in the coming year even when a sum was kept back for external redecoration in 1995.

Payment for caretaking, currently undertaken by Mrs Upson, was considered and the Committee agreed an increase from £10 per month, to £5 per week. Mrs Upson remained present during these discussions but did not speak in support of the proposal.

Events: A barbeque on 25 June from 6.00-8.00pm and a Harvest Supper on 1 October were agreed upon. The latter would require additional help to organise it and the church and chapel would be asked to participate and share any profits.

#### Stoke Ash Village Hall Committee Meeting on 20 June 1994

Present: Dave O'Keefe, Ellen Stannard, Joan Gooderham, Gladys Upson, Sheila Coe (chair) and Peter Brown.

Minutes of the previous meeting were read and approved.

Equipment: Chairs and tables had been ordered and Chris Kesaru agreed to make a gas bottle storage system. There had been no further progress on the WI seat. A cooker had not yet been ordered but was essential for the forthcoming barbeque as the present cooker was defective.

Publicity: Posters for all events should be displayed at the Brockford end of the village as well as the other end. Sheila Coe will arrange notification of events in the Newsletter. We should note the names of all village attendees to events to obtain more helpers, possibly encouraged by the offer of cut price entry.

Harvest Supper: Church and chapel had been asked to participate and the church had agreed.

Barbeque: Plans were made for the BBQ. The shooting gallery would require notification to the insurance company. Apparently the police had approved the site as a shooting range in the past and it would be useful to find the letter and file it.

#### Report of the Village Hall Committee to the Annual Parish Meeting (1994-95)

Village Hall Committee: Chair Mrs S. Coe; Treasurer Mrs E. Stannard; Secretary Mr P. M. Brown.

During the year Mrs Gladys Upson received a presentation to commemorate her retirement from Caretaker to the Village Hall after many years of tireless effort to keep the hall in good order. She will continue to help fund-raising through the whist and bingo evenings.

Mrs Linda Monroe is now Caretaker.

Events: Mr Jimmy McKenzie held fetes and sales during the year and contributed £160 to the Hall as well as contributions to other charities. The Harvest Supper was again held jointly with the Church Council and in the summer a successful barbeque raised further sums for the hall.

Early in 1995 a junior youth club was re-started after a lapse of some ten years helped by a residue of money from the previous club. The club continues to flourish and will shortly require some outdoor equipment when evenings are light enough to allow outdoor play.

Finances: The audited accounts for 1994 are attached. After major equipment purchases total funds stood at £2088 (£1952 for 1993) despite a slightly lower income for the year, £1540 against £1637 for 1993 (Mid-Suffolk District Council grant excluded). A major spend on external maintenance is expected in 1995 and reserves will be severely depleted.

Maintenance: Our fire equipment has been updated and the curtains fire proofed. A secondhand cooker has been purchased to replace the old defective one and more new tables and chairs have been bought so that the old wooden furniture is being steadily replaced.

Stoke Ash W.I. donated a picnic bench to the village and the village hall funds paid for a pavement base. This feature appears popular with young people when playing and it is hoped will be used by older persons during the summer months.

Wash Lane: The project in cooperation with the school to open up and enhance the lane is now complete in its first phase. The first half of the hedge extension is now well established and the final extension under the power lines is now coming into bud. The extended hedge, it is hoped, will link the isolated woodland in Wash Lane to the playing field and village gardens to the benefit of wildlife and the natural history interests of the villagers.

Trees planted in the wooded area are growing only slowly and probably will only flourish when they overtop the hedge. A gap created by the fall and clearance of a dead elm has been planted with two oak trees which should thrive better in this open space.

The school head teacher has expressed an interest in using the carpentry class to make nest boxes and this could be followed up if the Parish Council approves.



## STOKE ASS VILLAGE HALL

## RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 December, 1994.

1993	RECEIPTS	£	£
233.25	Whist Drives		
370.26	Bingo	290.64	
319.00	Hire of Hall	334.31	
191.48	Barbecue	287.50	
271.71	Harvest Supper	201.45	
220.00	Share of proceeds of Jimmie's fund-raisers	231.21	
		160.00	
2.00	Sale of chair		
6.00	Donation	-	
340.00	M.S.D.C. grant	-	
-	Interest: Current Account	-	
23.39	Higher-Rate Deposit Account	0.43	
1977.09		34.60	
		<u>1540.14</u>	
		1540.14	
	PAYMENTS		
42.70	Water	34.88	
117.16	Electricity	120.84	
120.00	Cleaner	200.00	
170.65	Insurance	192.12	
11.95	Gas	22.25	
162.72	Harvest Supper	127.83	
50.00	Harvest Supper: Parochial Church Council's share of proceeds	54.33	
46.78	Barbecue	22.79	
	Purchases:		
918.98	Heaters	-	
891.30	Fire equipment	53.46	
2.20	Trays	-	
-	Tables and chairs	374.55	
-	Cooker	140.00	
-	Slabs and cement	28.89	
-	Newsletter: donation and advertisement	10.00	
1732.44	Mrs Upson's retirement present	13.00	
		<u>1403.94</u>	
244.65	Excess of Receipts over Payments		<u>2135.20</u>

