

NB: Following parish council elections on 2 May 2019, the Stoke Ash & Thwaite Annual Parish Council meeting was due to be held on 16 May 2019. This meeting was inquorate. It was re-scheduled and held on 30 May 2019 as below:

STOKE ASH & THWAITE PARISH COUNCIL

The Stoke Ash & Thwaite Annual Parish Council Meeting will be held on Thursday 30 May 2019, 7pm - 8pm and reconvening at 9pm at The Village Hall, Stoke Ash. The meeting will be open to the public and parishioners may take part in the meeting at item 6

A G E N D A

- 1. To receive the signed Declaration of Acceptance of Office forms for the position of Councillor**
- 2. Election of Chairman inc. signing of the Declaration of Acceptance of Office for the position**
- 3. Apologies for absence**
- 4. To receive declarations of interest relating to items on the agenda**
- 5. Election of Vice Chairman inc. signing of the Declaration of Acceptance of Office for the position**
- 6. PUBLIC FORUM: to receive the following reports**
 - Police – report available online at <http://.suffolk.police.uk>
 - County Councillor
 - District Councillor
 - Members of the Public – to receive comments from those present
- 7. To consider and approve Minutes of the meeting held 21 March 2019**
- 8. Matters arising from the Minutes for report**
- 9. Report on unfilled post/to consider co-option of Councillor following uncontested Parish Council Election 2 May 2019**
- 10. To confirm/amend the appointment of Parish Councillors to Working Groups and/or Representatives on the following :**
 - Planning – all councillors
 - Finance Working Group – Cllrs G Leggett, Mrs C Maisey and T Pulham
 - Thwaite Community Projects Group – Cllrs G Leggett, Mrs C Maisey and T Pulham
 - Footpaths – Cllr T Pulham
 - Trees – Cllr P Morris
 - Website – Cllr G Tancred
 - Play Area, Stoke Ash – Cllr M Fleming
 - Emergency Planning – to be confirmed
 - Parish Plan – Cllr G Leggett
 - Lunch Club – Cllrs G Leggett and Mrs C Maisey
 - PIIP – Cllrs T Pulham, G Leggett, Mrs C Maisey, D Maisey, Mrs V Lane and G Tancred
 - Wash Lane – Cllrs M Fleming, P Morris and T Pulham
 - Former telephone kiosk/book exchange, Stoke Ash – to be confirmed
 - Parish Council Maintenance Group
 - Any other
 - To confirm the continuation of the Clerk to the Council as the Responsible Financial Officer
 - To confirm the appointment of the Internal Auditor
- 11. Thwaite Community Projects Group report:** future of St Georges survey & electricity meter, the Old School Room
- 12. Lunch Club report**
- 13. To consider Planning Applications for recommendation to MSDC – none received**
 - Any received since agenda issued.
- 14. Planning Decisions received from MSDC**
 1. DC/19/01269: Quiet Acres, Clay Lane, Stoke Ash – erection of two storey front and side extension and single storey rear extension following demolition of existing conservatory.
Planning Permission Granted
 - Any received since agenda issued.
- 15. Planning Correspondence**
- 16. Proposed Affordable Housing Scheme**

17. **Mid Suffolk Cil Award** – working group report on PIIP to identify community/infrastructure investment following Cil award
18. **Stoke Ash Play Area report**
19. **Wash Lane** - maintenance report
20. **Former telephone kiosk, The Street, Stoke Ash** – progress report on refurbishment to house book exchange

21. **Deadman’s Lane and The Street, Stoke Ash** – report on condition of highway
22. **Finance**
 1. To consider s.137 donation requests
 2. To consider/approve Annual Statement of Accounts for Stoke Ash & Thwaite Parish Council for year ending 31 March 2019
 3. To consider/approve Annual Statement of Accounts for Thwaite Community Projects Group for year ending 31 March 2019
 4. Annual Governance and Accountability Return 2018/19 (AGAR) Part 2
 - (i) to consider/approve Certificate of Exemption 2018/19 (AGAR Part 2)
 - (ii) to consider/approve Annual Governance Statement 2018/19 (section 1)
 - (iii) to consider/approve Accounting Statements 2018/19 (section 2)
 5. Finance Group report: to consider review of Clerk pay scale 2018/19 and 2019/20 (NALC) as recommended at last parish council meeting 21.3.19
 6. To consider/approve Accounts for Payment
23. **To consider review of Parish Council Risk Assessment policy 2019/20**
24. **Clerk’s report/correspondence**
25. **Chairman’s Urgent Business**
26. **Any other business for information exchange/agenda requests**
27. **Date of next meeting: Thursday 18 July 2019, 8pm at the Old School Room, Thwaite.**

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Clerk 23 May 2019