

STOKE ASH & THWAITE PARISH COUNCIL
NOTICE OF MEETING

Due to the current cancellation of all live parish council meetings, a meeting of the Stoke Ash & Thwaite Parish Council will be held via video link on Thursday 21 May 2020 at 7.30pm
Parishioners may observe the meeting or raise any issues at the public session (item 3) via the Microsoft Teams App. Please contact the Chairman at j.morris792@btinternet.com for the link to join the meeting

If possible it would be appreciated if parishioners could submit comments prior to the meeting by email to the Chairman or Clerk. Anyone submitting comments should ensure that their name, address and contact details are included in their communication

A G E N D A

1. **Apologies for absence**
2. **To receive declarations of interest relating to items on the agenda**
3. **Government legislation re. Parish Council Meetings due to Covid-19**
4. **PUBLIC FORUM: to receive the following reports:**
 - Police – report available online at <http://suffolk.police.uk>
 - County Councillor
 - District Councillor
 - Parishioners
5. **To consider/approve Minutes of meetings held 16 January 2020 and 19 March 2020**
6. **Matters arising from the Minutes for report**
7. **To consider Planning Applications for recommendation to MSDC – none received**
8. **Planning Decisions received from MSDC**
 1. DC/20/00599: Agricultural to Dwelling - application to determine whether prior approval is required for a proposed change of use of Agricultural Buildings to Dwellings (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class Q - **Huggins Farm, Huggins Lane, Stoke Ash, IP23 7ER. Prior approval given subject to highways provision of parking and turning**
9. **Planning Correspondence**
10. **Proposed Affordable Housing Scheme**
11. **Report on Neighbourhood Watch Scheme**
12. **MSDC Cil Award report:**
 1. Stoke Ash Village Sign report
 2. Additional Play Equipment
 3. Other
13. **Thwaite Community Projects Group report**
14. **Lunch Club – cancelled until lockdown lifted**
15. **Stoke Ash Play and Exercise Area report**
 - ROSPA inspection
 - Tyre Maintenance
 - Additional equipment
16. **Wash Lane maintenance**
 - Ditch clearance - deferred until the Autumn
 - Removal of tree stumps – Chairman monitoring
 - Maintenance during growing season – maintained monthly
 - Tractor wheel sign progressing
17. **Former telephone kiosk, The Street, Stoke Ash – refurbishment and move deferred until lockdown lifted**
18. **Finance**
 1. To consider s.137 donation requests
 2. Accounts for Payment
 3. Finance report:
 1. To consider for approval parish council year-end accounts 31.3.20
 2. To consider for approval parish council AGAR audit documents 31.3.20 as follows:
 - (a) Certificate of Exemption from limited assurance review 2019/20 under Section 9 of Local Audit (Smaller Authorities) Regulations 2015 (b) Annual Governance Statement 2019/20 (c) Annual Accounting Statements 2019/20
 3. To consider for approval Thwaite Community Project year-end accounts 31.3.20
 4. Finance Working Group report

- 19. Clerk's report/correspondence**
- 20. Report on help to parishioners during lockdown and/or Home But Not Alone facility**
- 21. Chairman's Urgent Business**
- 22. Any other business for information exchange/agenda requests**
- 23. Date of next video link meeting: Thursday 16 July 2020**

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Clerk

17 May 2020