809.40	OPENING BALANCES	
-	Current Account	-
898.03	Community Account	194.35
1707.43	Deposit Account	1757.73
244.65		
<u>1952.08</u>	Excess for the year	1952.08
		136.20
		<u>2038.28</u>
	CLOSING BALANCES	
194.35	Community Account	205.95
1757.73	Deposit Account	1882.33
<u>1952.08</u>		<u>2038.28</u>

I have examined the records and documents from which these accounts were prepared. The transactions are confirmed by the bank statements, which record the balances shown.

*Oliver Vandy*

20 March, 1995.



Stoke Ash Village Hall Committee Meeting on 24 April 1995

Present: Dave O'Keeffe, Joan Gooderham, Gladys Upson, Ellen Stannard, Sheila Coe and Peter Brown.

Minutes: The minutes of the previous meeting were read and approved

Matters arising: Now that the hall was fully furnished the question of cutlery was discussed. Sufficient cups, saucers, and tea plates were available but we required dinner plates, dinner forks and dessert spoons and teaspoons. Sheila Coe would check with Sheila Clark about her redundant cutlery and crockery. Dave O'Keeffe would make enquiries in the catering trade.

Maintenance: The secretary would obtain quotations for internal and external redecoration and repair which were now due.

The chain link fence was also due for repair or replacement and Quotations were required for these items. The Parish Council would be asked for financial assistance.

Youth club: It was agreed that the club should pay for only one hour's rent for its use of the hall. It needs a basketball net and the Parish Council will be asked for a grant also.

Events: Jimmy McKenzie was proposing to run a fete and car boot sale in August. A barbeque would be run with the fete.

Another barbeque was proposed for July 1st.

Sheila Coe would book an entertainer for the Harvest Supper for the 7th October.

Any other business: The charge for the use of the hall as a polling station was increased to 16X£3=£48.

The events proposed above would be entered in the newsletter.

Next meeting to discuss events 22 May 1995

Stoke Ash Village Hall Committee Meeting on 20 November 1995

Present: Ellen Stannard, Joan Gooderham, Sheila Coe and Peter Brown  
and Dave O'Keeffe.

Minutes: Minutes of the previous meeting had not been prepared and information on the business was obtained from the rough notes.

Matters arising: The cutlery that Mrs Clarke had for sale was too great in quantity and dear in price for our purposes. It was agreed to advertise in the Free Ads for a secondhand set of 50 place settings for the village hall.

One wooden table remained in use but it was decided not to replace at this stage.

There was a proposal from the District Council to run a main sewer through the village and the committee decided to opt provisionally for the hall to be connected. Sheila Coe would complete the application form and return it to the council.

Maintenance: Replacement of the existing dilapidated chain link fence by a similar one would cost about £1000. This seemed very expensive as the present fence was less than twenty years old and already needed replacement. A hedge was the preferred replacement to give shelter to the playing field and the hall building from westerly winds. The cost would probably be £150 and the parish council will be asked to provide the funds.

Youth Club: Twenty three attended on Halloween and the usual attendance was 15-20. The 50p fee adequately financed the club. Help was available from other villages whose children used the club and a table tennis table was now available to replace the old unstable one.

Notice boards: The committee agreed to the parish council's proposal to replace the notice board with a new one in the present position. A pinboard was required by the Youth Club.

A.O.B.: Mike Barclay will be asked by the secretary to repair the leaking tap in the W.C.

Next meeting: Early February.



Stoke Ash Village Hall Committee Meeting on 6 February 1996

Present: Joan Gooderham, Ellen Stannard, Sheila Coe, Dave O'Keeffe and Peter Brown.

Minutes of the previous meeting were read and approved.

Matters arising: The Parish Council had agreed to contribute towards the cost of a hedge and equipment for the youth club but was looking for a grant from the District Council. Peter Brown was investigating the finances. Volunteers would be needed to tidy the old fence and plant the new hedge.

There was no further progress to report on the acquisition of cutlery. Dave O'Keeffe would place an ad. in the free advertiser for a 50 place set.

Application had been made to connect the hall to the proposed main drainage. It would be advisable to obtain the charge levied by Anglian Water on village halls.

Events: Gladys Upson wished to stop organising and money collection for the whist evenings. Although most players came from outside the village it was felt that they should organise their own event and not rely on the hall committee for this. Sheila Coe agreed to attend the next whist evening to explain the situation and ask for volunteer organisers.

