

STOKE ASH & THWAITE PARISH COUNCIL

The Stoke Ash & Thwaite Annual Parish Council meeting will be held on Thursday 18 May 2023, 7.30pm at the Old School Room, Wickham Road, Thwaite.

The meeting will be open to the public and parishioners may take part in the meeting at item 5 (Parishioners & Public)

A G E N D A

1. **Election of Chairman**
2. **Apologies and Consent to Absence**
3. **To received declarations of interest relating to items on the agenda**
4. **Election of Vice Chairman**
5. **PUBLIC FORUM:** to receive the following reports:
 - Police – report available online at <http://suffolk.police.uk>
 - County Councillor
 - District Councillor
 - Parishioners and Public
6. **To consider for approval the following Minutes:**
 1. **Parish Council meeting held 16 March 2023**
 2. **Extraordinary Parish Council meeting held 27 April 2023**
7. **Matters arising from the Minutes for report only**
8. **To confirm Parish Council working groups and representatives:**
 - Planning – all councillors
 - Finance Working Group – Cllrs G Leggett, Mrs C Maisey and T Pulham
 - Thwaite Community Projects Group – Cllrs G Leggett, Mrs C Maisey, D Maisey and T Pulham
 - Footpaths – Cllr T Pulham
 - Trees –
 - Website – Cllr G Tancred
 - Play Area, Stoke Ash – Cllr G Tancred
 - Emergency Planning – Cllrs G Leggett, T Pulham and Cllr R Kember
 - Parish Plan – Cllr G Leggett
 - Lunch Club – Cllrs G Leggett and Mrs C Maisey
 - PIIP's – Cllrs T Pulham, G Leggett, Mrs C Maisey, D Maisey, Mrs V Lane and G Tancred
 - Wash Lane –
 - To confirm RFO and Internal Auditor
 - Any other
9. **To consider Planning Applications for recommendation to MSDC**
 1. DC/23/01663: Land to the North of Wickham Road, Thwaite - Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of building for the covered secure storage of machinery, fertiliser and other agricultural goods. Parish Council recommended formal approval was required.
 2. DC/23/01370: Hill Farm, Huggins Lane – change of use of agricultural land to form landscaped car parking area for existing glamping facility. Parish Council recommended refusal. Applications received since agenda issued
10. **Planning Decisions received from MSDC**
 1. DC/21/01663: Land to the North of Wickham Road, Thwaite - Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of building for the covered secure storage of machinery, fertiliser and other agricultural goods. **Formal approval of the details of the proposed development Not Required.**
 2. DC/23/00800: 158 The Street, Stoke Ash - Repair window in C15 range on ground floor south elevation, Replacement of 7no. windows and 1no. Door, including repositioning of external doorway. **Planning Permission Granted**
 3. DC/23/00931: 158 The Street, Stoke Ash - Creation of a door opening on ground floor between dining room and kitchen. **Listed Building Consent Granted.**

- 4.DC/23/00807: 158 The Street, Stoke Ash - Replace internal plaster over infill panels in C15 Range at first floor with lime plaster and replace areas of plasterboard to match existing. **Listed Building Consent Granted.**
- 5.DC/23/00803:158 The Street, Stoke Ash - Reinforce floor of 1st floor bedroom. Listed Building Consent Granted.
- 6.DC/23/00755: The Walnut Tree, Norwich Road, Thwaite - Installation of 2No electric vehicle charging stations and lighting lamppost within the car park of The Walnut Tree. **Planning Permission Granted.**
- 7.DC/23/00385: Brookside, The Street, Stoke Ash – application for approval of reserved matters following approval of Outline Planning Permission DC/21/02447 – severance of garden and erection of 1 dwelling including creation of new vehicular access and works to ditch. **Reserved Matters Approved.**
- 8.DC/21/02447:Land adjacent Brookside, The Street, Stoke Ash – amendment to access and visibility relating to Conditions 4 and 5 and alteration to access to enable 59m visibility splay. Amendment Approved.
- 9.DC/23/01012:Well Cottage, Ipswich Road, Stoke Ash – retention of erection of detached garage and retention of conversion to annex ancillary to main dwelling. Planning Permission Granted.

Decisions received since agenda issued

11. Planning correspondence

12. Neighbourhood Watch report

13. Thwaite Community Projects Group

1. Ditch Clearance – Church Lane, Thwaite – to consider work required
2. Hardstanding next Old School Room, Thwaite – report on work to date
3. St George’s Hall – report on further contact with parishioners regarding the future of the Hall
4. St George’s Hall inspection and woodwork report and improvements to Old School Room – deferred pending decision on future of the Hall
5. Report on Allotment Agreements and Rentals 2022-23
6. Report on inspection of trees on St George’s land
6. Annual Year End stated 3.3.23

14. Stoke Ash VH Play and Exercise equipment

1. Report on installation of new equipment
2. Play Inspection Report – suggested fencing along boundary

15. Wash Lane report

16. Report on HM King’s Coronation event

17. Finance

1. To consider s.137 donation requests
2. Accounts for Payment
3. To consider for adoption Parish Council year-end accounts 31.3.23
4. To consider for approval Annual Governance and Accountability documents (AGAR) for year end 31.3.23

18. Clerk’s report/correspondence

19. Chair’s report

20. Any other business for information exchange/agenda requests

21. Date of next meeting: 20 July 2023, 7.30pm at Stoke Ash Village Hall

Clerk12 May 2023