Finances: The annual accounts for 1995 were prepared and audited. Peter Brown agreed to write a report and present it with the accounts to the Parish Meeting.

Events: AGM in March if possible.

Barbeque? cheese and wine on May 18th.

Harvest supper October 5th.

Sheila would insert these in the newsletter.

The village should deliver a welcome letter to newcomers and whist and bingo could be advertised in the Wickham newsletter.

A satisfactory store for gas bottles was not available, this together with a gap above the outside WC door and the broken gutter drainpipe joint would be put to Peter Ward for action.

The next meeting would be the AGM

Report of the Village Hall Committee to the Annual Parish Meeting (1995-6)

Village Hall Committee: Chair Mrs S. Coe; Treasurer Mrs E. Stannard Secretary Mr P.M. Brown.

During the year Mrs Linda Monroe has successfully taken over the caretaking and booking of the hall.

Finances (see attached audited accounts)

Bingo and whist drives continue to be the main fund-raising activities for the hall but may be affected adversely in the future. Mrs Upson is retiring from the organisation of these events. A replacement able to match her untiring efforts over the years has yet to be found. Similarly Jimmy McKenzie is unable to give so much of his time to village fund-raising and his earnings for the village hall decreased this year. Hire of the hall and the summer barbeque made a large contribution to funds. Together, with a significant/ from the harvest supper, shared with the Parochial Parish Council for their help, we earned an excess of £134.10p of income over expenditure.

Total funds stand at £2222.38p but a large sum must be allowed for the external repair and redecoration of the hall. This maintenance work had to be deferred from autumn 1995 to the spring 1996 because of the early onset of wet weather. The internal redecoration, however, was completed on schedule in the year.

Activities

The youth club attracted more and more juniors from Stoke Ash and neighbouring villages and is financially self-supporting. Mrs Stannard must be credited with this success, ably helped by Sue and Dave O'Keeffe, Linda Monroe and others from adjacent villages.

Wash Lane

Apart from some trimming back, to prevent the newest length of hedge from being choked, work on Wash Lane is now completed. The faster trees are now visible from the road.

The village hall requires a length of hedge to replace the dilapidated chainlink fence to the eastern boundary and provide shelter for the playing field, particularly when in use by the youth club on a sharp evening early in the year. The necessary funds are being sought.

This boundary hedge, the W.I. commemorative trees and the Wash Lane hedge, when fully grown, should provide an attractive and sheltered setting for the village hall.

*[Handwritten signature]*



## STOKE ASH VILLAGE HALL

Summary of Accounts for year ending <sup>31 December</sup> 1995

## Transactions

1994	Receipts	£
290.64	Whist Drives	253.70
334.31	Bingo	371.24
287.50	Hire of Hall	328.50
201.45	Barbecue	188.06
231.21	Harvest Supper	270.00
160.00	Jims Fund-raising	65.00
34.60	Interest from Higher Rate Deposit a/c	52.32
.43	Interest from Community a/c	2.26
-----		
1540.14	Total	1531.08
	Payments	
34.88	Water	31.68
120.84	Electricity	121.57
200.00	Cleaner	240.00
192.12	Insurance	188.56
22.25	Gas Heater	14.10
127.83	Harvest Supper	91.43
54.33	Harvest Supper Stoke Ash P.C.Cl Share	83.28
22.79	Barbeque	63.02
19.00	Newsletter Advertisement	15.00
---	Maintenance/Repairs	508.49
---	Bingo Books	25.80
---	Cleaning materials	14.05
53.46	Fire Equipment	---
374.55	Tables & Chairs	---
140.00	Cooker	---
28.89	Slabs & Cement	---
13.00	Mrs Upson's Retirement Present	---
-----		
1403.94	Total	1396.98
-----		
136.20	Excess of Receipts over Payments	134.10

## Bank Accounts

## Opening Balances

194.35	Community Account	205.95
1775.73	Higher Rate Deposit Account	1882.23
-----		
1952.08		2088.28
136.20	Plus excess for the year	134.10
-----		
2088.28	Totals	2222.38

## Closing Balances

205.95	Community Account	287.73
1882.33	Higher Rate Deposit Account	1934.65
-----		
2088.28	Totals	2222.38

I have examined and checked all the records and documents from which this summary has been prepared. I agree the account balances shown which are confirmed by bank statements.



L.F. Coe.

28th January 1996



Meeting of the Stoke Ash Village Hall Committee  
on 13 May 1996  
Combined AGM and Committee Meeting.

Present: Rita and Tony Puxton, Dave O'Keefe, Ellen Stannard, Joan Corderham, Sheila Lee (in the chair) and Peter Brown.

The minutes of the 1994-5 AGM and the Parish Report for 1995 were read and signed. All persons present comprised the new Committee with officers as before. No progress had been made on the acquisition of a new hall; attendance at which and brings of down on previous years. The Cider Upson continues to attend but does not play an active role. Hedge planting to the eastern boundary had been delayed to Autumn 1996 to gain a grant from the Med. Suffolk District Council. Redecoration and repair to the outside of the hall was not started in Autumn 1995 and is now scheduled for Spring 1996.

After some discussion connection of the Village Hall to the forthcoming main drainage was agreed. The Secretary was authorised to negotiate the terms of the connection up to a maximum cost of £500.

Discussion then turned to the forthcoming Cheese and Wine Party to be held on 18 May at 8.00pm. Price £2.50 for food and drink then 70-75p per glass of wine.

A Harvest Supper will be held in the Autumn preceded by an organising meeting.



Minutes of the Village Hall Committee meeting on the 28 August 1996

Present: Sylvia Grimley, Joan Gooderham, Ellen Stannard, Alan Shoebridge  
Sheila Coe (Chair), Peter Brown, Oliver Vaudrey and Dave O'Keefe.

Minutes of the previous meeting were read and approved.

Arrangements for the Harvest Supper were made. It was set for 5 October 1996. Volunteers to arrive at 5.30pm, doors open at 6.30pm and the meal at 6.45pm. Price £4.50 adults and £2.00 for the under-twelves. The rector, Rev. Fred Burningham and Mrs Burningham would be invited. (Note that next year the Chapel and any other denominations in the village should be invited in order to maintain our non-denominational status)

Four posters would be prepared by Dave O'Keefe and tickets by Lionel Coe. The event had already been advertised in the village Newsletter.

The committee then nominated themselves, largely, and others to supply food, table decorations, cutlery and raffle prizes. Entertainment had already been booked at a charge of £15 for charity plus mileage and a free meal.

No further business was discussed and the meeting closed at approximately 9.30pm.

Report for 1996 of the Village Hall Committee to the Annual Parish Meeting

Village Hall Committee: Chair Mrs S. Coe, Treasurer Mrs E Stannard  
Secretary Mr P M Brown.

Finances (See attached audited accounts)

The Hall continues to be used regularly for whist drives, bingo, WI meetings and the Art Guild which between them more than covers the running costs. Additional income this year came from cheese and wine and the annual harvest supper organised jointly with the Parochial Parish Council. Compensation for pipe-laying for the mains drainage scheme provided £130 and a further <sup>sub</sup> will be made in 1997. The Hall is now connected to mains drainage at no cost to hall funds and has been repaired and redecorated externally. The cost of the latter has been written off in one year hence the apparent deficit for 1996.

Development

The planting in Wash Lane is now well established with virtually no loss at the end nearest the hall. The hedge and several sapling trees are now visible from the road although not yet a conspicuous feature. In a few years they will provide a setting for the hall and some shelter.

A hedge on the playing field boundary was planted in the autumn and should be firmly established provided it is not disturbed and in a few years will give shelter to the playing field. Annoyingly a tree planted at the focal point of the overall scheme by the WI has been vandalised. The new hedge was paid for by the Parish Council with grant-aid from MSDC.

Vandalism

This has been a problem during the year and petty damage has been caused. Newly fitted external security lights have driven the vandals to the outer darkness and protected the illuminated part of the building. As a bonus car parking is now easier and the caretaker finds the approaches less creepy when opening the hall in darkness.



March 1997



# STOKE ASH VILLAGE HALL

## Summary of Accounts for year ending 31st December 1996

1995 £	Receipts	1996 £
253.70	Whist Drives	
371.24	Bingo	244.09
328.50	Hire of Hall	281.63
186.06	Barbecue	334.00
--	Cheese & Wine	--
270.00	Harvest Supper	161.50
65.00	Jim's Fund Raising	203.00
	Electricity Pole (land rent)	--
--	VAT Rebate	17.17
--	Anglian Water (sewer compensation)	26.68
52.32	Interest from Higher Rate Deposit Acc.	130.00
2.26	Interest from Community Acc.	38.92
		2.75
-----		-----
1531.08	<b>Total</b>	<b>1439.74</b>
	<b>Payments</b>	
31.68	Water	34.05
121.57	Electricity	90.48
240.00	Cleaner	240.00
188.56	Insurance	193.63
14.10	Gas(for heater)	24.24
63.02	Barbecue Expenditure	--
91.43	Harvest Supper Expenditure	85.97
83.28	Harvest Supper Church Share	52.50
--	Cheese & Wine Expenditure	71.42
15.00	Newsletter Advertisement	15.00
508.49	Hall Maintenance & Repairs	1361.40
25.80	Bingo Books	27.43
14.05	Cleaning Materials	14.14
-----		-----
1396.98	<b>Total</b>	<b>2210.26</b>

1996 Receipts = 1439.74

1996 Payments = 2210.26

Deficit = 770.52

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## Bank Accounts

1995 £		1996 £
	Opening Balances	
205.95	Community Account	287.73
1882.23	Higher Rate Deposit Account	1934.65
-----		-----
2088.28		<b>2222.38</b>
134.10	Plus excess for 1995	--
--	Minus deficit for 1996	770.52
	Closing Balances	
-----		-----
2222.38		<b>1451.86</b>
287.73	Community Account	178.29
1934.65	Higher Rate Deposit Account	1273.57
-----		-----
2222.38	<b>Totals</b>	<b>1451.86</b>

I have checked all the records and documents from which this summary has been prepared. The Account balances, as shown above, are confirmed by the Bank Statements.



L.F. Coe.

27th February 1997



Stoke Ash Village HallCombined AGM and Committee meeting on the 19th March 1997

Present: Sheila Coe, Ellen Stannard, Joan Gooderham and Peter Brown.  
Minutes of the 1996 AGM and the Report to the Parish Meeting of 1997 were read.

Matters arising: The Hall is now connected to mains drainage and consequently the septic tank should be drained and filled in. Greg to be asked to do this.

The puddle in front of the Hall formed after heavy rain is causing surface deterioration of the front wall. The Parish council will be asked to contact the appropriate authorities to solve the drainage problem. Peter Ward to be asked to complete the repair of the vandal damage to the back door (and the notice board belonging to the Parish Council).

New Committee: The old committee re-elected itself.

There is a dire need for the Committee to be strengthened by the recruitment of new members. Sheila Coe agreed to approach Rita and Tony and Quentin. Peter Brown will ask Ann Warr-Ward and Alan Vince to join the committee.

Next meeting: Thursday May 8th to plan the years events.

Village Hall Committee Meeting 5 May 1997

Present: Ellen Stannard, Joan Gooderham, Hilary Hirst, Ann Warr-Ward, Sheila Coe (chair), Peter Brown (secretary)

Minutes were read and agreed.

Matters arising: Greg drained the septic tank which was filled with ground water. The tank was not filled with liquid pending an investigation by <sup>Hygiene</sup> ~~the~~ water to trace the source of the incoming water.

A puddle formed across the road in recent rains. Peter Ward to be asked to repair drain pipe and parish council notice board. Eastern Electricity have been asked to check the wiring.

Programme for 1997  
Harvest Supper for 4 October 1997.

Fund raising event: eg Fun evening, cheese + wine, hockeypool quiz at mid-November

Finance

Funds £1273 in higher interest a/c  
238 current a/c  
£1511

Next meeting 11/5/97 to plan Harvest Supper



Village Hall Committee Meeting. 16 February 1998

Present: Ellen Stannard, Joan Gooderham, Hilary Hirst, Mr. Eddy, *EVANS*, Sheila Coe and Peter Brown.

Minutes of the previous meeting were read and accepted.

Matters arising:

Sheila Coe was to ask

Greg to backfill the disused septic tank  
Eastern Electricity to check the hall wiring  
Spencer Shrapnel to repair the emergency door

Ellen Stannard to ask Mike Barclay to fix the external plumbing.

New Committee:

Joan Gooderham, Ellen Stannard (Treasurer), Hilary Hirst, Sheila Coe (Chair) and Mr Eddy (part-time)

Peter Brown resigned as secretary but agreed to present the Annual Report to the Parish Meeting on 12 March 1998 and submit the annual return to the Charity Commission. It is important to pick-up the insurance renewal in March to ensure continuity of cover.

Hilary Hirst agreed to act as minutes secretary for future meetings.

Finances:

The accounts for the year 1997 were presented by the Treasurer (see copy attached). Regular hirings covered running costs for the hall but the committee agreed to raise hall rentals to £3.50 per hour and £30 per day from 1 March 1998. The newsletter will need amendment.

Events:

A Harvest Supper on 3 October 1998.

Next meeting:

In April to authorize purchase of crockery and cutlery, in July to plan the Harvest Supper.

Report for 1997 of the Village Hall Committee to the  
Annual Parish Meeting

Village Hall Committee: Chair Mrs S. Coe; Treasurer Mrs E. Stannard; Secretary Mr P. M. Brown.

At the end of 1997 Mr P. M. Brown moved away from Stoke Ash and formally resigned from the Committee on 16 February 1998. Mrs Hilary Hirst has agreed to act as Minutes Secretary to the committee but no one has yet volunteered to be Correspondent to the Charity Commissioners and consequently this post must be filled soon to maintain the charitable status.

Events: A successful harvest supper was organised jointly with the Parochial Parish Council in the autumn which, as usual, attracted a wide range of participants. Many do not otherwise use the hall and it is from this group that it is hoped greater support for the hall can be built.

The youth club run by Mrs E. Stannard continues to flourish and is financially self supporting, thanks to her efforts, even to the extent of purchasing a splendid range of play and sports equipment.

Finances: (See attached Accounts) Hall funds increased by £497 during the year being the surplus of receipts over payments. Final compensation for sewer-laying contributed £80 and hall rents improved by over £100 due to its hire as a polling station for the 1997 General Election and, sadly, as a reception for funeral wakes. Bingo and whist together, <sup>consequently</sup> the biggest single income to hall funds but this has declined in recent years from over £600pa for 1993-5 inclusive to about £530 for 1996 and 1997. The annual simple <sup>return</sup> to the Charity Commissioners has been completed and relevant records are available for transfer to the successor correspondent.

Maintenance: The hall is in a generally good state of repair except that some external plumbing needs attention as does the frame of the emergency door.

Angian Water has checked the mains in the vicinity of the hall and confirmed that there is no major leak, consequently the inflow into the now disused septic tank can be ignored and the tank back-filled as soon as possible to make it safe.

Development: Planted trees at the lower end of Wash Lane are established and growing fast and will be significant features in 5-10 years time. The hedge on the playing field boundary has suffered some damage but has nevertheless become established. the coming year should see a major spurt in growth and a fully viable hedge by the autumn of 1998. Records of the survey and plantings in Wash Lane are bequeathed to the Parish Council. These may prove to be useful in future years to establish Parish claims to the Lane should for example its potential as a route to the main road ever become important.



## STOKE ASH VILLAGE HALL

## Summary of Accounts for year ending 31st December 1997

1996	Receipts	1997
£		£
244.09	Whist Drives	205.62
281.63	Bingo	330.42
334.00	Hire of Hall	436.50
161.50	Cheese & Wine	--
203.00	Harvest Supper	246.00
26.68	VAT Rebate	202.86
--	Grant for tree planting	110.00
130.00	Anglian Water(sewer compensation)	80.00
17.17	Electricity Pole Rent	--
38.92	Interest from Instant Savings Account	35.96
2.75	Interest from Community Account	4.14
-----		-----
1439.74	<b>Totals</b>	<b>1651.50</b>
	<b>Payments</b>	
34.05	Water	25.54
90.48	Electricity	131.44
240.00	Cleaner	240.00
193.63	Insurance	199.21
24.24	Gas for Heater	13.69
85.97	Harvest Supper Expenditure	68.21
52.50	Harvest Supper Stoke Ash P.C.Cl Share	82.89
71.42	Cheese & Wine Expenditure	--
15.00	Newsletter Advertisement	18.00
1361.40	Hall Maintenance/Repairs	217.07
27.43	Bingo Books	36.19
14.14	Cleaning materials	11.76
-----		-----
2210.26	<b>Totals</b>	<b>1154.02</b>
	1997 Receipts=	1651.50
	1997 Payments=	1154.02
	-----	-----
	Excess for year=	497.48

## Bank Accounts

1996	Opening Balances	1997
£		£
287.73	Community Account	178.29
1934.65	Instant Savings Account	1273.57
-----		-----
2222.38		1451.86
770.52	Minus deficit for 1996	--
---	Plus excess for 1997	497.58
-----		-----
1451.86	<b>Totals</b>	<b>1949.34</b>
	<b>Closing Balances</b>	
178.29	Community Account	639.81
1882.33	Higher Rate Deposit Account	1309.53
-----		-----
1451.86	<b>Totals</b>	<b>1949.34</b>

I have examined and checked all the records and documents from which this summary has been prepared. I agree the account balances shown which are confirmed by bank statements.



L.F.Coe.

12th February 1998.



## Stoke Ash Village Hall

Committee meeting held on 17<sup>th</sup> August 1998.

Those present: Sheila Coe (Chair), Ellen Stannard (Treasurer), Joan Gooderham, Eddie Evans, Hilary Hirst.

Apologies from Ann Warr-Wood.

The minutes of the previous meeting were read by Sheila Coe, as no-one has volunteered to replace Peter Brown as secretary, and were agreed.

### Matters Arising

The disused septic tank has now been filled in.

The fire door still needs attention - Sheila to make enquiries.

Eastern Electric to be asked to do a free survey of the wiring.

The insurance has been dealt with & is with Suffolk Acre.

Attendance of the Whist evenings has fallen off slightly, but Bingo is holding it's own.

The football field was clearly being put to very good use on the evening of this meeting by a large group of young people.

Concern was voiced over the unwelcome use of the lawns beside the hall as extra parking areas for broken down cars. Action to be decided.

Another concern was the lack of interest generally by villagers to join in & help to run the village hall. Those present at this meeting were just enough for it's continuation.

Plans & ideas for the new play area are proceeding. Ellen brought us up to date with developments.

### Harvest Supper

The date for this years event was agreed at October 3<sup>rd</sup> at 7.00pm. The price of tickets to be £4.50 for adults & £2.00 for under 12s.

Entertainment will be a local group of musicians from Wickham Skeith who have proved popular in the past.

As usual the Church will be invited to share in the Harvest Supper.

The question of crockery for this event arose. Sheila to ask Mrs Clark if we could use her's again.

The next meeting was arranged for 17<sup>th</sup> September 1998 at 7.30pm to arrange the final details for the supper.

Agreed September 1998.



## Stoke Ash Village Hall

Committee meeting held on 22<sup>nd</sup> March 1999.

Those present: Sheila Coe(Chair), Ellen Stannard(Treasurer), Joan Gooderham, Hilary Hirst. Apologies from Zoe West.

The minutes of the previous meeting were read by Hilary Hirst and agreed.

### Matters arising

Joan reported that the Whist evenings are still raising steady income for the hall funds although sometimes attendance is too low and those sessions are therefore cancelled.

The fire door still needs some attention.

The electric wiring still needs a survey to check on condition and safety.

Unauthorised parking is still a problem.

The plans for the play area are in hand with £200 raised so far for the safe landing areas.

It is hoped to plant a tree as part of this project.

Youth club continues to do well.

Financial accounts for last year follow on the next pages.

It was noted that Mr Barclay has carried out a lot of maintenance completely free of charge for which we are most grateful.

A new heater has been purchased for the added comfort of hall users.

A nil return has been sent to Mid Suffolk District Council.

The insurance for the year is being dealt with by Ellen.

There has been a problem where the hall has been booked and then not used without any cancellation. The heating and lighting had been turned on in readiness and were left on until the following morning running up significant bills. It was agreed to stress at time of booking the responsibilities of hiring the hall, with details in writing on a leaflet.

### Appointment of Officers

Those attending agreed to carry on as in the previous year.

### Events for 1999

A car boot & table top sale to raise funds for the hall will be held on 23<sup>rd</sup> May.

The annual Harvest Supper will be on Saturday 9<sup>th</sup> October. It is hoped that a talk & display of local archive material can be arranged.

The next meeting will be on the 9<sup>th</sup> August 1999.



Agreed August 1999.



# STOKE ASH VILLAGE HALL

## Summary of Accounts for year ending 31st December 1998

<u>1997</u>	<u>Receipts</u>	<u>1998</u>
£		£
205.62	Whist Drives	186.51
330.42	Bingo	362.58
436.50	Hire of Hall	332.50
246.00	Harvest Supper	184.00
202.84	VAT Rebate	41.41
80.00	Anglian Water(sewer compensation)	--
110.00	Grant for Hedging Plants	--
35.96	Interest Higher Rate Deposit Account	58.32
4.14	Interest from Community Account	5.67
-----		-----
1651.48	<b>Totals</b>	<b>1170.99</b>
	<u>Payments</u>	
25.54	Water & Sewage	140.41
131.44	Electricity	108.84
240.00	Cleaner	240.00
199.21	Insurance	205.88
13.69	Gas for Heater	--
68.21	Harvest Supper Expenditure	91.99
82.89	Harvest Supper Stoke Ash P.C.Cl Share	39.00
18.00	Newsletter Advertisement	18.00
217.07	Hall Maintenance/Repairs	--
36.19	Bingo Books	68.65
11.76	Cleaning materials	--
110.00	Hedging plants	--
--	Sundries(Glasses,Cork Board & Kettle)	51.08
-----		-----
1154.00	<b>Totals</b>	<b>963.85</b>
	1998 Receipts=	1170.99
	1998 Payments=	963.85
	-----	-----
	Excess for year=	207.14

## Bank Accounts

<u>1997</u>	<u>Opening Balances</u>	<u>1998</u>
£		£
178.29	Community Account	693.81
1273.57	Instant Savings Account	1309.53
-----		-----
1451.86		1949.34
497.48	Plus excess for 1997	--
--	Plus excess for 1998	207.14
-----		-----
1949.34	<b>Totals</b>	<b>2156.48</b>
	<u>Closing Balances</u>	
639.81	Community Account	527.63
	Less unpresented cheque	39.00
		488.63
1309.53	Higher Rate Deposit Account	1667.85
-----		-----
1949.34	<b>Totals</b>	<b>2156.48</b>

I have examined and checked all the records and documents from which this summary has been prepared. I agree the account balances shown which are confirmed by bank statements.

*L.F.Coe*

L.F.Coe.

11th February 1999.



## Summary of Accounts for year ending 31st December 1999

1998 £	Receipts	1999 £
186.51	Whist Driv	155.02
362.58	Bingo	366.39
332.50	Hire of Hall	587.75
184.00	Harvest Supper	190.00
41.41	VAT Rebate	19.32
0.00	Donations	5.00
58.32	Interest Instant Savings Account	32.41
5.67	Interest Community Account	1.81
	Bank error in favour of Village Hall	20.00
<b>1170.99</b>	<b>Totals</b>	<b>1377.70</b>
	<b>Payments</b>	
140.41	Water & Sewage	116.36
108.84	Electricity	136.18
240.00	Cleaner	240.00
205.88	Insurance	212.87
0.00	Heating Gas	14.39
0.00	New Gas Heater	79.95
91.99	Harvest Supper	101.14
Not paid	PCC Half share Harvest Supper 1998	39.00
0.00	PCC Half share Harvest Supper 1999	37.43
18.00	News Letter Advert	18.00
0.00	Maintenance & Repairs	68.39
68.65	Bingo Books	0.00
0.00	Cleaning Materials	6.81
51.08	Kitchen Utensils	340.71
<b>924.85</b>	<b>Totals</b>	<b>1411.23</b>

Total Receipts for 1999	=	<b>1377.7</b>
Total Payments for 1999	=	<b>1411.23</b>
Deficit for the year	=	<b>-33.53</b>

## Bank Accounts

1998	Opening Balances	1999
639.81	Community Account	527.63
1309.53	Instant Savings Account	1667.85
<b>1949.34</b>	<b>Totals</b>	<b>2195.48</b>
246.14	Add Excess/Minus Deficit	-33.53
<b>2195.48</b>	<b>Totals</b>	<b>2161.95</b>
	<b>Closing Balances</b>	
1998		1999
527.63	Community Account	111.69
1667.85	Instant Savings Account	2050.26
<b>2195.48</b>	<b>Totals</b>	<b>2161.95</b>

I have examined and checked all the records and documents from which this summary has been prepared. I agree the account balances shown which are confirmed by the bank statements.



A.C.R. Preston.

2nd March 2000

## STOKE ASH VILLAGE HALL COMMITTEE REPORT

For the year ending 31<sup>st</sup> December 1999  
Prepared for the Annual Parish Meeting on 16<sup>th</sup> March 2000

The Village Hall has had a successful year. The small Committee of five has achieved this. Ellen Stannard has been especially efficient in her work as our Treasurer. Joan Gooderham has once again kept the Whist Drives going. Thanks go to all the Committee for their work.

An examined statement of accounts is attached to this report. This last year the most notable increase in revenue has been in the fees for hiring the Hall. It is very satisfying that the Hall is being used more. The hiring revenue increased by approx. £250 on the previous year. The Whist Drives and the Bingo again produced over £500 for the funds. Our only particular fund raising event was the Harvest Supper we shared this with the Church once again. Despite a low turn out a sum of £37.43 was raised for each organisation. During the year a new heater was bought and additional crockery and cutlery were acquired. Repairs were made to the kitchen and emergency doors. The overall bank balance at £2161.95 showed a small deficit on the year of £33.53.

The Hall costs approx. £1000 to run each year, which means we have approx. £1000 of funds that could be used for improvements. At the moment consideration is being given to the possible upgrading of the toilet facilities. This could be an expensive item but grants may be available.

We had, had a relatively good year regarding vandalism but just recently the outside toilet was broken into and some old chairs stored there were thrown around the green. We hope this was a "one off" and there are no more incidents.

Our small Committee could do with more help and I ask anyone interested to come to our AGM. This is at 7.30pm in the Hall on Monday 10<sup>th</sup> April 2000.

S.G.Coe  
Chairman Village Hall Committee.

Minutes carried forward to new minute book for 2000.  
th th3t



Santa Cecilia  
 salad area  
 chicken breast

shells - meat / lettuce  
 everyone salad  
 Jean - hot / cold / rice  
 Sylvia - Pickles Mustard  
 coffee - Eggs  
 fruit

- Bob - Beer / water / glasses

bandage - flowers

paper cloths  
 scarves

big plates

iron table  
 screens  
 draw paper

Jean - Eggs Brand

Jean Rose  
 milk  
 sugar  
 Tea

Everyone  
 salad & apples  
 apple pie  
 bryle

Dr. Kuntz  
 Ellen  
 Ruth  
 Hobson's  
 Seeding  
 Cider

Big tablecloths  
 or sheets  
 knives, forks & spoons  
 table spoons  
 salad servers  
 dishes